



## WASKESIU COMMUNITY COUNCIL

<b>DATE:</b>	Monday, April 13, 2026
<b>TIME:</b>	9:00 a.m. - 1:00 p.m. (Saskatchewan Time)
<b>LOCATION:</b>	<b>Virtual Meeting (Via Zoom &amp; Teams)</b>

### MEETING MINUTES

**Attending virtually from Council:** Councillor Jim Kerby (Chair), Councillor Rob Phillips (Vice Chair), Councillor Jennifer Wood (Secretary-Treasurer), Councillor Bentley Crozier, Councillor Jacqueline Archer, Councillor Linda Lavallee, and Councillor Bob Cyr.

**Attending virtually from PCA:** Jennifer Duquette (Northern Prairies Field Unit Superintendent), Coralee Foster (Acting Townsite Manager) and guest Thomas Perry, PANP Resource Conservation Manager

**Regrets from PCA:** Scott Nesbitt (Acting Townsite Manager - on leave).

1. **Call to Order** **9:02 a.m.**

2. **Motion to move the Council Meeting “In-Camera” (via ZOOM)**  
*Jacqueline Archer/Bob Cyr* *Carried*

3. **Motion to terminate the “In-Camera” portion of the Council Meeting** **10:00 a.m.**  
*Rob Phillips/Bob Cyr* *Carried*

4. **Land Acknowledgement**

*On behalf of the Waskesiu community, we acknowledge that we are on the traditional lands of the Cree Peoples, signatories to Treaty 6, and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this special place and reaffirm our relationship with one another.*

5. **Motion to adopt the Agenda for the Public Meeting of Council as circulated**  
*Jacqueline Archer/Bentley Crozier* *Carried*

6. **Motion to adopt the Council Meeting Minutes of March 13, 2026 as circulated**  
*Bob Cyr/Jacqueline Archer* *Carried*



- 7. Review of Outstanding Action Items & Related Status Updates** - a review of each of the outstanding Action Items and their status was undertaken by Council, and the Action Items were updated by the Council Administrator accordingly. (See attached list of updated Action Items.)
  
- 8. Townsite Report – Coralee Foster, Acting Townsite Manager** – See the April 13, 2026 Townsite Report accompanying these Minutes.
  
- 9. Draft Waskesiu Seasonal Water Service Directive / Draft Seasonal Guide to Water Services**
  - a. final comments from Council regarding draft documents**
    - Council Chair followed up with Superintendent Duquette to determine if the final changes to the drafts that were sent via Councillor Archer (differentiating between the start up of water services versus the provision of potable water service) had been made yet.
    - Superintendent Duquette will look at the draft documents and those suggested changes and will update Council accordingly.
  
  - b. next steps by PCA and Council**
    - Council Chair noted that once the changes are made to the document, the final versions should be provided to Council and, if PCA agrees, will then be made public by Council via Waskesiu.org, the WSRA and the Chamber.
  
- 10. 2026 Annual General Meetings (AGMs) for Council and the WSRA / PCA Community Update**
  - a. Sunday August 2, 2026 (Terrace Gardens)**
  
  - b. Proposed Agenda / Timeline** – The following proposed timeline was approved by Council, the WSRA and PCA:
    - 8:00 am: Registration, coffee & refreshments
  
    - 8:30 am: Waskesiu Community Council AGM
  
    - 9:45 am: Parks Canada Agency annual community update and Q & A
  
    - 10:45 am: Waskesiu Seasonal Residents Association AGM
  
    - 12:00 noon: Adjournment

**ACTION ITEM:** Council Administrator to contact the Townsite Manager to see if the Waskesiu Volunteer Department would be interested in once again holding the traditional fundraising BBQ after the AGM.



#### **11. 2025 PANP Cottage Development Guidelines - Status Update from PCA**

- Council Chair requested that greater urgency be placed on providing the updated draft guidelines to Council and the WSRA for final review and approval.
- Superintendent Duquette noted the request and will find out where the draft guidelines are at.

#### **12. Waste Management Subcommittee - Status update**

- Councillor Archer reported that the Waste Management subcommittee meetings are held every 2 weeks, and the Committee has not met yet in April. The Committee's work is still in the very early stages and is currently focused on gathering information.
- Councillor Cyr has written communication pieces to send to the WSRA board and, through Councillor Archer, to Chamber board members. Perhaps there will be an opportunity at the August AGM to present an update to the members of the public via Council or PCA.

#### **13. Waskesiu & Area Major Capital Projects - Status Updates from PCA**

- Sasktel Fibre Upgrade - The Status Update for this project can be found in the Townsite Report included with these Minutes.*
- Red Deer Trailer Park Electrical Upgrade Project – The Status Update for this project can be found in the Townsite Report included with these Minutes.*

#### **14. Structural Fire Protection Services in Waskesiu – 2026/2027 & Beyond**

- Continuation of discussions between PCA & Council.
- PCA Discussions with the Lakeland Fire Department – Status update for Council
  - Superintendent Duquette noted that, at the recent Lakeland Fire Department March board meeting, she (together with the Acting Townsite Manager and Alex Kolesch of PCA) presented a proposal for fiscal 2026 / 2027 to the Lakeland Fire Department. That proposal would (initially) entail the Lakeland Fire Department operating the Waskesiu fire station as a satellite service of their department for one fiscal year, followed by an analysis by both parties to determine whether the relationship could and should continue for the longer term.
  - PCA is expecting a response to their proposal from the Lakeland Fire Department for the 2026 season in the near future. In the interim, Waskesiu fire protection services will continue as usual in accordance with past practice. A lengthy discussion with Council then ensued.
  - The plan is to set up a joint committee of Council and Parks Canada Agency to discuss and coordinate structural fire protection services for the near and longer-term in relation to Waskesiu.



**c. A motion was made to establish a new “Fire Protection Services Committee” as a joint Committee of Council and Parks Canada Agency, to be co-chaired by Councillor Rob Phillips and Acting Townsite Manager Scott Nesbitt.**

**Rob Phillips/Jacqueline Archer**

**Carried**

**Next Steps:**

- i. Request Involvement of other organizations (initially WSRA & Chamber, potentially add Elk Ridge in the near future if there’s interest on both sides)
- ii. Create draft Terms of Reference for the Committee for the May meeting of Council.
- iii. Identify other matters for discussion.

- PCA agrees with the approach presented by Council.

- There was a consensus that additional members of the joint committee should be identified at the next meeting.

**Action item:** The Fire Protection Services Committee Co-Chairs to develop draft Terms of Reference for the Committee for the May meeting of Council.

**15. Aquatic Invasive Species (AIS) - Phase 2 Update and Discussion**

- a. PNWER AIS workshop (March 27) – an update was provided by Thomas Perry (PANP Resource Conservation Manager) on behalf of PCA and also by the Council Chair. Discussion ensued.
- b. PANP AIS Prevention Program - Changes for 2026 summer season were presented by Thomas Perry, PANP Resource Conservation Manager.
  - The most material changes for the PANP AIS Prevention Program for the 2026 summer are as follows:
    1. Expanding roving compliance checks. This year focusing on expanding to provincial watercraft compliance checks at the gates and launches. PCA will be looking to see if watercraft have been cleaned, drained, and dried. If not, they will be directed to the decontamination station to ensure they have their permits.
    2. Mandatory placement of visual AIS Program stickers - stickers must be showing on all watercraft.
    3. Require all watercraft to pull the drain plug before entering the park.
    4. Expanding communication including looking at additional measures and having expanded staff presence at gates.
- c. Next steps / community engagement / communications
  - Discussion ensued.



- 16. Status of Parks Canada’s “Shared Governance” discussions with Indigenous groups** - Update for Council
- Superintendent Duquette reported that PCA had previously sent letters to all Indigenous groups to initiate these “Shared Governance” discussions.
  - PCA is now working very closely with Montreal Lake Cree Nation on shared governance discussions.
  - Next steps - the plan is to re-invite all the Indigenous groups once again to meet and provide input.

**17. Next Meeting Dates for Council:**

- a. Monday, May 11, 2026
- b. Monday, June 15, 2026
- c. Monday, July 13, 2026
- d. Annual General Meeting (AGM) - Sunday, August 2, 2026 at 8:30 am (Terrace Gardens)

**18. Other Business (if any)**

- There was no other business.

**19. Adjournment**

**11:50 a.m.**

*A Motion to adjourn the meeting was made by Councillor Archer. Carried*

### **Action Items (From the April 13, 2026 Council Meeting)**

**ACTION ITEM:** Council Administrator to include the “Waskesiu Community Plan” document in all future Council meeting packages until at least the fall of 2026. *All Councillors have been asked to read the Waskesiu Community Plan. The focus should be to familiarize Councillors with the Waskesiu Community Plan’s content so they are equipped to identify any necessary changes, items that are out of date, or other concerns they would like to bring up. Ongoing.*

**ACTION ITEM:** Townsite Manager to provide Council with the list of Indigenous groups that Parks Canada has identified to date as having an historical interest in the lands comprising Prince Albert National Park.

**ACTION ITEM:** Council Administrator to contact the Acting Townsite Manager and to see if the Waskesiu Volunteer Department would be interested in once again holding the traditional fundraising BBQ after the August 2nd AGM.

**ACTION ITEM:** Questions from the public for PCA (to be answered at the AGM) will be solicited and received through Council, the Chamber, and Waskesiu seasonal residents (via the WSRA). They are to be collated by the WSRA and then submitted to PCA at least 2 weeks prior to the AGM.

**ACTION ITEM:** The Fire Protection Services Committee Co-Chairs are to create draft Terms of Reference for the new Committee for the May meeting of Council.

### **Action Items (From the March 13, 2026 Council Meeting)**

**ACTION ITEM:** PCA to plan and host an “Emergency Management” tabletop exercise in 2026. *Ongoing.* (2) PCA to plan and host a “What We Learned” presentation to Council. Alex Kolesch, PCA’s Interim Head, Emergency Management Coordination Program, will be invited to make the presentation. *Ongoing.*

**ACTION ITEM:** The Acting Townsite Manager and PCA Assets Department have delivered to Council a draft communication piece that includes information regarding the seasonal start-up and shut-down of townsite water services. When finished, it will be shared with Waskesiu residents. *Final changes have been submitted to PCA by Council. Awaiting response to the change requested by Councillor Archer and the delivery of the final drafts from PCA for Council sign off.*

### **Action Items (From the January 9, 2026 Council Meeting)**

**ACTION ITEM:** (1) Status of PANP “shared governance” discussions with Indigenous groups to be included at a future Council meeting when the Superintendent and Indigenous Relations Manager are both available to attend (potentially May of 2026). (2) Parks Canada to update the Council Chair regarding any upcoming meetings with Indigenous Partners where Council may be invited to participate. *Ongoing.*

### **Action Items (From the October 30, 2025 Council Meeting)**

**ACTION ITEM:** The Acting Townsite Manager to provide Council with the final version of the Tree Removal Policy and Permitting Process & Application documents including the changes requested by Council. Following receipt by Council decisions will be made with PCA regarding circulation to other stakeholder groups, posting on Waskesiu.org, etc. *Ongoing - delivery by PCA is expected prior to the May meeting of Council.*

### **Action Items (From the September 22, 2025 Council Meeting)**

**ACTION ITEM:** Parks Canada to develop a Statement of Work for a conceptual redesign of the Waskesiu breakwater. *Ongoing - expected during Q1 of fiscal 2026/2027.*

**ACTION ITEM:** Subject to certain specified conditions and restrictions, PCA has approved the potential use of the concrete coating material suggested by Councillor Phillips. PCA (via the Acting Townsite Manager and his designated team) will follow up with Councillor Phillips on whether, how and/or when this particular product might potentially be tested and/or utilized on the breakwater. *Ongoing.*

### **Action Items (From the May 12, 2025 Council Meeting)**

**ACTION ITEM:** PCA and Council to set up a committee to visualize and develop a plan for potentially refurbishing/enhancing the breakwater as a 100th Anniversary commemoration project. *To be revisited after the Statement of Work is completed and related potential design proposals have been received.*

### **STANDING ACTION ITEMS**

**ACTION ITEM:** PCA to provide regular status updates on all major Commercial Developments in the Waskesiu townsite.

**ACTION ITEM:** PCA to send the Compliance Report on water quality annually to Council, typically in March each year. Upon receipt, it is then posted by the Council Administrator (under the “Our Community” section of the Waskesiu.org website).

**ACTION ITEM:** If there are any projects PCA is prepared to have the WCC add to the Community Action Plan, PCA to promptly provide to Council so that the Community Action Plan can be updated.

**ACTION ITEM:** Council to do an annual check of the “Waskesiu Vision 2028” document and the Community Action Plan and see what needs to be added or changed.

**ACTION ITEM:** PCA/Council/WSRA (as applicable) to continue to consider a plan to put real and/or fake security cameras at the entrance to the park, or in other locations (including the entrances to the cottage and cabin areas).

Waskesiu Community Council Meeting Report  
April 13, 2026  
Prepared by: Scott Nesbitt, A/Townsite Manager  
Meeting Location: Virtual - Teams

Townsite Staffing

- Townsite Manager – Scott Nesbitt
  - **Scott is on annual leave and returning to office Monday April 20. Coralee will be acting in my absence.**
- Realty and Compliance Advisor – Coralee Foster
- Realty and Development Officer – Michael Obe
- Townsite Clerk – Vacant
  - **The selection process is complete and we are waiting on acceptance of the position prior to any announcements.**

Cabin and Cottage Areas

- **All Cabins scheduled to be moved over the winter are in place.**

Regulations, Policy, Directives & Guidelines

Land Use Planning Regulations

- **No Update**

Cottage Development Guidelines

- PCA Realty & DoJ review of guidelines is incomplete.
  - Still seeking clarification on response before preparing an information package and circulating with a meeting invitation to the working group to finalize the guidelines.
  - We remain very close. – **No Update**

Commercial Development/Business Licencing

- SaskTel Fiberoptic Upgrades
  - Parks Canada Impact Assessment is reviewing the SaskTel application for Cultural / Archeological impacts and mitigations. We are hoping that this will be returned soon. – **No update**
- With support from a realty specialist located in our Calgary office we are continuing our work to establish Utility Agreements in accordance with National Parks of Canada General Regulation 38.
  - We are now engaged in discussion with both SaskPower and SaskTel – **No Update**

Infrastructure and PCA Utilities

Waskesiu Breakwater

- Parks Canada will move forward with conceptual design for discussions purposes only. This will be initiated in the new fiscal year. – **No Update**

Waste Management Options Analysis & WCC Sub-committee

- Summary as of Mar. 27 meeting

- Discussed Public Consultation strategy on waste management issues. Consensus to make it a topic in the Waskesiu Community Plan engagement
  - Continue to engage WSRA and Chamber at the board level
  - Bently to investigate a few additional questions for B&N metals on recycle and collection
  - Information provided from Jaqueline on multi-use recycle services fees. Approx. \$1500 / month of service
  - Next meeting, April 24, 2026
- New / Larger Garbage truck ordered with an adjusted delivery date of March 2026.
    - A second large unit is expected to be purchased next fiscal, 2026/27.
      - **The new garbage truck was delivered the last week of March.**

#### Townsite Sanitary Sewer Rehabilitation

- This winter, PCA will replace a defective pump in sewage Lift Station #3. Contract is awarded. Est. cost \$105K. – **Pump has been delivered. Installation by PCA staff to follow.**
- Asset team is preparing a tender for additional sewer line maintenance (cast in place lining) for the Lakefront Subdivisions in fall of 2026. – **No Update**

#### Water Treatment Plant

- UV filter replacement - Working with the design contractor to complete design based on demand and quality. Project cost including filter replacement, \$200K
  - **Tender package for replacement is in final review before posting.**
- Raw water pump replacement contract awarded (lakeside pump house). Est. cost \$100K – **delivery scheduled for Apr. 30, installation by PCA staff to follow.**

#### Townsite Compliance

- Snow Fences and Flower Bed Mesh – **No Update**
- Storage of boats off leasehold property.
  - Compliance strategy in development. – **No Update**
- Commercial Kitchen Fats, oils and grease (F.O.G.)
  - Ongoing
- Wildlife Attractants within the Commercial Core
  - Ongoing

#### Park Management

##### Bicycle Safety – **No Update**

##### Blue Green Algae

- Final Draft of protocol expected on FUS desk for review before the end of the month.
- **An update will be provided by the May meeting.**

##### Vegetation Management

- Final Tree Removal Protocol

- Most tree permits for 2025 season were processed in a timely manner. Residents can expect a similar level of service this year and apply for tree permits at [waskesiuadmin@pc.gc.ca](mailto:waskesiuadmin@pc.gc.ca) – **No Update**

### **Lobstick Maintenance Compound Decontamination**

- The Contaminated site at the Lobstick Maintenance Compound underwent testing last year to determine the efficacy of treatments administered several years ago.
- Test results showed a decrease in contamination risk levels, and it was determined the site was stable and could be “closed” within the Federal Decontamination registry.
- Contractors are completing work to close the site (decommission monitoring wells) this week.
- This new status significantly reduces impact assessment implications for any future development in this area.
- **Complete**

### **Refundable Recycling Request for Proposals**

- **A successful candidate was chosen and will be providing this service for 2026.**

### **Red Deer Electrical Upgrade Project**

- The Red Deer Electrical Upgrade contract has been awarded to Flyer Electric, based in Birch Hills. We are excited to move forward with this major infrastructure enhancement, which will significantly improve the visitor experience in Prince Albert National Park.
- Flyer Electric is currently collaborating with its project design engineers. Once the design phase is complete, they will provide Parks Canada with a detailed construction schedule.
- Construction will be phased so that crews will stop work and vacate the campground on June 21<sup>st</sup> allowing Parks time to get the facilities ready for camping in July and August. Phase 2 will commence after labour day weekend.
- The Parks Canada Reservation System will delay opening July and August bookings for Red Deer Campground until the contractor’s schedule is confirmed. Prince Albert National Park is aware that Saskatchewan Parks typically launches reservations in mid-April and will consider that timing when setting the launch date for Red Deer reservations.
- **Flyer Electric is working to finalize the construction schedule, which is being influenced by several factors, including the late spring and significant snowpack in Waskesiu, ongoing design work, and coordination with SaskPower. As a result, Flyer now anticipates a later start than originally expected. The bulk of the work will be undertaken after the Labour Day weekend.**
- **Red Deer Campground will be open for camping from June 26 through September 6, 2026.**
- **Campground reservations for Red Deer Campground open on April 24 at 8:00 AM CST on the Parks Canada Reservation Service.**
- **These details will be shared publicly on April 10<sup>th</sup> through the Parks Canada website, the Parks Canada Reservation System website, the Prince Albert National Park Facebook and Twitter page, and the park newsletter.**
- **More details will be shared as the construction schedule is confirmed.**