

WASKESIU COMMUNITY COUNCIL

PUBLIC MEETING MINUTES



DATE: Friday, March 25, 2022
TIME: 9:00 a.m. to 1:00 p.m. (Saskatchewan Time)
LOCATION: “Virtual Meeting” format via ZOOM

Attending remotely by ZOOM: Councilors Jim Kerby (Chair), Rob Phillips (Vice Chair), Bentley Crozier, Jennifer Wood, Jacqueline Judd, Linda Lavallee (Linda left the meeting at 11 a.m.), Administrator Noreen Matthews

Also attending by ZOOM: From PCA – Field Unit Superintendent Cal Martin, Townsite Manager Gregg Rutten, and guest Glenn Rupert, PCA Fire Management Officer

1. **Call to Order** **9:05 a.m.**
2. **Motion to move the Council Meeting “In-Camera”**
Rob Phillips/Jacqueline Judd *Carried*
3. **Motion to terminate the “In-Camera” portion of the Council Meeting** **10:00 a.m.**
Rob Phillips/Bentley Crozier *Carried*
4. **Motion to Adopt the Agenda for the Public Meeting of Council**
Bentley Crozier/Jacqueline Judd *Carried*
5. **Motion to Adopt the Meeting Minutes of February 11, 2022, as circulated**
Jennifer Wood/Bentley Crozier *Carried*
6. **Business Arising from the Minutes (if any)** - There were no additional “Business Arising” items from the Minutes not otherwise addressed in the Action Item review or under the remaining Agenda items below.
7. **PANP 2022 Prescribed Fire Plans** - Glenn Rupert, Fire Management Officer - Brief Presentation (followed by brief Q&A Session with Council)

Prescribed Fire

PANP is planning 2 prescribed fires this spring, the ecological Paskwaw Mostos Prescribed Fire on the west side, and the Strategical Community Fuel Break (CFB) Prescribed Fire south of Waskesiu.

In total, approximately 130 hectares (ha) will be burned this year in the early spring once the snow has left those open areas.

The Paskwaw Mostos Prescribed Fire is primarily for bison habitat and grassland ecosystem maintenance, while the Prescribed Fire in the CFB is for the removal of accumulated fuel.

Wildfire Risk Reduction

2021/22 Maintenance

Approximately 15 ha. around the park compound and between the bird streets and Hwy 264 were maintained by brushing, thinning, and pruning to reduce conifer regeneration within the community fuel break and maintain long-term conifer crown spacing.

New Work

Deadfall and conifer trees were cleared in a 10 ha. area down the overflow road and between the overflow road and Hwy 264. The Park intends to continue enhancing the fuel break in that area in 2022/23 as it is a

priority for the improvement of the resistance of the community fuel break in the event of a wildfire.

Questions:

-Why is so much burning focussed on the Southwest Corner?

Much of it is to meet the objectives of the fescue grassland management plan to restore and maintain disappearing grassland ecosystems within the park. Improving bison habitat is also a key consideration.

- Why is more work put into the south side of the CFB?

Historically, and statistically, the greatest threat to the townsite from wildfire will be from the Southwest. The Community Fuel Break would be a significant feature in the event of that happening where suppression actions could be made when a high intensity crown fire is reduced to a surface fire. Fire approaching from other directions is likely to be lower in intensity because of the townsite's location on the lake so, although the community fuel break will offer significant protection, it is less likely to be challenged in those areas in the same way.

Council Chair and the Superintendent thanked Glenn for his presentation and indicated that his time is appreciated.

- 8. Review of Outstanding Action Items/Related Status Updates** - a review of each of the Action Items and their status was undertaken by Council, and the Action Items were updated by the Administrator accordingly. (See attached list of updated Action Items.)
- 9. Correspondence (*for information only unless otherwise noted with an asterisk*)**
 - Email received February 13, 2022, from Be Smart Communications regarding participation in complimentary communication opportunities through the Lakeland Cabin Stuffer and Vacationland News*
 - Email received March 14, 2022, from Affinity Insurance regarding Directors & Officers Policy renewal
 - Email received March 14, 2022, from Affinity Insurance regarding Commercial General Liability Policy renewal
- 10. Townsite Report – Gregg Rutten, Townsite Manager, Parks Canada Agency**
 - (See the March 25, 2022, Townsite Report accompanying these Minutes.)
- 11. Waskesiu Fire Chief's Annual Report** – undertake a brief review and receive comments from PCA and Council
 - A lengthy discussion ensued while focusing on the recommendations by the Fire Chief that are broken down into High, Medium, and Low priorities in the report. Parks Canada indicated that a meeting with the Fire Chief is planned for the first quarter of the government's new fiscal year (April 1 – June 30) and updates will be provided to Council following that meeting.
- 12. Communication Protocol – Urgent and Emerging Issues**- final review/discussion/approval
 - The protocol details were agreed upon by both Parks Canada Agency and Waskesiu Community Council.
 - A sample template (for use as an email form) was included as part of the draft protocol sent to Council by Superintendent Martin. This form will be used by both PCA and WCC when submitting notification of emergencies or other applicable matters.
 - After reviewing the template, Council agreed to work with PCA to modify the template design as discussed and to add the PCA and WCC logos to give it a professional look.
 - The next steps are to be worked out with Council Chair, Council Administrator and PCA Superintendent Martin.

- It was agreed that any emails from PCA sent to Council under the protocol should be sent to the Council Chair, Vice-Chair and Council Administrator. PCA will determine who should receive the email from at their office and report back to Council with those names/positions.

A motion was made to approve the Communication Protocol – Urgent and Emerging Issues

Jennifer Wood/Bentley Crozier

Carried

ACTION ITEM: The Communication Protocol – Urgent and Emerging Issues is approved by Council and will be finalized and circulated in a Word format by PCA working in conjunction with the Council Administrator and Chair.

ACTION ITEM: The Superintendent, Council Administrator and Council Chair to modify the Protocol as discussed to add the PCA and WCC logos and to give it a more professional look.

13. Proposed PCA Policy Regarding Tree Removal – discussion with Council

- This agenda item was deferred and will be dealt with at the May 6th Meeting of Council.

14. Deep Water Hookup – further discussion (if any)

- Council would like PCA to modify the email to become a letter (or a document) in a more official format to share with WSRA members. It was suggested that it be in the form of a letter to Council that could be shared with third parties (e.g., the WSRA) should Council elect to do so.

ACTION ITEM: PCA to create an official letter from the Superintendent addressed to the Community Council regarding deep water hook-up (on the understanding that the letter *may*, should Council elect to do so, be shared with WSRA Board and, if shared, that the WSRA Board could elect to share it with their members).

15. Vision 2028 – Community Action Plan

• Status update on PCA’s designation of staff members for Vision 2028 items where PCA is designated as the “Lead” or the “Co-Lead”

Discussion ensued.

ACTION ITEM: The Superintendent will provide the name of Parks Canada staff who are designated by PCA in relation to those items where PCA is the “Lead”, “Co-Lead” and “Partner” in the Vision 2028 Community Action Plan. The information to be provided by PCA to Council at the May 6th meeting of Council.

16. Other Business (if any)

• **Development of Indigenous Land Acknowledgment Protocol**

- A lengthy discussion ensued.

A decision was made to develop an Indigenous land acknowledgement and Council Chair will work on that with Councilor Lavallee.

- It was discussed that PCA and Council, as well as other non-profits businesses in Waskesiu, create a protocol acknowledging, with a heartfelt message, our presence on this land that we are sharing. It was suggested that WCC, once the language has been agreed upon, Council could use a similar message by including it in all meeting minutes and on waskeisu.org.

- Councilor Crozier suggested the Council could perhaps take some training in this area and there was support for that concept.

- Council Chair mentioned other non-profits in Waskesiu that want to do the same including, but not limited to, the Waskesiu Recreation Association and the Waskesiu Foundation.

- Council Chair offered to get input and direction from local Indigenous resources such as Councilor Linda Lavallee, , and Ernie Scoles, President of Friends of the Park.

• **Daniel Mercer**

- Councilor Wood reported that the Waskesiu Seasonal Residents Association has had a legal review done of the new proposed Cottage Regulations and are looking forward to reviewing them with Superintendent Martin and Townsite Manager Gregg Rutten, as well as at the upcoming meeting with Daniel Mercer.

- Councilor Wood asked when the meeting with Mr. Mercer would be held.

- The Townsite Manager noted that the meeting will be later this summer, as Mr. Mercer is hoping to meet in person with the Waskesiu Stakeholder groups.

• **By Election**

- A date needs to be set for the By Election this summer. The date should be before the Annual General Meeting which is currently slated to be held on July 31st.

ACTION ITEM: Council Chair and Administrator to determine what date works best for the By Election and proceed with the relevant communications and advertising.

• **WCC and WSRA Annual General Meetings on the Same Date**

- WSRA has agreed to continue with the AGM format that has been used for the past two years, but we should not refer to the meeting as a “joint” meeting (since the WSRA and Council are two separate organizations). The format works well in Waskesiu with both the WCC AGM and WSRA AGM being held on the same day, at the same location, with PCA holding a Q & A session between each meeting.

- WSRA would like to ensure that the groups rotate the order of the presentations each year.

Council Chair stated he would like the Council meeting to be held first this year.

- Advance opportunities for questions to Parks Canada will be made available to the Waskesiu residents again this year.

17. Future Council Meeting Dates

- Friday, May 6, 2022 - Zoom
- Monday, June 13, 2022 – In person
- Sunday, July 31, 2022 – AGM (Same date as the WSRA)

18. Adjournment

12:49 a.m.

Motion to adjourn the meeting moved by Bentley Crozier.

Carried.

Action Items

(From the March 25, 2022, Council Meeting)

ACTION ITEM: The Superintendent, Council Administrator, and Council Chair to modify the “Communication Protocol – Urgent & Emerging Issues” as discussed to add the PCA and WCC logos and to give it a more professional look.

ACTION ITEM: PCA to create an official letter from the Superintendent addressed to the Community Council regarding deep water hook-up (on the understanding that the letter may, should Council elect to do so, be shared with WSRA Board and, if shared, that the WSRA Board could elect to share it with their members).

ACTION ITEM: The Superintendent will provide the name of Parks Canada staff who are designated by PCA in relation to those items where PCA is the “Lead”, the “Co-Lead”, and “Partner” in the Vision 2028 Community Action Plan. The information to be provided by PCA to Council at the May 6th meeting of Council.

ACTION ITEM: Council Chair and Administrator to determine what date works best for the By Election and proceed with the relevant communications and advertising.

ACTION ITEM: Council Chair and Councilor Lavallee to develop an Indigenous land acknowledgement for review by Council. Council Chair will also work with Councilor Lavallee and Councilor Wood regarding a potential training session for Council members.

Action Items

(From the February 11, 2022, Council Meeting)

ACTION ITEM: Council Chair and Councilor Wood, Chair of the Finance Committee, to discuss the tax filing issue and provide a recommendation to Council by September 2022.

Action Items

(From the November 5, 2021, Council Meeting)

ACTION ITEM: Townsite Manager to present PCA’s proposed policy regarding tree removal in Waskesiu at the next Council meeting. *The policy will be delivered to Council by April 15th.*

Action Items

(From the June 18, 2021, Council Meeting)

ACTION ITEM: Superintendent Martin to provide Council with the summary of the Waskesiu Water and Sewer Infrastructure Report to-date. *PCA has a huge report that cannot be emailed. Councilor Phillips has received the report details from PCA (on a USB stick) and is reviewing prior to sharing the information with the balance of the Council. This matter remains in the hands of Councilor Phillips and will be discussed at the May 6th meeting of Council.*

STANDING ACTION ITEMS

ACTION ITEM: Regular status updates on all major Commercial Developments in the Waskesiu townsite.

ACTION ITEM: PCA to send the Compliance Report on water quality annually to Council, typically in March each year. Upon receipt, it is then posted by the Council Administrator (under the “Our Community” section of the Waskesiu.org website). *The Townsite Manager indicated that he is following up on this and has a plan in the works.*

ACTION ITEM: If there are any projects PCA is prepared to have the WCC add to the Community Action Plan, PCA to promptly provide to Council so that the Community Action Plan can be updated.

ACTION ITEM: Council to do an annual check of the “Waskesiu Vision 2028” document and the Community Action Plan, and see what needs to be added or changed.

ACTION ITEM: PCA/Council/WSRA (as applicable) to continue to consider a plan to put real and/or fake security cameras at the entrance to the park, or in other locations (including the entrances to the cottage and cabin areas). *Parks Canada is still considering this matter.*

Waskesiu Community Council Meeting Report
March 25, 2022
Prepared by: Gregg Rutten, Townsite Manager
Meeting Location: Virtual

*Please note – new information is highlighted in **bold**.

Cabin and Cottage Areas

1. Waskesiu Townsite Parking Strategy

Parking issues in Waskesiu can be divided into two separate areas – on street parking and cabin/cottage area parking. PCA has initiated a street parking strategy for the townsite to address some of the issues that arise from inappropriate parking. The main issues are congestion and public safety.

- Further work is required on a strategy for the cabin and cottage subdivisions in Waskesiu. Such a strategy will be developed with input from the Waskesiu Seasonal Residents Association and the Waskesiu Community Council for implementation post 2017.
- PCA asset staff installed 4 signs (“30 minute parking”) around the fish shack on Lakeview Drive. Remaining signs to be installed in 2-3 vehicle stalls in front of Waskesiu Trading Company in spring.
- Townsite manager will meet with representatives of the WSRA to determine next steps regarding a parking strategy for the cabin and cottage subdivisions.
- PCA and WSRA Representatives will meet to discuss cabin/cottage area parking on February 8, 2019.
- PCA and WSRA representatives will be meeting in late April to discuss parking, potential amendments to the Cabin Development Guidelines, and National Energy Code requirements.
- PCA confirming a meeting date with the WSRA.
- Waskesiu Marina has been issued a building permit for development of additional dry boat/trailer storage that will be offered to seasonal residents at discounted rates.
- PCA has provided a draft proposal to the WSRA for review. WSRA and PCA will be meeting on March 20, 2020 to discuss the draft.
- Townsite Manager and WSRA President have resumed discussions regarding parking in the Parcel “x” cabin area.
- Discussion resulted in the idea of prohibiting the parking of boats on cabin area streets (Bluebird-Pelican) similar to the existing prohibition on Waskesiu Drive.
- Also discussed was a “rubber off of the asphalt” policy for all other vehicles.
- There was also discussion around enforcing the use of the two required parking stalls on cabin area lots. This would involve requiring lessees to remove items such as gazebos and patio furniture from their designated parking stalls.
- More discussion is required regarding other areas in the townsite.
- Enforcement may be an issue.
- **PCA is preparing a draft issues/options analysis which will be shared with Council ahead of the May 6, 2022 meeting of Council.**

2. Cabin Area Swales

- PCA has engaged a contractor to install weeping tile in 4 drainage swales in the cabin area.
- The swales were selected based on the areas that have the poorest drainage.
- Work will commence as soon as moisture conditions allow.
- Work will be completed with a walk behind trencher and hand tools in order to minimize damage to surrounding land.
- Work largely complete. Inspected by PCA on October 20, 2020. Some light landscaping/seeding is required in the spring. A percentage of payment amount to be held back until work is deemed complete by PCA.
- Swales Identified for weeping tile installation in 2021 are:
 - i. Heron-Jay
 - ii. Loon Mallard
- Work in the contract areas has been completed. Contractor will return in early spring to completed final touch-up landscaping of the work areas.
- There has been a 10% holdback of the contract payment to ensure the repair and touch up work will be completed.
- **No update at time of report**

Commercial Development/Business Licencing

3. Kapasiwin

A development permit has been issued for the re-development of the Kapasiwin Bungalow Camp. The developers completed a detailed impact assessment (including public consultation) as part of their application for the development permit.

- A building permit has been issued for one of the staff accommodation buildings. Construction is expected over the fall/winter.
- The Leaseholders are exploring the installation of deep water and sewer to the Kapasiwin site.
- A building permit for installation of deep water and sewer infrastructure was issued on January 15, 2020.
- Plans for a second staff accommodation building have been received by Parks Canada, currently under review.
- Conceptual design for the second staff accommodation cabin not approved by PCA
- Installation of deep water and sewer is underway.
- PCA has received some feedback expressing concern over damage to the cycling/walking path surface (old road).
- Repairs to any damage as a result of this project are the responsibility of the leaseholder to repair. PCA has contacted the leaseholder to establish a timeline for the repairs.
- A building permit was issued for the construction of staff cabin A2.
- A building permit was been issued for the tree removal and site grading required for installation of the 520 ft² rental cabins associated with phase 3 of the development.
- PCA is currently reviewing plans for the phase 3 rental cabin units.
- PCA has issued a building permit for the Phase 3 rental cabin units.
- PCA has reviewed and approved construction plans for a laundry/towel exchange/shop building.
- A request was received from the developers to retain one of the old cabins as a “heritage cabin”, to be preserved on the Licence of Occupation designated for the

property right-of-way. This request was supported by other individuals / organizations within the community.

- Parks Canada informed the developer that we were willing to make allowance for the retention of the heritage cabin on the Parcel K leasehold but not the right-of-way licence of occupation. If the developer chose not to include the cabin on the lease, PCA is willing to allow the cabin to be stored in the SX parcel for a period up to 1 year for interested parties to propose a new location / use for the cabin. Following the 1-year period the cabin is to be removed if no agreement is reached. No official response from the developer at the time of this report.
- Property owners have been issued a letter, as per Section 27 of the National Parks of Canada general regulations, ordering them to remove chairs and equipment from the public beach.
- Owners requested to have Kapasiwin added to wayfinding signs on highway #264. Request was denied but during the review, it was found that existing signage for Kapasiwin and Lost Creek Resort does not meet current PCA signage guidelines. PCA will work with the owners to have these signs updated.
- BIA (Environmental Assessment) for electrical upgrades to Kapasiwin has been completed and signed off. A building permit for the work has been issued by PCA. Work expected to commence imminently.
- **No update at time of report.**

4. Development Proposal from Lakeview Hotel

PCA has received a development permit application from the owners of the Lakeview Hotel to develop a commercial accommodation building on the currently vacant lot at 811 Lakeview Drive.

- The proposed development includes five commercial accommodation units, one staff accommodation unit and a main floor office/retail space fronting Lakeview Drive.
- Council has voiced a concern over the potential loss of availability of hotel type accommodation in Waskesiu.
- PCA continues to work with the leaseholder on details of current operations and requirements for subdivision of the property.
- PCA will be meeting with the leaseholders in the coming weeks to discuss concerns and questions about the operations and business model for the Lakeview.
- PCA met with leaseholders on January 24, 2020. More information forthcoming from leaseholder for PCA review.
- PCA has held discussions with the leaseholders regarding the current business model.
- In the coming months, the leaseholders will be submitting a development proposal for Lot 9. Currently vacant.
- Property owners have been issued a letter, as per Section 27 of the National Parks of Canada general regulations, ordering them to remove construction materials and make the lot in such condition that they can control invasive plants.
- Property owners are proposing the sub-division of the lot for sale and development.
- The construction materials have been removed from the vacant lot adjacent to the Lakeview.
- **No Update at time of Report.**

5. Elk Street Licences of Occupation and Lot Allocation

- With the cancelation of the Chamber of Commerce housing plan, PCA will renew its efforts to issue 1-year licences of occupation to Elk Street Residents.
- Draft documents will be provided to the community council for review prior to Jan. 1, 2021.

- PCA continues to work with PCA realty experts to issue licences of occupation prior to next operational season.
- PCA is considering hosting a virtual meeting with Elk Street residents to outline the process and answer any questions.
- A rating criteria for allocation of 3 vacant Elk Street Lots has been provided to council and the Chamber of Commerce for review and comment.
- PCA intends to allocate the vacant lots to the successful applicants by March 31, 2021.
- Townsite Manager continues to work with Realty advisors on draft of 2-year licence of occupation documents for Elk Street.
- Request for proposal letters were sent to all commercial operators in Waskesiu via email and Canada Post on February 25, 2021.
- PCA will be accepting proposals until March 22, 2021 at 4:00pm CST.
- PCA will evaluate all proposals and plans to allocate the three vacant lots by March 31, 2021.
- Townsite Manager continues to work with Realty advisors on draft of 2-year licence of occupation documents for Elk Street.
- Lots have been allocated based on evaluation criteria to WRA, Chamber and G.O. Centre.
- Licence of Occupations are currently in the final approval process and will be presented for signature very soon (maybe by the time of this meeting).
- WRA and Chamber have already submitted development proposals for mobile homes. G.O. centre expected to provide proposal soon.
- WRA and Chamber lot development are underway. Combined these new lot developments will bring 10 new accommodation units.
- This fall, letters will be issued to all Elk Street tenants informing them of the abolishment of the current "pad rent" administration. Existing tenants will be given the opportunity to enter a formal land use agreement / licence of occupation with Parks Canada for the Elk Street lot that currently occupy.
- Anyone who chooses not to enter a short term licence of occupation will be required to remove all improvements from the property and the property will be made available to the business community on an RFP process. Preference will be given to lease proposals over licence of occupations.
- Letters described above were distributed to Elk Street Tenants on November 3, 2021.
- At time of report only one response from Elk Street tenants regarding the above letter. Respondent indicated they are consulting with their legal representative.
- No other issues or questions raised.
- PCA is preparing Licences of Occupation to be signed by current tenants.
- Effective date of the licences will be April 1, 2022.
- PCA locally has received approval to issue 2 year licences of occupation for the existing tenants on Elk Street.
- Correspondence and copies of the Licence of Occupation have been prepared and sent to all tenants who are eligible to enter into a licence of occupation with PCA.
- Those tenants who are not eligible to enter into a licence of occupation have been given notice that they will be required to vacate the lot they currently occupy.
- **Licences of Occupation have been mailed out to all current tenant on Elk Street for signature. Once signed by both parties, they come into effect April 1, 2022.**
- **One current tenant has been given notice they will no longer eligible for an Elk Street lot and they have been given notice to remove their trailer and other personal property from the lot by a specific date. The current tenant**

is challenging this notice. PCA continues to pursue solutions for this particular lot.

6. All in the Wild Gallery

- PCA is currently reviewing plans for a second storey staff accommodation addition to the existing gallery building.
- A building permit has been issued by PCA for construction of second storey staff accommodation addition to existing building.
- Construction of the addition and utility connections, including deep water and sewer have begun.
- Construction continues at this leasehold.
- The lessee has requested a possible amendment to the lease for this property to allow some commercial accommodation of the upper floor units.
- PCA is looking into the implications of this request in terms of the current lease and also in terms of building code requirements that may need to be met for the suites. PCA zoning allows for commercial accommodation at this location per the Land Use Directive
- **No update at time of report.**

Infrastructure and Utilities

7. Waskesiu Townsite Dock and Breakwater

- Renewal of these structures is included in the vision 2020 document as part of the main beach renewal plan.
- Divers completed an assessment of the breakwater and paddle wheeler dock in 2017. Results indicated that the breakwater is in good condition and requires minimal recapitalization. The paddle wheeler dock is at the end of its useful life.
- A draft conceptual map of main beach area was discussed at the January WCC meeting.
- Parks Canada will provide an updated map based on that discussion at the April meeting of council.
- Revised maps have been provided to Council. Final updates to maps pending. PCA will provide updated maps to council at the June 22 meeting or prior to that if available.
- Updated maps included with June 18, 2018 townsite report
- Possible that dock will be removed before end of March 2019 pending internal PANP approval of funding. Work would take about 2-3 weeks. The project would completely remove both the dock and the subsurface components.
- Dock removal is complete.
- Communication about boat use in the area, mooring and future plans for upgrades to the breakwater have been posted on Waskesiu.org and will be included in the PCA update in the WSRA newsletter.
- PCA is discussing options for this. Any upgrades would be done as part of the breakwater re-capitalization scheduled for 2020.
- Timing of this work will be determined at the NPFU face to face management meeting in March 2020.
- This project was discussed as a priority for PANP. Dates for the work to be determined.

- Finger Docks were purchased in October, with the intent to have them installed by March 2021.
- The docks are the same design as those at the main marina and will remain in place year round.
- PCA continues to work with consultants on design specifications for the repair.
- Project will be put up for tender once design is finalized.
- Docks have been installed but will remain “out of service” until stabilizing piles and protective edging can be installed following ice-out.
- One of the new docks started breaking away from the breakwater due to failing concrete and has since been completely removed. Remaining dock is functional.
- No additional information regarding repair / replacement was available at the time of this report.
- Breakwater dock operated with only one dock for the 2021 season. Despite this, there was no “congestion or conflict” among users. Boaters used the dock as a loading and unloading space with little to no abuse (long term parking).
- The breakwater docks and resurfacing remain a park priority on the long term investment plan and the vision 2028 lakefront development plan.
- **No update at time of report.**

8. 4 Way Stop Flooding

Winter flooding at the intersection of Waskesiu and Lakeview Drives has been a problem for several years as the storm sewers freeze and cannot take runoff that occurs throughout the winter.

- Funding of \$650K has been obtained to address this problem.
- Engineers have recommended a force main system inside existing storm sewer with a heated catch basin and service building located at the 4 way intersection as well as improvements to the outfall at Waskesiu Lake.
- Detailed design underway, construction anticipated in the fall.
- Construction estimates received are significantly higher than the available funding. Additional funding is being sought internally.
- Timelines on approvals are uncertain and will result in the project being pushed to 2019.
- This project is expected to go to tender within the next 2 weeks.
- Bids received by PCA came back over budget. PCA is currently exploring options but full project will not go ahead this Spring.
- The intersection started flooding again the week of February 3, 2020. Detour is in place currently.
- PCA has divided the project into two phases. PCA is in process of re-tendering phase one of the work.
- Upgrades to electrical were completed by Saskpower in fall 2020.
- Remaining construction is planned for late January 2021 as the work will take place on the lake ice. The outlet pipe will be directional bored below the frost line.
- There may still be flooding/freezing at the Montreal/Waskesiu Drive intersection this year as the system will not be operational in time to prevent build up of ice.
- Construction to directional bore the outlet pipe has been completed. It will not be operational until spring 2021.
- There is approximately one week of work required to tie the new drain pipe into the existing stormwater system.

- A detour will likely be required this winter because overflow water is present in the intersection as of the beginning of February 2021.
- A detour is currently in place. Access to the townsite is via HWY 264 and Ajawaan Street.
- Final work scheduled for first week of May. Final inspection / substantial completion scheduled for May 7, 2021.
- Storm Drain tie-in is complete and the pavement patch in front of Hawood has been repaired and we now will have to wait until next winter to determine the efficacy of the current improvement or if further intervention is required.
- The 4-way intersection is currently flooding and icing up. A detour is currently in place. Access to the townsite is via HWY 264 and Ajawaan Street.
- **PCA continues to monitor the situation. Detour is still in place. Exceptions to the detour have been made for building movers that are moving cabins into the cabin area (via Tamarack) ahead of the March 31 deadline to do so.**

9. Recreation Area Renewal (Lawn Bowling/Sport Court)

- The WRA board has a question regarding the remediation of contaminated material at lawn bowling green. The question is in the context of preparing the site for the installation of a sport court facility. PCA is working with the WRA to determine scope of work required and next steps. The environmental assessment specialist from PCA has been engaged in the project.
- Meeting with WRA to discuss options for remediation scheduled for Oct. 11.
- "Capping" of the contaminated lawn bowling site is considered a low risk and economical remediation solution.
- The contaminated area is a legacy issue caused by past park management practices. Therefore PCA will contribute the cost of remediation should funds be available in 2019 (following a Feb. Management Team review of all 2019 budget pressures).
- PCA is working closely with the WRA to determine the required amount and type of soil for the capping process (based on specifications for the sport court surface, and to determine the appropriate timing of the remediation work.
- PCA is waiting for an engineered design of the capping and drainage for the sport court area that will support an asphalt subsurface for the sport court area.
- Once the design is finalized, the project will go out to tender.
- An engineered design has been provided to PCA, which will address to goal of capping the contaminated area.
- The WRA is currently reviewing this design against the requirements of the sport court surface.
- Final details have been worked out in relation to this project. Final engineering design should be received by Parks Canada in the coming months. Work to commence in spring of 2020.
- Tender for the capping work has been posted.
- Townsite manager will be the PCA liaison for this project once a tender is awarded.
- Bids came in higher than anticipated for this project. PCA is working with the Recreation Association on options for the project.
- Capping of the Lawn bowling area will begin on November 2, 2020 with completion of the project on November 9, 2020.
- This project is substantially complete. The consultant and contractor will return to site in spring 2021 to address any deficiencies.

- Capping inspection complete and meets requirements. Minor deficiency work remaining to replace a small amount of material removed during fall snow clearing.
- Contractors have been contacted to clean up a few deficiencies;
 - i. the granular piles adjacent to the cap be evenly distributed in place.
 - ii. The sod piles be removed
 - iii. The swale area in the trees be evened out/smoothed over
 - iv. The wooden lathes be removed.

Once this is complete the lawn bowling green contaminated site project is complete.
- Parks Canada has entered a contribution agreement for \$50K with the Waskesiu Foundation to support the rehabilitation of the Lawn Bowling Green and development of the beach volley ball court.
- Rehabilitation of the lawn bowling green and development of the beach volleyball court are largely complete.
- Contribution agreement funds have been forwarded to the Waskesiu Foundation.
- **Some technical issues in payment have occurred. PCA is working to quickly resolve this software issue.**

10. Solid Waste Management/Recycling

- PCA has determined that the state of the construction waste roll off bin located at the recycling depot in Waskesiu was unacceptable.
- In consulting with PCA asset management section, the volume of metal and other items piled beside/behind/in front of the roll-off bin was representative of the volumes they have removed in the past 2 years.
- The volume was more obvious this year because PCA did not have the resources to remove this material with any regularity.
- PCA has formed an internal committee to discuss options for the roll off bin service as well as recycling and composting in Waskesiu and PANP.
- PCA welcomes suggestions or ideas from council on ways to improve waste management in Waskesiu.
- The findings of the PCA committee will be shared with council for review and comment prior to any policy changes affecting residents and visitors.
- Currently PCA is exploring options to relocate the roll-off bin and potentially fencing it and staffing it for specified hours.
- This is being done in the context of solid waste management and recycling in all of Waskesiu.
- PCA intends to relocate the construction waste roll off bin to the "SX" storage area located adjacent to the Park Operations Centre.
- The area will be fenced and will have specified operating hours (7 days/week, 7:30am-4:00pm)
- PCA intends to have staff present at the site to monitor items being disposed.
- PCA asset management staff are working with suppliers to provide a metal/appliance recycling bin at this location also.
- PCA is investigating options for the collection of household kitchen compost in Waskesiu.
- Roll-off bin being re-located to fenced location in SX parcel near compound. Construction is underway and expected to be complete May 14. specified operating hours, 7 days/week, 7:30am-4:00pm

- Space is large enough for two bins, however no “bulky waste”/ metal bin will be provided at this time. PCA anticipates managing this waste inside the fenced area.
- Barricades have been placed at the former roll off location and have been successful in deterring dumping in that location.
- Administrators of the Waskesiu Buy & Sell Facebook page have been supportive of the effort to stop dumping in the park and are encouraging on-line trade of unwanted items rather than the “Waskesiu Ikea” method.
- As per the coms. strategy, a waste management brochure is in the final draft stages. Intended to be distributed with summer bill out.
- Waste management brochure was included in summer W/S/G bill out.
- PCA is proposing that a comprehensive Waste Management Directive be developed in accordance to Section 8 of the National Parks of Canada Garbage Regulations - “No person shall discard or dispose of or deposit garbage anywhere in a park except in such places and at such times and under such conditions as the superintendent may authorize”.
- The existing “Yard waste directive” would become a component of the larger Waste Management Directive.
- The process of creating this new directive would identify the “conditions” required for the disposal of waste in the park and identify gaps in the current waste management processes in PANP.
- **Townsite Manager to resume development of this policy/directive.**

11. Waskesiu Water Quality Report

- Submitted for Council Review and comment
- PCA has drafted a communications strategy to address elevated levels of THMs present in the 2020 water quality report.
- THM levels are not significantly high, but they are marginally higher than recommended / target levels (2020 = 119 µg/L, target = 100 µg/L).
- As per the coms. strategy, communication pieces are currently in development.
- Water Quality / THM letter was included in the summer W/S/G bill out. Little to no feedback or concern from visitors or property owners.
- **Water quality report will be provided to Council as soon as it is available.**

12. Fire Prevention Inspections

- A notice of Fire Prevention inspection was issued to Waskesiu Business community on August 31.
- Inspections are scheduled to take place the week of Sept. 27
- During a visit by Parks Canada’s Fire Protection Engineer to Waskesiu Lake (conducting a fire flow study of the hydrant system), several businesses and private dwellings were observed to be improperly using barbecues on balconies and decks as well as improperly storing significant quantities of propane cylinders. These issues are in contravention of the National Fire Code of Canada - 2015 Edition and CSA B149.2-15, “Propane storage and handling code”.
- A memo was issued to the Field Unit by the PCA Chief Fire Engineer that this significant fire risk would need to be addressed as soon as possible.
- The notice to business owners included the requirement for proper use of propane appliances (BBQs) and storage of propane cylinders.
- Inspectors will issue orders of compliance to business owners who have not taken steps to bring their propane issues into compliance.
- These orders may require businesses to remove propane appliances if they cannot meet the safety standards.

- Fire Prevention inspections may reveal additional safety issues that might result in further compliance orders.
- Future communications will share the requirement for proper use of propane appliances (BBQs) and storage of propane cylinders with seasonal residents.
- Fire Prevention Inspections are anticipated to become annual in the future (similar to public health inspections).
- The results of these inspections will also be used to complete a Community Structural Fire Risk assessment. This assessment and the fire flow study will help in decisions with regards to the Waskesiu Fire Dept. and water utility infrastructure in Waskesiu.
- PCA awaits the final report from the Fire protection engineer.
- One business was ordered to close immediately during the inspection until the required corrections are completed and inspected.
- Two other businesses were required to alter their normal procedures and perform hourly “fire checks” until alarm system repairs are completed.
- PCA will make the passing of a fire inspection a requirement in order to obtain a business licence for PANP.
- Reports from the fire inspector have been provided to all business where deficiencies were noted.
- PCA locally is working with the notified businesses to determine timelines to bring the noted deficiencies into compliance.
- **Official notice has been sent from to business owners that have not provided an action plan to correct deficiencies to PCA that their business licences will not be issued until they do so.**

13. Tree Removal Permits

- PCA is revising the procedure for assessing and approving trees for removal in the townsite of Waskesiu.
- Factors being assessed include:
 - o removal of trees for development purposes
 - o hazard tree assessment
 - o replanting/landscaping requirements
 - o fire smart requirements
 - o Erosion control
 - o Migratory bird nesting period
- More information will be shared with Council as it becomes available.
- PCA welcomes any input and feedback from Council.
- First draft of policy has been distributed for internal PCA review.
- **A rough draft of this policy will be provided to Council ahead of the March 25, 2022 meeting.**