

WASKESIU COMMUNITY COUNCIL

PUBLIC MEETING MINUTES



DATE: Monday, September 27, 2021
TIME: 9:00 a.m. to 2:00 p.m.
LOCATION: "Virtual Meeting" format (via Zoom)

Attending remotely by ZOOM: Councilors Jim Kerby (Chair), Rob Phillips, Bentley Crozier, Jennifer Wood, Jacqueline Judd, Linda Lavallee, Administrator Noreen Matthews

Also attending by ZOOM: From PCA – Field Unit Superintendent Cal Martin, Acting Townsite Manager Scott Nesbitt

1. **Call to Order** 9:05 a.m.
2. **Motion to move the Council Meeting "In-Camera"**
Jennifer Wood/Rob Phillips *Carried*
3. **Motion to terminate the "In-Camera" portion of the Council Meeting** 10:00 a.m.
Jacqueline Judd/Bentley Crozier *Carried*
4. **Motion to Adopt the Agenda for the Public Meeting of Council**
Bentley Crozier/Jennifer Wood *Carried*
5. **Introductions & Welcome to new and re-elected Council members**
Council Chair introduced and welcomed new Council members Jacqueline Judd and Linda Lavallee along with sharing a short bio of each. He also congratulated all returning Council members.
6. **Motion to Adopt the Meeting Minutes of June 18, 2021 as circulated**
Rob Phillips/Linda Lavallee *Carried*
7. **Business Arising from the Minutes (if any)** There was no additional "Business Arising" items from the Minutes not otherwise addressed in the Action Item review or under the remaining Agenda items below.
8. **Review of Outstanding Action Items/Related Status Updates** - a review of each of the Action Items and their status was undertaken by Council, and the Action Items were updated by the Administrator accordingly. (See attached list of Action Items.)
9. **Correspondence (for information only unless otherwise noted with an asterisk*):**
 - *Email received September 2nd from Chantelle Silbernagel re: Parks Canada URGENT Safety & Privacy Issues* Parks Canada has provided a brief acknowledgement and will respond fully in due course. A detailed response will be developed by the PCA CEO or by the Superintendent. Due to the federal election PCA has not done so yet, but a local response was developed and is in the approval stage. Assessment to be done by PCA this winter to keep the washroom facilities safe.*

• *Email received September 1st from Waskesiu Chamber of Commerce re: Notice of Fire Prevention Inspections** (This item will be dealt with in the Townsite Report.)

10. Townsite Report – Scott Nesbitt, Acting Townsite Manager, Parks Canada Agency

Before the Townsite Manager gave his report Council Chair, on behalf of Council and himself, thanked Scott for his excellent work and everything he has done while filling in as Acting Townsite Manager.

(See the September 27, 2021 Townsite Report accompanying these Minutes.)

Additional commentary in relation to some of the items identified in the Townsite Report is set forth below:

3. Cabin Area Swales

- The tender bid just came in today for this work. Next step is to come to terms on the scope of work and budget. Currently PCA is waiting for the Tender process. This year a total of five swales will be done including Finch/Grebe, Grebe/Heron, Heron/Jay, Loon/Mallard and one more street in Parcel X. The wet spots in these swales are created where the former public washrooms had been located. Parks will not need to trench the entire length of each swale they will be repairing.

11. Appointment of Officers

- a. Council Chair – Jim Kerby
- b. Council Vice-Chair – Rob Phillips
- c. Secretary/Treasurer – Jennifer Wood

A motion was made to appoint the following Officers for the next term of Council, namely:
Chair: Jim Kerby, Vice-Chair: Rob Phillips and Secretary/Treasurer: Jennifer Wood.

Bentley Crozier/Rob Phillips

Carried

12. Establishing the Committees of Council

- a. Budget & Finance Committee
- b. Business Relations Committee
- c. Community Planning & Development Committee
- d. Communications & Community Relations Committee
- e. Essential Services (Policing & Fire) Committee

A motion was made to establish the foregoing five (5) Committees of Council, including by rolling the work of the Vegetation Management/FireSmart Committee into the Community Planning & Development Committee.

Rob Phillips/Jennifer Wood

Carried

13. Appointment of Committee Chairs & Committee Members

- a. Budget & Finance Committee: Chair - Jennifer Wood; Committee Member – Jim Kerby
- b. Business Relations Committee: Co-Chairs – Bentley Crozier & Linda Lavallee; Committee Member – Jacqueline Judd
- c. Community Planning & Development Committee: Chair – Rob Phillips; Committee Members – Jim Kerby & Jennifer Wood

- d. Communications & Community Relations Committee: Co-Chairs – Jim Kerby & Jacqueline Judd; Committee Member – Bentley Crozier
- e. Essential Services (Policing & Fire) Committee: Chair - Rob Phillips; Committee Member – Linda Lavallee

A motion was made to appoint the Committee Chairs & Committee Members for each of the Committees of Council as shown above.

Jacqueline Judd/Jennifer Wood

Carried

14. Confirming Liaisons for Council – Key Stakeholder Groups

- a. Waskesiu Chamber of Commerce: Liaisons for Council – the Members of the Business Relations Committee – (Jacqueline Judd*, Linda Lavallee, Bentley Crozier)
*(*Note – Jacqueline is currently a Director on the Waskesiu Chamber Board of Directors)*
- b. Waskesiu Foundation: Liaison for Council – Jim Kerby*
*(*Note – Jim is currently a Director of the WRA)*
- c. Waskesiu Seasonal Residents Association: Liaisons for Council - Rob Phillips & Jennifer Wood*
*(*Note – Jennifer is currently the Chair of the WSRA and Rob is currently the President of the WSRA)*
- d. Friends of the Park, PANP: Liaison for Council - Linda Lavallee
*(*Note, Linda is currently a Director on the FOP Board)*
- e. Waskesiu Recreation Association: Liaison for Council – Jim Kerby*
*(*Note – Jim is currently a Director of the WRA)*
- f. Other Waskesiu Stakeholder Groups (as applicable)
 - i. Waskesiu Heritage Museum: Liaison for Council - Linda Lavallee

A motion was made to confirm each of the foregoing members of Council as the Liaisons for Council in relation to each of the foregoing Key Stakeholder Groups.

Jennifer Wood/Linda Lavallee

Carried

15. Confirm Council’s Bank Signing Authorities – Jim Kerby (Chair), Jennifer Wood (Secretary/Treasurer) and Noreen Matthews (Council Administrator)

A motion was made to confirm the Council’s Bank Signing Authorities are to remain as shown above.

Rob Phillips/Jacqueline Judd

Carried

16. Other Business

- a. Recent criminal activity in Waskesiu
Council Chair asked Superintendent Martin if criminal activity in Waskesiu is up over last year? Superintendent Martin could make no comments as to the criminal activity due to the fact that within Parks Canada Agency, the Park Wardens no longer report directly to him. They now report to a branch at national PCA office. He suggested he would like to hear what Waskesiu RCMP Sgt. Giroux has to report about the status of criminal activity.

Council Chair asked Council members if they hear of a criminal activity in Waskesiu, to please share the information with Council.

ACTION ITEM: Councillor Phillips to reach out to RCMP Sgt. Giroux to present an update to Council in regards to the criminal activity in Waskesiu this year.

- b. WRA & Foundation updates
Council Chair updated Council by advising that the WRA had a good summer and benefited from having

more activities for visitors. They have advanced their two latest construction projects - beach volleyball and lawn bowling. The Waskesiu Foundation did a new variation of their annual fundraising event (the “Sipping Social”), due to Covid-19 concerns, and which turned out to a successful fundraising event. They have also received several meaningful donations over the summer. This year they ran their first ever lottery and raised approx. \$6,000 to be shared 50/50 with the lucky winner.

c. Vision 2028

Council Chair reported that the next steps are to review any comments received over the summer from the general public and/or additional comments from the Stakeholder groups. The deadline for all responses from the public was August 30. Once any new items are added to the draft Implementation Strategy document, it will be shared with the all the members of the Stakeholder groups, Parks Canada Agency and Council, and will continue to be a “living document”.

ACTION ITEM: Council Chair and Administrator will review any comments received over the summer (comments were due by an August 30th deadline), and amend the draft Vision 2028 document as necessary.

ACTION ITEM: The Council Chair/Administrator will share the draft Implementation Strategy document with the members of the Stakeholder groups, Parks Canada Agency and Council. The document will be used as a touchstone/reference point for the community moving forward but it continues as a “living document” that can be added to/changed over time.

ACTION ITEM: Council Administrator to review the Vision 2028 document and create a list of all items that list Council as a Lead or Partner. Once this is done, Council will decide on how to assist in getting the items done and which Committees will be assigned the task of advancing Council’s obligations.

17. Proposed Future Council Meeting Dates

- Friday, November 5, 2021
- Friday, December 3, 2021
- Friday, February 11, 2022
- Friday, March 25, 2022
- Friday, May 6, 2022
- Monday, June 13, 2022
- Sunday, July 31, 2022 – AGM*

**to be confirmed whether the meeting will again be joint with WSRA*

ACTION ITEM: Council Administrator to send electronic invitations to Council members and PCA for future meeting dates.

18. Adjournment

Bentley Crozier

Carried

12:30 p.m.

Action Items
(From September 27, 2021 Council Meeting)

ACTION ITEM: Superintendent Martin will consult with the PCA Asset Management Team about the taste of the drinking water and report back to Council.

ACTION ITEM: Councillor Phillips to reach out to RCMP Sgt. Giroux to present an update to Council in regards to the criminal activity in Waskesiu this year.

ACTION ITEM: Council Chair and Administrator will review any comments received over the summer (comments were due by an August 30th deadline), and amend the draft Vision 2028 document as necessary.

ACTION ITEM: The Council Chair/Administrator will share the draft Implementation Strategy document with the members of the Stakeholder groups, Parks Canada Agency and Council. The document will be used as a touchstone/reference point for the community moving forward but it continues as a “living document” that can be added to/changed over time.

ACTION ITEM: Council Administrator to review the Vision 2028 document and create a list of all items that list Council as a Lead or Partner. Once this is done, Council will decide on how to assist in getting the items done and which Committees will be assigned the task of advancing Council’s obligations.

ACTION ITEM: Council Administrator to send electronic invitations to Council members and PCA for future meeting dates.

Action Items
(From June 18, 2021 Council Meeting)

ACTION ITEM: Superintendent Martin is to provide a copy of the PANP Trail Plan - Visioning Workshop Prince Albert National Park to Council. *The document will be provided in October.*

ACTION ITEM: Superintendent Martin to provide Council with the summary of the Waskesiu Water and Sewer Infrastructure Report to-date. *PCA is ready to share the summary but it is a huge report that cannot be emailed. Councillor Phillips will meet with the Townsite Manager and have the report details saved on a USB stick to share with Council.*

Action Items
(From April 30th, 2021 Council Meeting)

ACTION ITEM: Acting Townsite Manager to provide Council with confirmation that cottages are permitted to hook into the existing deep-water lines at their sole expense, provided permits are applied for and granted. *Ongoing.*

Action Items
(From December 18, 2020 Council Meeting)

ACTION ITEM: The Superintendent and the Townsite Manager will work with Council Chair and Councillor Phillips on developing an emergency services communications protocol. *A draft will be coming from PCA to Council prior to the next meeting of Council*

**Action Items
(From June 26, 2020 Council Meeting)**

ACTION ITEM: Councillor Phillips to invite Waskesiu RCMP Sargent Rene Giroux to give an update report at a future Council meeting. *Ongoing. An in-person report or a written update will be provided by the RCMP at a future meeting of Council. Deferred to the first fall meeting.*

**Action Items
(From February 7, 2020 Council Meeting)**

ACTION ITEM: Council Chair, Councillor Matheson and Council Administrator to meet regarding tax filing. *Ongoing – a date to meet is to be arranged by the Chair of the Finance Committee.*

STANDING ACTION ITEMS

ACTION ITEM: Regular status updates on all major Commercial Developments in the Waskesiu townsite.

ACTION ITEM: PCA to send the Compliance Report on water quality annually to Council, typically in March each year. The water quality report was received prior to the July 29th Council meeting and will be posted under “Our Community” on the Waskesiu.org website. *There is plan in the works.*

ACTION ITEM: if there are any projects PCA is prepared to have the WCC add to the Community Action Plan, PCA to promptly provide to Council so the Community Action Plan can be updated.

ACTION ITEM: Council to do an annual check of the “Waskesiu Vision 2028” document and the Community Action Plan, and see what needs to be added or changed.

ACTION ITEM: PCA/Council/WSRA (as applicable) to continue to consider a plan to put real and/or fake security cameras at the entrance to the Park, or in other locations (including the entrances to the cottage and cabin areas). *Parks Canada is still considering this matter.*

ACTION ITEM: PCA to send updates regarding the National Permitting Process - Land Use and Development Regulations.

Waskesiu Community Council Meeting Report
September 27, 2021
Prepared by: Scott Nesbitt, Townsite Manager
Meeting Location: Virtual

*Please note – new information is highlighted in **bold**.

Cabin and Cottage Areas

1. Waskesiu Townsite Parking Strategy

Parking issues in Waskesiu can be divided into two separate areas – one street parking and cabin/cottage area parking. PCA has initiated a street parking strategy for the townsite to address some of the issues that arise from inappropriate parking. The main issues are congestion and public safety.

- Further work is required on a strategy for the cabin and cottage subdivisions in Waskesiu. Such a strategy will be developed with input from the Waskesiu Seasonal Residents Association and the Waskesiu Community Council for implementation post 2017.
- PCA asset staff installed 4 signs (“30 minute parking”) around the fish shack on Lakeview Drive. Remaining signs to be installed in 2-3 vehicle stalls in front of Waskesiu Trading Company in spring.
- Townsite manager will meet with representatives of the WSRA to determine next steps regarding a parking strategy for the cabin and cottage subdivisions.
- PCA and WSRA Representatives will meet to discuss cabin/cottage area parking on February 8, 2019.
- PCA and WSRA representatives will be meeting in late April to discuss parking, potential amendments to the Cabin Development Guidelines, and National Energy Code requirements.
- PCA confirming a meeting date with the WSRA.
- Waskesiu Marina has been issued a building permit for development of additional dry boat/trailer storage that will be offered to seasonal residents at discounted rates.
- PCA has provided a draft proposal to the WSRA for review. WSRA and PCA will be meeting on March 20, 2020 to discuss the draft.

No update at time of report

2. Yard Waste Directive

- PCA has proposed updates to the Yard Waste directive in an effort to minimize the amount of yard waste piled next to garbage cans and create efficiencies for PCA staff time for collection of yard waste.
- For Discussion with WCC, implementation delayed until spring 2021.
- 2012 Yard Waste Directive is in effect.
- PCA internal discussions are ongoing and are looking at this in the context of Yard Waste, Metal recycling, compost and the roll-off bin.
- Most recent version circulated to WCC Chair for final review prior to presenting at April 30th meeting.
- PCA has drafted a Yard Waste / Waste Management communications strategy for Council to review and comment.
- Yard Waste Directive is complete, signed and now in effect.
- A waste management information brochure is almost complete and will be circulated with the summer billing
- **Directive is complete, remove from report.**

3. Cabin Area Swales

- PCA has engaged a contractor to install weeping tile in 4 drainage swales in the cabin area.
- The swales were selected based on the areas that have the poorest drainage.
- Work will commence as soon as moisture conditions allow.
- Work will be completed with a walk behind trencher and hand tools in order to minimize damage to surrounding land.
- Work largely complete. Inspected by PCA on October 20, 2020. Some light landscaping/seeding is required in the spring. A percentage of payment amount to be held back until work is deemed complete by PCA.
- Swales Identified for weeping tile installation in 2021 are:
 - i. Heron-Jay
 - ii. Loon Mallard
- **No update at time of report – Close of tender was the same afternoon the Townsite report was due for distribution to council. May have an update at the meeting.**

4. Back-flow Preventer

- PCA has drafted back-flow installation communications strategy for Council to review and comment. This strategy supports the requirement for the installation of these devices on all properties in Waskesiu.
- A formal notice of the back-flow preventer requirement is being drafted to be included in the summer mail out.
- No additional information regarding installation responsibility for Heritage and Licence buildings at the time of this report.
- **Mail out notice re: Backflow preventer was included in Summer W/S/G billing.**
- **Parks Canada is responsible for and will risk manage the installation of Backflow preventers in Crown buildings under Licence of Occupation.**

5. Seasonal Water Procedures

- PCA has drafted communications strategy to share best practices and seasonal water service procedures with Cabin and cottage owners. Submitted for Council review and comment.
- A small communications piece regarding seasonal shutdown will be included in the summer billing mail out.
- **Information on seasonal water shutdown directive and procedures (for parcel x) were included in the W/S/G mail out.**

6. Water and Sewer upgrades (Deep Water)

- There is only a small section of the prospect point cottages that are connected to deep water and sewer.
- Individual connections to the system would require directional boring and is likely cost prohibitive.
- The only way to efficiently connect cabins and cottages to the deep water system would be by entire subdivisions.
- **No Update – Parks Canada is waiting for results of community engagement being conducted by WSRA.**

Commercial Development/Business Licencing

7. Kapasiwin

A development permit has been issued for the re-development of the Kapasiwin Bungalow Camp. The developers completed a detailed impact assessment (including public consultation) as part of their application for the development permit.

- A building permit has been issued for one of the staff accommodation buildings. Construction is expected over the fall/winter.
- The Leaseholders are exploring the installation of deep water and sewer to the Kapasiwin site.
- A building permit for installation of deep water and sewer infrastructure was issued on January 15, 2020.
- Plans for a second staff accommodation building have been received by Parks Canada, currently under review.
- Conceptual design for the second staff accommodation cabin not approved by PCA
- Installation of deep water and sewer is underway.
- PCA has received some feedback expressing concern over damage to the cycling/walking path surface (old road).
- Repairs to any damage as a result of this project are the responsibility of the leaseholder to repair. PCA has contacted the leaseholder to establish a timeline for the repairs.
- A building permit was issued for the construction of staff cabin A2.
- A building permit was been issued for the tree removal and site grading required for installation of the 520 ft² rental cabins associated with phase 3 of the development.
- PCA is currently reviewing plans for the phase 3 rental cabin units.
- PCA has issued a building permit for the Phase 3 rental cabin units.
- PCA has reviewed and approved construction plans for a laundry/towel exchange/shop building.
- A request was received from the developers to retain one of the old cabins as a “heritage cabin”, to be preserved on the Licence of Occupation designated for the property right-of-way. This request was supported by other individuals / organizations within the community.
- Parks Canada informed the developer that we were willing to make allowance for the retention of the heritage cabin on the Parcel K leasehold but not the right-of-way licence of occupation. If the developer chose not to include the cabin on the lease, PCA is willing to allow the cabin to be stored in the SX parcel for a period up to 1 year for interested parties to propose a new location / use for the cabin. Following the 1-year period the cabin is to be removed if no agreement is reached. No official response from the developer at the time of this report.
- **Property owners have been issued a letter, as per Section 27 of the National Parks of Canada general regulations, ordering them to remove chairs and equipment from the public beach.**
- **Owners requested to have Kapasiwin added to wayfinding signs on highway #264. Request was denied but during the review, it was found that existing signage for Kapasiwin and Lost Creek Resort does not meet current PCA signage guidelines. PCA will work with the owners to have these signs updated.**

8. Development Proposal from Lakeview Hotel

PCA has received a development permit application from the owners of the Lakeview Hotel to develop a commercial accommodation building on the currently vacant lot at 811 Lakeview Drive.

- The proposed development includes five commercial accommodation units, one staff accommodation unit and a main floor office/retail space fronting Lakeview Drive.
- Council has voiced a concern over the potential loss of availability of hotel type accommodation in Waskesiu.
- PCA continues to work with the leaseholder on details of current operations and requirements for subdivision of the property.
- PCA will be meeting with the leaseholders in the coming weeks to discuss concerns and questions about the operations and business model for the Lakeview.
- PCA met with leaseholders on January 24, 2020. More information forthcoming from leaseholder for PCA review.
- PCA has held discussions with the leaseholders regarding the current business model.
- In the coming months, the leaseholders will be submitting a development proposal for Lot 9. Currently vacant.
- **Property owners have been issued a letter, as per Section 27 of the National Parks of Canada general regulations, ordering them to remove construction materials and make the lot in such condition that they can control invasive plants.**
- **Property owners are proposing the sub-division of the lot for sale and development.**

9. Black Spruce Gallery

- PCA is in the process of approving a food service operation as an ancillary business to the gallery business.
- The proposal includes a stand alone “food service cart/trailer”.
- This use is allowed only because there is already a primary building on the site.
- PCA will consider similar proposals from other lessees with fixed roof buildings on their leaseholds.
- This is consistent with other Parks Canada townsites.
- For clarity, the proponent has completed an addition to the primary building which includes a public washroom and commercial food storage and preparation areas. The proposal was vetted by a Provincial Health Inspector to ensure compliance with all applicable health and safety codes prior to PCA approval.
- Work continues on this project.
- This operation did not open during the 2020 season. No update on the expected opening of this business.
- New Food Service offer has been open a few weekends now and will be open full time this season.
- **Development Complete – Remove from report**

10. SRTP Expansion

- The Waskesiu Chamber of Commerce has withdrawn their proposal to build a work camp style staff accommodation area.
- PCA will re-schedule construction of additional RV sites as an expansion of the Spruce Ridge Trailer Park.
- Site grading and utility rough-ins have been completed.
- PCA expects to have the 8 sites operational by June 2021.
- The SRTP expansion is underway. The Park housing committee has met and allocated sites. The anticipated completion / move in date is June 18.
- The Cloverdale Fire Power outage was followed by a 2nd mass outage event in SE Saskatchewan caused by an ice storm. SaskPower is behind on their power install for the site. My not be ready for the June 18 move in date.

- **SRTP Expansion site was opened in late June and was operational for the summer season. The site will open in conjunction with the remaining trailer park in the spring of 2022.**

11. Elk Street Licences of Occupation and Lot Allocation

- With the cancelation of the Chamber of Commerce housing plan, PCA will renew its efforts to issue 1-year licences of occupation to Elk Street Residents.
- Draft documents will be provided to the community council for review prior to Jan. 1, 2021.
- PCA continues to work with PCA realty experts to issue licences of occupation prior to next operational season.
- PCA is considering hosting a virtual meeting with Elk Street residents to outline the process and answer any questions.
- A rating criteria for allocation of 3 vacant Elk Street Lots has been provided to council and the Chamber of Commerce for review and comment.
- PCA intends to allocate the vacant lots to the successful applicants by March 31, 2021.
- Townsite Manager continues to work with Realty advisors on draft of 2-year licence of occupation documents for Elk Street.
- Request for proposal letters were sent to all commercial operators in Waskesiu via email and Canada Post on February 25, 2021.
- PCA will be accepting proposals until March 22, 2021 at 4:00pm CST.
- PCA will evaluate all proposals and plans to allocate the three vacant lots by March 31, 2021.
- Townsite Manager continues to work with Realty advisors on draft of 2-year licence of occupation documents for Elk Street.
- Lots have been allocated based on evaluation criteria to WRA, Chamber and G.O. Centre.
- Licence of Occupations are currently in the final approval process and will be presented for signature very soon (maybe by the time of this meeting).
- WRA and Chamber have already submitted development proposals for mobile homes. G.O. centre expected to provide proposal soon.
- **WRA and Chamber lot development are underway. Combined these new lot developments will bring 10 new accommodation units.**
- **This fall, letters will be issued to all Elk Street tenants informing them of the abolishment of the current “pad rent” administration. Existing tenants will be given the opportunity to enter a formal land use agreement / licence of occupation with Parks Canada for the Elk Street lot that currently occupy.**
- **Anyone who chooses not to enter a short term licence of occupation will be required to remove all improvements from the property and the property will be made available to the business community on an RFP process. Preference will be given to lease proposals over licence of occupations.**

12. Commercial Rent Relief Program

- PCA nationally has announced a rent relief program for commercial lessees in National Parks Across the country to assist with Covid related loss of revenue.
- PCA locally will distribute the application form and related information to local leaseholders.
- Applications must be received by PCA by August 31, 2020.
- Letters and application forms have been sent out to all commercial head lessees in Waskesiu.

- PCA received 19 applications from Waskesiu businesses out of 30 application packages mail out relating to this program.
- **There was no formal COVID-19 rent relief program for the 2021 operational season.**
- **However, Parks Canada has recognised the efforts of the Waskesiu Chamber of Commerce to reduce the spread of COVID-19 by significantly reducing the number of events at Chamber facilities. For this reason, the Chamber was granted proportional percentage discounts on water, sewer and garbage fees for the 2021 season.**

13. All in the Wild Gallery

- PCA is currently reviewing plans for a second storey staff accommodation addition to the existing gallery building.
- A building permit has been issued by PCA for construction of second storey staff accommodation addition to existing building.
- Construction of the addition and utility connections, including deep water and sewer have begun.
- Construction continues at this leasehold.
- **No Update**

Infrastructure and Utilities

14. Waskesiu Townsite Dock and Breakwater

- Renewal of these structures is included in the vision 2020 document as part of the main beach renewal plan.
- Divers completed an assessment of the breakwater and paddle wheeler dock in 2017. Results indicated that the breakwater is in good condition and requires minimal recapitalization. The paddle wheeler dock is at the end of its useful life.
- A draft conceptual map of main beach area was discussed at the January WCC meeting.
- Parks Canada will provide an updated map based on that discussion at the April meeting of council.
- Revised maps have been provided to Council. Final updates to maps pending. PCA will provide updated maps to council at the June 22 meeting or prior to that if available.
- Updated maps included with June 18, 2018 townsite report
- Possible that dock will be removed before end of March 2019 pending internal PANP approval of funding. Work would take about 2-3 weeks. The project would completely remove both the dock and the subsurface components.
- Dock removal is complete.
- Communication about boat use in the area, mooring and future plans for upgrades to the breakwater have been posted on Waskesiu.org and will be included in the PCA update in the WSRA newsletter.
- PCA is discussing options for this. Any upgrades would be done as part of the breakwater re-capitalization scheduled for 2020.
- Timing of this work will be determined at the NPFU face to face management meeting in March 2020.
- This project was discussed as a priority for PANP. Dates for the work to be determined.
- Finger Docks were purchased in October, with the intent to have them installed by March 2021.

- The docks are the same design as those at the main marina and will remain in place year round.
- PCA continues to work with consultants on design specifications for the repair.
- Project will be put up for tender once design is finalized.
- Docks have been installed but will remain “out of service” until stabilizing piles and protective edging can be installed following ice-out.
- One of the new docks started breaking away from the breakwater due to failing concrete and has since been completely removed. Remaining dock is functional.
- No additional information regarding repair / replacement was available at the time of this report.
- **Breakwater dock operated with only one dock for the 2021 season. Despite this, there was no “congestion or conflict” among users. Boaters used the dock as a loading and unloading space with little to no abuse (long term parking).**
- **The breakwater docks and resurfacing remain a park priority on the long term investment plan and the vision 2028 lakefront development plan.**

15. 4 Way Stop Flooding

Winter flooding at the intersection of Waskesiu and Lakeview Drives has been a problem for several years as the storm sewers freeze and cannot take runoff that occurs throughout the winter.

- Funding of \$650K has been obtained to address this problem.
- Engineers have recommended a force main system inside existing storm sewer with a heated catch basin and service building located at the 4 way intersection as well as improvements to the outfall at Waskesiu Lake.
- Detailed design underway, construction anticipated in the fall.
- Construction estimates received are significantly higher than the available funding. Additional funding is being sought internally.
- Timelines on approvals are uncertain and will result in the project being pushed to 2019.
- This project is expected to go to tender within the next 2 weeks.
- Bids received by PCA came back over budget. PCA is currently exploring options but full project will not go ahead this Spring.
- The intersection started flooding again the week of February 3, 2020. Detour is in place currently.
- PCA has divided the project into two phases. PCA is in process of re-tendering phase one of the work.
- Upgrades to electrical were completed by SaskPower in fall 2020.
- Remaining construction is planned for late January 2021 as the work will take place on the lake ice. The outlet pipe will be directional bored below the frost line.
- There may still be flooding/freezing at the Montreal/Waskesiu Drive intersection this year as the system will not be operational in time to prevent build up of ice.
- Construction to directional bore the outlet pipe has been completed. It will not be operational until spring 2021.
- There is approximately one week of work required to tie the new drain pipe into the existing stormwater system.
- A detour will likely be required this winter because overflow water is present in the intersection as of the beginning of February 2021.

- A detour is currently in place. Access to the townsite is via HWY 264 and Ajawaan Street.
- Final work scheduled for first week of May. Final inspection / substantial completion scheduled for May 7, 2021.
- Storm Drain tie-in is complete and the pavement patch in front of Hawood has been repaired and we now will have to wait until next winter to determine the efficacy of the current improvement or if further intervention is required.
- **No update**

16. Recreation Area Renewal (Lawn Bowling/Sport Court)

- The WRA board has a question regarding the remediation of contaminated material at lawn bowling green. The question is in the context of preparing the site for the installation of a sport court facility. PCA is working with the WRA to determine scope of work required and next steps. The environmental assessment specialist from PCA has been engaged in the project.
- Meeting with WRA to discuss options for remediation scheduled for Oct. 11.
- "Capping" of the contaminated lawn bowling site is considered a low risk and economical remediation solution.
- The contaminated area is a legacy issue caused by past park management practices. Therefore PCA will contribute the cost of remediation should funds be available in 2019 (following a Feb. Management Team review of all 2019 budget pressures).
- PCA is working closely with the WRA to determine the required amount and type of soil for the capping process (based on specifications for the sport court surface, and to determine the appropriate timing of the remediation work.
- PCA is waiting for an engineered design of the capping and drainage for the sport court area that will support an asphalt subsurface for the sport court area.
- Once the design is finalized, the project will go out to tender.
- An engineered design has been provided to PCA, which will address to goal of capping the contaminated area.
- The WRA is currently reviewing this design against the requirements of the sport court surface.
- Final details have been worked out in relation to this project. Final engineering design should be received by Parks Canada in the coming months. Work to commence in spring of 2020.
- Tender for the capping work has been posted.
- Townsite manager will be the PCA liaison for this project once a tender is awarded.
- Bids came in higher than anticipated for this project. PCA is working with the Recreation Association on options for the project.
- Capping of the Lawn bowling area will begin on November 2, 2020 with completion of the project on November 9, 2020.
- This project is substantially complete. The consultant and contractor will return to site in spring 2021 to address any deficiencies.
- Capping inspection complete and meets requirements. Minor deficiency work remaining to replace a small amount of material removed during fall snow clearing.
- Contractors have been contacted to clean up a few deficiencies;
 - i. the granular piles adjacent to the cap be evenly distributed in place.
 - ii. The sod piles be removed
 - iii. The swale area in the trees be evened out/smoothed over
 - iv. The wooden lathes be removed.

Once this is complete the lawn bowling green contaminated site project is complete.

- **Parks Canada has entered a contribution agreement for \$50K with the Waskesiu Foundation to support the rehabilitation of the Lawn Bowling Green and development of the beach volley ball court.**

17. Beach House Washroom and Shower Replacement

- Similar situation to 4 way stop project. Construction estimates received are significantly higher than the available funding. Additional funding is being sought internally.
- Big and Little beach house will remain in service for the 2019 summer season.
- Demolition and replacement of Big Beach House likely to begin in Sept. 2019.
- The contract for this work has been posted on the Government of Canada "Buy and Sell" website.
- Work is planned to commence immediately after labour day in September.
- There will be disruption to the walking path adjacent to the shower building and main parking lot that will require events such as the Outter Limits fun run to alter their normal routes. Event coordinators have been informed of this situation.
- Demolition of the main beach shower/washroom is well underway at the time of this report.
- Construction has started on the new shower/washroom and will continue throughout the winter. The goal is for the building to be operational in time for the May long weekend in 2020.
- Scheduled completion date is still planned for May Long weekend, but PCA is preparing for possibility of delays into June due to contractor.
- Contractor intends to have the building operational for May long weekend with full completion of the project by June 2020. Contingency plans are in place if the building is not operational by the scheduled date.
- PCA continues to work with the contractor to rectify deficiencies.
- Contract will not be considered complete until the building can be fully inspected and tested.
- The contractor for this project is back on site.
- Completion date is estimated as April 2021.
- Furnace and Water scheduled to turn on week of May 3. Final inspection / substantial completion scheduled for May 7, 2021. If there are no significant deficiencies / failures expected to open week of may 10.
- Project complete and washrooms are open.
- **3 season washrooms will be closing for the Season on Sept. 22. They will open again when conditions allow next spring.**
- **The four season washrooms remain open for visitors.**
- **Project closed – To be removed from future reports**

18. Solid Waste Management/Recycling

- PCA has determined that the state of the construction waste roll off bin located at the recycling depot in Waskesiu was unacceptable.
- In consulting with PCA asset management section, the volume of metal and other items piled beside/behind/in front of the roll-off bin was representative of the volumes they have removed in the past 2 years.
- The volume was more obvious this year because PCA did not have the resources to remove this material with any regularity.
- PCA has formed an internal committee to discuss options for the roll off bin service as well as recycling and composting in Waskesiu and PANP.

- PCA welcomes suggestions or ideas from council on ways to improve waste management in Waskesiu.
- The findings of the PCA committee will be shared with council for review and comment prior to any policy changes affecting residents and visitors.
- Currently PCA is exploring options to relocate the roll-off bin and potentially fencing it and staffing it for specified hours.
- This is being done in the context of solid waste management and recycling in all of Waskesiu.
- PCA intends to relocate the construction waste roll off bin to the "SX" storage area located adjacent to the Park Operations Centre.
- The area will be fenced and will have specified operating hours (7 days/week, 7:30am-4:00pm)
- PCA intends to have staff present at the site to monitor items being disposed.
- PCA asset management staff are working with suppliers to provide a metal/appliance recycling bin at this location also.
- PCA is investigating options for the collection of household kitchen compost in Waskesiu.
- Roll-off bin being re-located to fenced location in SX parcel near compound. Construction is underway and expected to be complete May 14. specified operating hours, 7 days/week, 7:30am-4:00pm
- Space is large enough for two bins, however no "bulky waste"/ metal bin will be provided at this time. PCA anticipates managing this waste inside the fenced area.
- Barricades have been placed at the former roll off location and have been successful in deterring dumping in that location.
- Administrators of the Waskesiu Buy & Sell Facebook page have been supportive of the effort to stop dumping in the park and are encouraging on-line trade of unwanted items rather than the "Waskesiu Ikea" method.
- As per the coms. strategy, a waste management brochure is in the final draft stages. Intended to be distributed with summer bill out.
- **Waste management brochure was included in summer W/S/G bill out.**
- **PCA is proposing that a comprehensive Waste Management Directive be developed in accordance to Section 8 of the National Parks of Canada Garbage Regulations - "No person shall discard or dispose of or deposit garbage anywhere in a park except in such places and at such times and under such conditions as the superintendent may authorize".**
- **The existing "Yard waste directive" would become a component of the larger Waste Management Directive.**
- **The process of creating this new directive would identify the "conditions" required for the disposal of waste in the park and identify gaps in the current waste management processes in PANP.**

19. Waskesiu Water Quality Report

- Submitted for Council Review and comment
- PCA has drafted a communications strategy to address elevated levels of THMs present in the 2020 water quality report.
- THM levels are not significantly high, but they are marginally higher than recommended / target levels (2020 = 119 µg/L, target = 100 µg/L).
- As per the coms. strategy, communication pieces are currently in development.
- **Water Quality / THM letter was included in the summer W/S/G bill out. Little to no feedback or concern from visitors or property owners.**

20. Fire Prevention Inspections

- **A notice of Fire Prevention inspection was issued to Waskesiu Business community on August 31.**
- **Inspections are scheduled to take place the week of Sept. 27**
- **During a visit by Parks Canada's Fire Protection Engineer to Waskesiu Lake (conducting a fire flow study of the hydrant system), several businesses and private dwellings were observed to be improperly using barbecues on balconies and decks as well as improperly storing significant quantities of propane cylinders. These issues are in contravention of the National Fire Code of Canada - 2015 Edition and CSA B149.2-15, "Propane storage and handling code".**
- **A memo was issued to the Field Unit by the PCA Chief Fire Engineer that this significant fire risk would need to address as soon as possible.**
- **The notice to business owners included the requirement for proper use of propane appliances (BBQs) and storage of propane cylinders.**
- **Inspectors will issue orders of compliance to business owners who have not taken steps to bring their propane issues into compliance.**
- **These orders may require businesses to remove propane appliances if they cannot meet the safety standards.**
- **Fire Prevention inspections may reveal additional safety issues that might result in further compliance orders.**
- **Future communications will share the requirement for proper use of propane appliances (BBQs) and storage of propane cylinders with seasonal residents.**
- **Fire Prevention Inspections are anticipated to become annual in the future (similar to public health inspections).**
- **The results of these inspections will also be used to complete a Community Structural Fire Risk assessment. This assessment and the fire flow study will help in decisions with regards to the Waskesiu Fire Dept. and water utility infrastructure in Waskesiu.**