

WASKESIU COMMUNITY COUNCIL

PUBLIC MEETING MINUTES



DATE: Friday, April 30, 2021
TIME: 9:00 a.m. to 1:30 p.m. (Saskatchewan time)
LOCATION: "Google Meet" format

Attending remotely by Google Meet: Councilors Jim Kerby (Chair), Bryan Matheson, Rob Phillips, Bentley Crozier, Jennifer Wood, and Administrator Noreen Matthews

Also attending by Google Meet: From PCA – Field Unit Superintendent Cal Martin, Acting Townsite Manager Scott Nesbitt, as well as guests: Glenn Rupert, PCA Fire Management Officer and Carla Flaman, PCA External Relations Manager

Regrets: Waskesiu RCMP Sargent Giroux

1. **Call to Order** 9:00 a.m.
2. **Motion to move the Council Meeting "In-Camera"**
Bryan Matheson/Rob Phillips *Carried*
3. **Motion to terminate the "In-Camera" portion of the Council Meeting** 10:00 a.m.
Jennifer Wood/Bentley Crozier *Carried*
4. **Motion to Adopt the Agenda for the Public Meeting of Council**
Jennifer Wood/Bentley Crozier *Carried*
5. **Motion to Adopt the Meeting Minutes of March 22, 2021**
Jennifer Wood/Rob Phillips *Carried*
6. **Review of Outstanding Action Items/Related Status Updates** - a review of each of the Action Items and their status was undertaken by Council, and the Action Items were updated by the Administrator accordingly. (See attached list of Action Items.)
7. **Other Business Arising from the Minutes (if any)** There were no additional "Business Arising" items from the Minutes not otherwise addressed in the Action Item review or under the remaining Agenda items below.
8. **Correspondence (for information only unless otherwise noted with an asterisk):**
 - *Email received April 6th from the Waskesiu Chamber of Commerce regarding the status of hall rentals in Waskesiu this summer**
 - *Email received April 15, 2021 from Michelle Thevenot regarding a potential sculpture sale or rental proposal*
 - *Emails received on April 16 and April 21, 2021 from Carla Flaman regarding a virtual Waskesiu community meeting and related matters**

- *Emails received from Bronwyn Craig (PCA) including on April 20, 2021 regarding PANP Prescribed Fire Plans, Community Fuel Break work, & related updates*
- *Email received on April 21, 2021 from Randy Kershaw (Waskesiu Chamber) regarding Waskesiu Chamber of Commerce Marketing Report*

9. Virtual Waskesiu Community Information Meeting – May 11, 2021 (afternoon)

- This will be a similar meeting format as last year to provide the Waskesiu community with a brief update pertaining to how Covid will affect the Park this summer. PCA Superintendent and Council Chair will welcome Waskesiu residents back and respond to items and questions that residents are interested in. The meeting will be in a question-and-answer format.

10. Waskesiu RCMP Update – RCMP Sargent Giroux

10:30 a.m.

- Sargent Giroux was unable to attend. His presentation will be rescheduled to a future meeting of Council.

11. PANP Spring 2021 Prescribed Fire Plans - Glenn Rupert, Fire Management Officer

11:00 a.m.

- Mr. Rupert provided Council with an update on the Prescribed Fire and Wildfire Risk Reduction projects in the Park this year. Below is a re-cap of the points he covered:

Prescribed Fires

- Following full cancellation of prescribed fires in spring 2020 due to Covid, low complexity fires that could be done with local resources were allowed starting in the fall of 2020.
- The Park burns for either ecological or strategic reasons.
- PANP burned approximately 100 hectares north of Amyot Lake on April 21st, part of the Paskwâw Mostos prescribed fire for bison habitat expansion and to reduce forest encroachment into meadow areas.
- Part of the Waskesiu Community Fuel Break, (30 hectares) will be burned in the afternoon today, south of Waskesiu.
- The Amyot Trail prescribed fire was cancelled again for 2021 because of the need for additional resources which are not available due to Covid.
- Heading into a dry spring if we do not get precipitation. We are watching conditions as we move into May, so that we are prepared to deal with lightning events.

Wildfire Risk Reduction

- In fall of 2020, 14 hectares of the Community Fuel Break (CFB) was thinned and pruned to address regeneration since the 2001/02 implementation of the fuel break. That work occurred in the area of Lost Creek and the Park Compound.
- 10 hectares of new area was treated with selective harvesting to modify the forest by the 10th hole between the golf course and the 8-plex.
- Plans are being made to continue enhancement of the CFB in 2021. The next stage will be to continue working with the golf course to selectively harvest areas over the next 3 to 4 years.

Question from Council:

Why is the Park not selling the merchantable timber to help pay for the WRR (Waskesiu Renewable Resources) projects?

- Currently WRR funding is made available each year which does not allow for coordination with harvest companies for subsequent years.

- Sales of merchantable timber from National Parks is ‘complicated’.
- The scale of harvest is not large enough to attract commercial harvesters.
- Commercial harvesters will not address the fuel loading on the ground which is dealt with while Parks crews do the work. Parks would have to go in afterwards to clean up anyway.
- We are currently providing the harvested wood to local Indigenous communities to support economic development projects.

Council Chair thanked Mr. Rupert for his presentation and wished him good luck with today’s prescribed burn.

12. Townsite Report – Scott Nesbitt, Acting Townsite Manager, Parks Canada Agency

(See the April 30th, 2021 Townsite Report accompanying these Minutes.)

Additional commentary in relation to some of the items identified in the Townsite Report is set forth below:

Cabin and Cottage Areas

2. Yard Waste Directive

- A motion was made to authorize Council Chair to sign the Yard Waste Directive in the same or substantially the same form as circulated.

Bentley Crozier/Bryan Matheson ***Carried Unanimously***

4. Back-flow Preventer Communication Plan

- Council is supportive of this communication strategy and of assisting PCA to communicate the new backflow prevention device requirement to cabin, cottage, commercial leasees and the entire Waskesiu community. The plan is to engage all Waskesiu stakeholder groups to help spread the message. This new requirement will be added as an amendment to the Cabin Guidelines at their next update.

5. Seasonal Water Procedures

- Discussion ensued on this subject. Council is very supportive of the Parks directive to shut down early in the fall to protect the Park and residential utility infrastructure.

Commercial Development/Business Licencing

10. Elk Street Licence of Occupation and Lot Allocation

- Parks will make allowance for RV’s to be placed on the lots this year due to the lateness in issuing permits.

13. Waskesiu “Vision 2028” Update

- Proposed Meeting Time – 1:00 p.m. – 5:00 p.m. in Kingsmere Hall at The Hawood
- Proposed Meeting format – partially virtual/in person (although fully virtual is still a possibility)
- Proposed Agenda format (draft agenda was circulated prior to this meeting)

Discussion ensued.

14. Committee Reports

- Budget & Finance Committee – Bryan Matheson, Chair
 - Nothing further to report.
- Business Relations Committee – Jennifer Wood, Chair
 - Nothing further to report.
- Community Planning & Development Committee – Rob Phillips, Chair
 - Nothing further to report.

- Communications & Community Relations Committee – Jim Kerby & Bentley Crozier
The Committee Chair briefly described upcoming communication opportunities for Council as well as updating the work being done on the draft of “Part 2” of the Wasquesiu Communications Plan.
 - “Council Corner” opportunity for WCC (via Vacationland News)
 - Upcoming discussions with PCA’s Communications team regarding:
 - Urgent & Emergency communications protocol
 - Drafting “Part 2” of the Wasquesiu Communications Plan
 - Leveraging of community resources for communications
- Essential Services - Policing & Fire Committee – Rob Phillips, Chair
- Nothing further to report.
- Vegetation Management/FireSmart Committee – Bryan Matheson, Chair
- Nothing further to report.

15. Upcoming Council Election – additional candidates needed

Council Chair confirmed which Councillors plan to run again and encouraged Councillors to seek out additional suitable candidates in order to have a full Council of seven Councillors.

ACTION ITEM: Council Administrator to email all Councillors the nomination form which is also available on the “Community News” page on the Wasquesiu.org website.

16. Other Business

ACTION ITEM: Superintendent Martin was asked to speak to Brenda Georget, PCA Finance Manager and confirm the date that Council could expect to receive the Wasquesiu Townsite Budget for review.

17. Future Meeting Dates

- a. Friday, May 21st - Wasquesiu Vision 2028 (meeting with key stakeholder groups)
- b. Date to come - Budget & Finance Committee meeting with PCA & Brenda Georget
- c. Friday, June 18th - Council Meeting
- d. Saturday, July 3rd - Nomination Day – Nominations close at 4 p.m.
- e. Sunday, July 25th - Advance Poll
- f. Sunday, August 1st - Election Day

18. Adjournment - Motion to Adjourn

1:00 p.m.

Jennifer Wood/Bentley Crozier

Action Items

(From April 30th, 2021 Council Meeting)

ACTION ITEM: Acting Townsite Manager to research and report back to Council if PCA is responsible to put back-flow preventers in the Park's heritage buildings and other public buildings that are under Licence of Occupation.

ACTION ITEM: Acting Townsite Manager to provide Council with confirmation that cottages are permitted to hook into the existing deep-water lines provided permits are applied for and granted.

ACTION ITEM: Parks to work on the development of a Heritage Building Strategy in relation to the Waskesiu townsite.

ACTION ITEM: Council Administrator to email all Councillors the Council nomination form which is also available on the "Community News" page on the Waskesiu.org website.

ACTION ITEM: Superintendent Martin was asked to speak to Brenda Georget, PCA Finance Manager to confirm the date that Council could expect to receive the Waskesiu Townsite Budget for review.

Action Items

(From March 22, 2021 Council Meeting)

ACTION ITEM: Council will compile a list of questions for Nicole Crerar at PCA regarding the PANP/Waskesiu Long-term Investment Plan. *Carry over to next meeting of Council*

Action Items

(From February 12, 2021 Council Meeting)

ACTION ITEM: (Councillor Phillips) - The Waskesiu Seasonal Residents Association (WSRA) to provide more formal indication to Council over the next few months about their view on the issue of cottage/cabin water service and the need/request for deep water services in the cabin/cottage areas. *Ongoing.*

Action Items

(From December 18, 2020 Council Meeting)

ACTION ITEM: The Superintendent and the Townsite Manager will work with Council Chair and Councillor Phillips on developing an emergency services communications protocol. *A draft will be coming from PCA to Council prior to the next meeting of Council.*

Action Items
(From June 26, 2020 Council Meeting)

ACTION ITEM: Councillor Phillips to invite Waskesiu RCMP Sargent Rene Giroux to give an update report at a future Council meeting. *Ongoing. An in-person report or a written update will be provided by the RCMP at a future meeting of Council.*

Action Items
(From February 7, 2020 Council Meeting)

ACTION ITEM: Council Chair, Councillor Matheson and Council Administrator to meet regarding tax filing. *Ongoing – a date to meet is to be arranged by the Chair of the Finance Committee.*

STANDING ACTION ITEMS

ACTION ITEM: Regular status updates on all major Commercial Developments in the Waskesiu townsite.

ACTION ITEM: PCA to send the Compliance Report on water quality annually to Council, typically in March each year. The water quality report was received prior to the July 29th Council meeting and will be posted under “Our Community” on the Waskesiu.org website.

ACTION ITEM: if there are any projects PCA is prepared to have the WCC add to the Community Action Plan, PCA to promptly provide to Council so the Community Action Plan can be updated.

ACTION ITEM: Council to do an annual check of the “Waskesiu Vision 2028” document and the Community Action Plan, and see what needs to be added or changed.

ACTION ITEM: PCA/Council/WSRA (as applicable) to continue to consider a plan to put real and/or fake security cameras at the entrance to the Park, or in other locations (including the entrances to the cottage and cabin areas). *Parks Canada is still considering this matter.*

ACTION ITEM: PCA to send updates regarding the National Permitting Process - Land Use and Development Regulations.

Waskesiu Community Council Meeting Report
April 30, 2021
Prepared by: Scott Nesbitt, Townsite Manager
Meeting Location: Virtual

*Please note – new information is highlighted in **bold**.

Cabin and Cottage Areas

1. Waskesiu Townsite Parking Strategy

Parking issues in Waskesiu can be divided into two separate areas – one street parking and cabin/cottage area parking. PCA has initiated a street parking strategy for the townsite to address some of the issues that arise from inappropriate parking. The main issues are congestion and public safety.

- Further work is required on a strategy for the cabin and cottage subdivisions in Waskesiu. Such a strategy will be developed with input from the Waskesiu Seasonal Residents Association and the Waskesiu Community Council for implementation post 2017.
- PCA asset staff installed 4 signs (“30 minute parking”) around the fish shack on Lakeview Drive. Remaining signs to be installed in 2-3 vehicle stalls in front of Waskesiu Trading Company in spring.
- Townsite manager will meet with representatives of the WSRA to determine next steps regarding a parking strategy for the cabin and cottage subdivisions.
- PCA and WSRA Representatives will meet to discuss cabin/cottage area parking on February 8, 2019.
- PCA and WSRA representatives will be meeting in late April to discuss parking, potential amendments to the Cabin Development Guidelines, and National Energy Code requirements.
- PCA confirming a meeting date with the WSRA.
- Waskesiu Marina has been issued a building permit for development of additional dry boat/trailer storage that will be offered to seasonal residents at discounted rates.
- PCA has provided a draft proposal to the WSRA for review. WSRA and PCA will be meeting on March 20, 2020 to discuss the draft.

No update at time of report

2. Yard Waste Directive

- PCA has proposed updates to the Yard Waste directive in an effort to minimize the amount of yard waste piled next to garbage cans and create efficiencies for PCA staff time for collection of yard waste.
- For Discussion with WCC, implementation delayed until spring 2021.
- 2012 Yard Waste Directive is in effect.
- PCA internal discussions are ongoing and are looking at this in the context of Yard Waste, Metal recycling, compost and the roll-off bin.
- **Most recent version circulated to WCC Chair for final review prior to presenting at April 30th meeting.**
- **PCA has drafted a Yard Waste / Waste Management communications strategy for Council to review and comment.**

3. Cabin Area Swales

- PCA has engaged a contractor to install weeping tile in 4 drainage swales in the cabin area.
- The swales were selected based on the areas that have the poorest drainage.

- Work will commence as soon as moisture conditions allow.
 - Work will be completed with a walk behind trencher and hand tools in order to minimize damage to surrounding land.
 - Work largely complete. Inspected by PCA on October 20, 2020. Some light landscaping/seeding is required in the spring. A percentage of payment amount to be held back until work is deemed complete by PCA.
 - Swales Identified for weeping tile installation in 2021 are:
 - i. Heron-Jay
 - ii. Loon Mallard
 - **No update at time of report**
4. Back-flow Preventer
- **PCA has drafted back-flow installation communications strategy for Council to review and comment. This strategy supports the requirement for the installation of these devices on all properties in Waskesiu.**
5. Seasonal Water Procedures
- **PCA has drafted communications strategy to share best practices and seasonal water service procedures with cabin and cottage owners. Submitted for Council review and comment.**

Commercial Development/Business Licencing

6. Kapasiwin
- A development permit has been issued for the re-development of the Kapasiwin Bungalow Camp. The developers completed a detailed impact assessment (including public consultation) as part of their application for the development permit.
- A building permit has been issued for one of the staff accommodation buildings. Construction is expected over the fall/winter.
 - The Leaseholders are exploring the installation of deep water and sewer to the Kapasiwin site.
 - A building permit for installation of deep water and sewer infrastructure was issued on January 15, 2020.
 - Plans for a second staff accommodation building have been received by Parks Canada, currently under review.
 - Conceptual design for the second staff accommodation cabin not approved by PCA
 - Installation of deep water and sewer is underway.
 - PCA has received some feedback expressing concern over damage to the cycling/walking path surface (old road).
 - Repairs to any damage as a result of this project are the responsibility of the leaseholder to repair. PCA has contacted the leaseholder to establish a timeline for the repairs.
 - A building permit was issued for the construction of staff cabin A2.
 - A building permit was been issued for the tree removal and site grading required for installation of the 520 ft² rental cabins associated with phase 3 of the development.
 - PCA is currently reviewing plans for the phase 3 rental cabin units.
 - PCA has issued a building permit for the Phase 3 rental cabin units.
 - PCA has reviewed and approved construction plans for a laundry/towel exchange/shop building.
 - **A request was received from the developers to retain one of the old cabins as a “heritage cabin”, to be preserved on the Licence of Occupation**

designated for the property right-of-way. This request was supported by other individuals / organizations within the community.

- **Parks Canada informed the developer that we were willing to make allowance for the retention of the heritage cabin on the Parcel K leasehold but not the right-of-way licence of occupation. If the developer chose not to include the cabin on the lease, PCA is willing to allow the cabin to be stored in the SX parcel for a period up to 1 year for interested parties to propose a new location / use for the cabin. Following the 1-year period the cabin is to be removed if no agreement is reached. No official response from the developer at the time of this report.**

7. Development Proposal from Lakeview Hotel

PCA has received a development permit application from the owners of the Lakeview Hotel to develop a commercial accommodation building on the currently vacant lot at 811 Lakeview Drive.

- The proposed development includes five commercial accommodation units, one staff accommodation unit and a main floor office/retail space fronting Lakeview Drive.
- Council has voiced a concern over the potential loss of availability of hotel type accommodation in Waskesiu.
- PCA continues to work with the leaseholder on details of current operations and requirements for subdivision of the property.
- PCA will be meeting with the leaseholders in the coming weeks to discuss concerns and questions about the operations and business model for the Lakeview.
- PCA met with leaseholders on January 24, 2020. More information forthcoming from leaseholder for PCA review.
- PCA has held discussions with the leaseholders regarding the current business model.
- In the coming months, the leaseholders will be submitting a development proposal for Lot 9. Currently vacant.
- **No update at time of report.**

8. Black Spruce Gallery

- PCA is in the process of approving a food service operation as an ancillary business to the gallery business.
- The proposal includes a stand alone “food service cart/trailer”.
- This use is allowed only because there is already a primary building on the site.
- PCA will consider similar proposals from other lessees with fixed roof buildings on their leaseholds.
- This is consistent with other Parks Canada townsites.
- For clarity, the proponent has completed an addition to the primary building which includes a public washroom and commercial food storage and preparation areas. The proposal was vetted by a Provincial Health Inspector to ensure compliance with all applicable health and safety codes prior to PCA approval.
- Work continues on this project.
- This operation did not open during the 2020 season. No update on the expected opening of this business.
- **No update at time of report.**

9. SRTP Expansion

- The Waskesiu Chamber of Commerce has withdrawn their proposal to build a work camp style staff accommodation area.
- PCA will re-schedule construction of additional RV sites as an expansion of the Spruce Ridge Trailer Park.

- Site grading and utility rough-ins have been completed.
- PCA expects to have the 8 sites operational by June 2021.
- **The SRTP expansion is underway. The Park housing committee has met and allocated sites. The anticipated completion / move in date is June 18.**

10. Elk Street Licences of Occupation and Lot Allocation

- With the cancelation of the Chamber of Commerce housing plan, PCA will renew its efforts to issue 1-year licences of occupation to Elk Street Residents.
- Draft documents will be provided to the community council for review prior to Jan. 1, 2021.
- PCA continues to work with PCA realty experts to issue licences of occupation prior to next operational season.
- PCA is considering hosting a virtual meeting with Elk Street residents to outline the process and answer any questions.
- A rating criteria for allocation of 3 vacant Elk Street Lots has been provided to council and the Chamber of Commerce for review and comment.
- PCA intends to allocate the vacant lots to the successful applicants by March 31, 2021.
- Townsite Manager continues to work with Realty advisors on draft of 2-year licence of occupation documents for Elk Street.
- Request for proposal letters were sent to all commercial operators in Waskesiu via email and Canada Post on February 25, 2021.
- PCA will be accepting proposals until March 22, 2021 at 4:00pm CST.
- PCA will evaluate all proposals and plans to allocate the three vacant lots by March 31, 2021.
- Townsite Manager continues to work with Realty advisors on draft of 2-year licence of occupation documents for Elk Street.
- **Lots have been allocated based on evaluation criteria to WRA, Chamber and G.O. Centre.**
- **Licence of Occupations are currently in the final approval process and will be presented for signature very soon (maybe by the time of this meeting).**
- **WRA and Chamber have already submitted development proposals for mobile homes. G.O. centre expected to provide proposal soon.**

11. Commercial Rent Relief Program

- PCA nationally has announced a rent relief program for commercial lessees in National Parks Across the country to assist with Covid related loss of revenue.
- PCA locally will distribute the application form and related information to local leaseholders.
- Applications must be received by PCA by August 31, 2020.
- Letters and application forms have been sent out to all commercial head lessees in Waskesiu.
- PCA received 19 applications from Waskesiu businesses out of 30 application packages mail out relating to this program.
- **No update at time of report.**

12. All in the Wild Gallery

- PCA is currently reviewing plans for a second storey staff accommodation addition to the existing gallery building.
- A building permit has been issued by PCA for construction of second storey staff accommodation addition to existing building.
- Construction of the addition and utility connections, including deep water and sewer have begun.
- **Construction continues at this leasehold.**

Infrastructure and Utilities

13. Waskesiu Townsite Dock and Breakwater

- Renewal of these structures is included in the vision 2020 document as part of the main beach renewal plan.
- Divers completed an assessment of the breakwater and paddle wheeler dock in 2017. Results indicated that the breakwater is in good condition and requires minimal recapitalization. The paddle wheeler dock is at the end of its useful life.
- A draft conceptual map of main beach area was discussed at the January WCC meeting.
- Parks Canada will provide an updated map based on that discussion at the April meeting of council.
- Revised maps have been provided to Council. Final updates to maps pending. PCA will provide updated maps to council at the June 22 meeting or prior to that if available.
- Updated maps included with June 18, 2018 townsite report
- Possible that dock will be removed before end of March 2019 pending internal PANP approval of funding. Work would take about 2-3 weeks. The project would completely remove both the dock and the subsurface components.
- Dock removal is complete.
- Communication about boat use in the area, mooring and future plans for upgrades to the breakwater have been posted on Waskesiu.org and will be included in the PCA update in the WSRA newsletter.
- PCA is discussing options for this. Any upgrades would be done as part of the breakwater re-capitalization scheduled for 2020.
- Timing of this work will be determined at the NPFU face to face management meeting in March 2020.
- This project was discussed as a priority for PANP. Dates for the work to be determined.
- Finger Docks were purchased in October, with the intent to have them installed by March 2021.
- The docks are the same design as those at the main marina and will remain in place year round.
- PCA continues to work with consultants on design specifications for the repair.
- Project will be put up for tender once design is finalized.
- **Docks have been installed but will remain “out of service” until stabilizing piles and protective edging can be installed following ice-out.**

14. 4 Way Stop Flooding

Winter flooding at the intersection of Waskesiu and Lakeview Drives has been a problem for several years as the storm sewers freeze and cannot take runoff that occurs throughout the winter.

- Funding of \$650K has been obtained to address this problem.
- Engineers have recommended a force main system inside existing storm sewer with a heated catch basin and service building located at the 4 way intersection as well as improvements to the outfall at Waskesiu Lake.
- Detailed design underway, construction anticipated in the fall.
- Construction estimates received are significantly higher than the available funding. Additional funding is being sought internally.

- Timelines on approvals are uncertain and will result in the project being pushed to 2019.
- This project is expected to go to tender within the next 2 weeks.
- Bids received by PCA came back over budget. PCA is currently exploring options but full project will not go ahead this Spring.
- The intersection started flooding again the week of February 3, 2020. Detour is in place currently.
- PCA has divided the project into two phases. PCA is in process of re-tendering phase one of the work.
- Upgrades to electrical were completed by SaskPower in fall 2020.
- Remaining construction is planned for late January 2021 as the work will take place on the lake ice. The outlet pipe will be directional bored below the frost line.
- There may still be flooding/freezing at the Montreal/Waskesiu Drive intersection this year as the system will not be operational in time to prevent build up of ice.
- Construction to directional bore the outlet pipe has been completed. It will not be operational until spring 2021.
- There is approximately one week of work required to tie the new drain pipe into the existing stormwater system.
- A detour will likely be required this winter because overflow water is present in the intersection as of the beginning of February 2021.
- A detour is currently in place. Access to the townsite is via HWY 264 and Ajawaan Street.
- **Final work scheduled for first week of May. Final inspection / substantial completion scheduled for May 7, 2021.**

15. Recreation Area Renewal (Lawn Bowling/Sport Court)

- The WRA board has a question regarding the remediation of contaminated material at lawn bowling green. The question is in the context of preparing the site for the installation of a sport court facility. PCA is working with the WRA to determine scope of work required and next steps. The environmental assessment specialist from PCA has been engaged in the project.
- Meeting with WRA to discuss options for remediation scheduled for Oct. 11.
- "Capping" of the contaminated lawn bowling site is considered a low risk and economical remediation solution.
- The contaminated area is a legacy issue caused by past park management practices. Therefore PCA will contribute the cost of remediation should funds be available in 2019 (following a Feb. Management Team review of all 2019 budget pressures).
- PCA is working closely with the WRA to determine the required amount and type of soil for the capping process (based on specifications for the sport court surface, and to determine the appropriate timing of the remediation work.
- PCA is waiting for an engineered design of the capping and drainage for the sport court area that will support an asphalt subsurface for the sport court area.
- Once the design is finalized, the project will go out to tender.
- An engineered design has been provided to PCA, which will address to goal of capping the contaminated area.
- The WRA is currently reviewing this design against the requirements of the sport court surface.
- Final details have been worked out in relation to this project. Final engineering design should be received by Parks Canada in the coming

- months. Work to commence in spring of 2020.
- Tender for the capping work has been posted.
- Townsite manager will be the PCA liaison for this project once a tender is awarded.
- Bids came in higher than anticipated for this project. PCA is working with the Recreation Association on options for the project.
- Capping of the Lawn bowling area will begin on November 2, 2020 with completion of the project on November 9, 2020.
- This project is substantially complete. The consultant and contractor will return to site in spring 2021 to address any deficiencies.
- **Capping inspection complete and meets requirements. Minor deficiency work remaining to replace a small amount of material removed during fall snow clearing.**

16. Beach House Washroom and Shower Replacement

- Similar situation to 4 way stop project. Construction estimates received are significantly higher than the available funding. Additional funding is being sought internally.
- Big and Little beach house will remain in service for the 2019 summer season.
- Demolition and replacement of Big Beach House likely to begin in Sept. 2019.
- The contract for this work has been posted on the Government of Canada "Buy and Sell" website.
- Work is planned to commence immediately after labour day in September.
- There will be disruption to the walking path adjacent to the shower building and main parking lot that will require events such as the Outter Limits fun run to alter their normal routes. Event coordinators have been informed of this situation.
- Demolition of the main beach shower/washroom is well underway at the time of this report.
- Construction has started on the new shower/washroom and will continue throughout the winter. The goal is for the building to be operational in time for the May long weekend in 2020.
- Scheduled completion date is still planned for May Long weekend, but PCA is preparing for possibility of delays into June due to contractor.
- Contractor intends to have the building operational for May long weekend with full completion of the project by June 2020. Contingency plans are in place if the building is not operational by the scheduled date.
- PCA continues to work with the contractor to rectify deficiencies.
- Contract will not be considered complete until the building can be fully inspected and tested.
- The contractor for this project is back on site.
- Completion date is estimated as April 2021.
- **Furnace and Water scheduled to turn on week of May 3. Final inspection / substantial completion scheduled for May 7, 2021. If there are no significant deficiencies / failures expected to open week of May 10.**

17. Solid Waste Management/Recycling

- PCA has determined that the state of the construction waste roll off bin located at the recycling depot in Waskesiu was unacceptable.
- In consulting with PCA asset management section, the volume of metal and other items piled beside/behind/in front of the roll-off bin was representative of the volumes they have removed in the past 2 years.

- The volume was more obvious this year because PCA did not have the resources to remove this material with any regularity.
- PCA has formed an internal committee to discuss options for the roll off bin service as well as recycling and composting in Waskesiu and PANP.
- PCA welcomes suggestions or ideas from council on ways to improve waste management in Waskesiu.
- The findings of the PCA committee will be shared with council for review and comment prior to any policy changes affecting residents and visitors.
- Currently PCA is exploring options to relocate the roll-off bin and potentially fencing it and staffing it for specified hours.
- This is being done in the context of solid waste management and recycling in all of Waskesiu.
- PCA intends to relocate the construction waste roll off bin to the “SX” storage area located adjacent to the Park Operations Centre.
- The area will be fenced and will have specified operating hours (7 days/week, 7:30am-4:00pm)
- PCA intends to have staff present at the site to monitor items being disposed.
- PCA asset management staff are working with suppliers to provide a metal/appliance recycling bin at this location also.
- PCA is investigating options for the collection of household kitchen compost in Waskesiu.
- **Roll-off bin being re-located to fenced location in SX parcel near compound. Construction is underway and expected to be complete May 14. specified operating hours, 7 days/week, 7:30am-4:00pm**
- **Space is large enough for two bins, however no “bulky waste”/ metal bin will be provided at this time. PCA anticipates managing this waste inside the fenced area.**

18. Waskesiu Water Quality Report

- **Submitted for Council Review and comment**
- **PCA has drafted a communications strategy to address elevated levels of THMs present in the 2020 water quality report.**
- **THM levels are not significantly high, but they are marginally higher than recommended / target levels (2020 = 114 µg/L, target = 100 µg/L).**