

**Be Sure to attend the  
Waskesiu Community Council  
ANNUAL GENERAL MEETING  
AND - ON THE SAME DAY - THE  
Waskesiu Seasonal Residents Association  
ANNUAL GENERAL MEETING**



**Sunday, August 7  
Terrace Gardens**



## **AGENDA**

- 8:30 A.M.** • Registration • Coffee and Refreshments
- 9:00 A.M.** • Waskesiu Community Council AGM
- 10:00 A.M.** • Annual Update from Parks Canada Agency to the Waskesiu Community/Q & A Session
- 11:00 A.M.** • Waskesiu Seasonal Residents Association AGM
- 12:00 P.M.** • Adjournment

Meeting materials for the Waskesiu Community Council AGM are available on [www.waskesiu.org](http://www.waskesiu.org) under "Community News"

**AGM attendees can enjoy a Waskesiu Fire Department  
Hamburger or Hot Dog and a Soda for just a Toonie!**





**Waskesiu Community Association Inc.**  
(Operating as the “Waskesiu Community Council”)

## **Annual General Meeting**

**Terrace Gardens**  
**Sunday, August 7, 2022**

**8:30 a.m. Registration**  
**9:00 a.m. Meeting**

### **MEETING AGENDA**

- 1. Call to Order & Welcome - Waskesiu Community Council Chair - Jim Kerby**
- 2. Adoption of the 2022 AGM Meeting Agenda**
- 3. Brief Introduction of 2022 Waskesiu Community Council Members & Administrator**
- 4. Adoption of the 2021 Annual General Meeting Minutes**

**Proposed Motion:**

*“That the Minutes of the 2021 Annual General Meeting of the Corporation, in the form presented to this Annual General Meeting, be and the same are hereby approved and adopted.”*

- 5. Financial Reporting (Councillor Jennifer Wood)**

- Presentation and Adoption of the 2021/2022 Financial Statements of the Corporation:**

**Proposed Motion:**

*“That the Financial Statements for the most recent fiscal year of the Corporation, in the form prepared by Virtus Group LLP and presented to this Annual General Meeting, be and the same are hereby approved and adopted.”*

- **Waiver of Appointment of Auditor / Appointment of Virtus Group LLP to prepare Review Engagement Financial Statements:**

**Proposed Motion:**

*“That the Corporation dispense with the appointment of an auditor for the current fiscal year and appoint Virtus Group LLP to prepare the Corporation's financial statements for the current fiscal year on a review engagement basis, with Virtus Group LLP's remuneration to be determined by the Board of Directors of the Corporation.”*

**6. Chair’s Year-End Report & Waskesiu Vision 2028 Community Action Plan**

- Waskesiu Community Council Chair - Jim Kerby

**7. Waskesiu Community Council “Question & Answer” Session**

**8. Adjournment**

*Please support the Waskesiu Volunteer Fire Department’s Fundraising BBQ immediately following the Waskesiu Seasonal Residents Association AGM*



## Waskesiu Community Association Inc. Annual General Meeting

HAWOOD INN - KINGSMERE ROOM  
August 15, 2021

### MEETING MINUTES

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#### 2021 Councillors – Waskesiu Community Council

Jim Kerby, Chair  
*Cottage Owners Representative*

Rob Phillips  
*Cabin Owners Representative*

Bentley Crozier  
*Member at Large*

Linda Lavallee  
*Member at Large*

Jacqueline Judd\*  
*Permanent Residents Representative*

Jennifer Wood, Secretary Treasurer\*  
*Member at Large*

(\*Councillors Jennifer Wood and Jacqueline Judd attended the meeting via Zoom – audio only)

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#### **Members present:**

There were 113 members of the Waskesiu Community Association present. In addition, representing Parks Canada Agency, Field Unit Superintendent Calvert Martin and Acting Townsite Manager Scott Nesbitt were also present.

Community Council Chair and Chair of the 2021 Annual General Meeting – Jim Kerby

**1. Call to Order & Welcome - Waskesiu Community Council Chair - Jim Kerby 12:10 p.m.**

**2. Adoption of the 2021 AGM Meeting Agenda**

*Rob Phillips/Rene Marleau*

*Carried*

**3. Brief Introduction of 2021 Waskesiu Community Council Members & Administrator**

Thank you to all attendees here today - your support for our community is appreciated and important.

Thank you to Cal Martin and Scott Nesbitt of Parks Canada Agency for taking time on a weekend to be with us, and to answer our questions.

Thanks also to the entire WSRA Board for agreeing, once again, to hold a joint AGM with Council. We hope that you like and appreciate this format rather than holding two separate annual general meetings.

A special thank you to Noreen Matthews - Council's wonderful Administrator - for putting this all together for us, yet again - herding cats is really hard Noreen, and somehow you make it seem easy!

Welcome new Councillors Linda Lavalée (who has an amazing family heritage in relation to the Park - her Great Grandfather was Louis Lavalée after whom Lavalée Lake is named) and Councillor Jacqueline Judd (Archer Realty). Jacqueline is here with us virtually (on Zoom) as is Councillor Jennifer Wood. With these two new Council members (Linda and Jacqueline), it's worth noting that this is the first time we have reached a 50% female/male composition on Council. Excellent news indeed.

Welcome back and thank you to our returning Councillors - Bentley Crozier (Communication Committee Co-Chair), and Councillors Rob Phillips (Vice Chair) and Jennifer Wood (Treasurer).

We have some procedural matters to get through on our Agenda - hopefully very quickly - after which there will be a very brief Chair's report, a tribute and gift presentation (to acknowledge and thank our most recently retired Councillors - Bryan Matheson and Nancy Wood - two Councillors who combined served Council and this community for around 30 years), followed by a Q&A session with Council.

Please remember to support the Waskesiu Volunteer Fire Department fundraising BBQ - it's just down the block by the Trading Post - and if you present your ticket that you received upon registration for this meeting you will get a burger or hot dog, and a drink, for just a Toonie.

#### **4. Adoption of the 2020 Annual General Meeting Minutes**

**Proposed Motion:**

*"That the Minutes of the 2020 Annual General Meeting of the Corporation, in the form presented to this Annual General Meeting, be and the same are hereby approved and adopted."*

*Dan Boehm/Lynn Flavelle*

*Carried*

#### **5. Financial Reporting (Chair Jim Kerby)**

**• Presentation and Adoption of the 2020/2021 Financial Statements of the Corporation:**

**Proposed Motion:**

*"That the Financial Statements for the most recent fiscal year of the Corporation, in the form prepared by Virtus Group LLP and presented to this Annual General Meeting, be and the same are hereby approved and adopted."*

*Mona Finlayson/Mike Gelsinger*

*Carried*

**• Waiver of Appointment of Auditor / Appointment of Virtus Group LLP to prepare Review Engagement Financial Statements:**

**Proposed Motion:**

*"That the Corporation dispense with the appointment of an auditor for the current fiscal year and appoint Virtus Group LLP to prepare the Corporation's financial statements for the current fiscal*

*year on a review engagement basis, with Virtus Group LLP's remuneration to be determined by the Board of Directors of the Corporation."*

**Brian Morgan/Simone Kerby**

**Carried**

## **6. Waskesiu Community Council - Recognition of Retiring Councillors**

Presentation to Bryan Matheson and Nancy Wood.

**Bryan Matheson** - hard to know where to start. How about this - Bryan just retired from Council in July of this year after serving for a period of time so long neither he nor we are sure how long it was! What we do know is that Bryan retired as the longest serving Councillor to ever sit on the Waskesiu Community Council. What traits made Bryan such a valuable member of Council and contributor to its success? To state the obvious, experience - combined with a quick wit, an ability to cut through the noise and say it like it is, and under a (sometimes) gruff exterior, a genuinely kind heart. On a personal note I always knew I could count on Bryan's wise counsel in the background when needed. Anyway, this could go on for an hour - so let me conclude by saying that we sincerely thank you Bryan for everything that you have done for Waskesiu, as a Councillor and in other capacities!

Bryan's gift is titled "LORDE" and is a new release this year for Jason Bantle. "Lorde" is the alpha male or the "Leader" of a pack of wolves. His plaque reads: **BRYAN MATHESON In appreciation for decades of outstanding service to the Waskesiu Community Council and P.A. National Park - June, 2021.**

**Nancy Wood** - Nancy retired from Council just before COVID-19 hit and, as a result, we were unable until now to publicly acknowledge and thank Nancy for all of her contributions to our community. Just like Bryan, it's easy to start listing contributions but almost impossible to know where to stop. In addition to having served almost 15 years on Council - the second longest serving Councillor ever - Nancy was an early leader as a female, and an entrepreneur. Above all, however, was Nancy's willingness to always roll up her sleeves to tackle the problem, help the community, and just plain get things done. She has a wonderful smile, and personality, and was always a great colleague. No one knew more about what was "really happening" on the ground in Waskesiu. Anyway, this tribute to Nancy could also go on for an hour - so let me again sincerely thank you Nancy for everything that you have done for Waskesiu, as a Councillor, and in so many other capacities! You rock!

Nancy's gift is titled "SOUTHPAW" and is also a new release this year for Jason Bantle. Southpaw has a white spot on his paw, that has never been seen or heard of before on a black bear cub, which makes him very rare and very special. Her plaque reads: **NANCY WOOD. In appreciation for decades of outstanding service to the Waskesiu Community Council and P.A. National Park - June, 2019.**

Ladies and gentlemen - if you were ever prepared to stand up and applaud two people for their absolutely outstanding service and contributions to our wonderful community, I would suggest that this was the right day, and the right time, to do so!

## **7. Chair's Year-End Report & Waskesiu Vision 2028 Community Action Plan - Waskesiu Community Council Chair - Jim Kerby**

It's been another busy year for your Community Council, and I thank my Council colleagues for all of their hard work and dedication.

Some of the accomplishments included (1) acquiring the intellectual property assets of the Waskesiu Wilderness Area Destination Marketing Organization when it folded, (2) completing, by working in conjunction with PCA, the new Water Shutdown Directive, the new Yard Waste Directive, and provided input into a number of key townsite communication pieces, (3) working with PCA to update the occupancy agreements governing the Spruce Ridge staff trailer park and - most importantly - providing advice regarding - and finally seeing the release of - three vacant lots on Elk Street!

We have also considered the water, sewer, garbage fees, and townsite issues that include drinking water quality, waste management, the status of the volunteer Fire Department, received regular reports from and many other initiatives that affect residents and businesses.

Given the fact we are short on time, however, I want to focus the balance of this report on "Vision 2028" - a Council led initiative advanced in conjunction with Parks Canada Agency and with input from all of the key stakeholder groups in Waskesiu.

The resulting draft of our proposed "Implementation Strategy" was sent to the entire community for comments - and the deadline for comments is August 31st. Please take the time to read this important document - which I commend to you - that looks to our future - on the 100th anniversary of the official opening of the Park back in 1928. It can be found on [waskesiu.org](http://waskesiu.org).

#### **8. Fundraising BBQ**

Please remember to support the Waskesiu Volunteer Fire Department fundraising BBQ - it's just down the block by the Trading Post - and if you present your ticket that you received upon registration for this meeting you will get a burger or hot dog, and a drink, for just a Toonie!

#### **9. Question and Answer Session (Prior to this Meeting)**

Special Guests from Parks Canada Agency - PANP Field Unit Superintendent Cal Martin & Waskesiu Acting Townsite Manager Scott Nesbitt. The list of questions posed (and a summary of the answers provided) are set out in Appendix 1 attached to these Minutes.

#### **10. Adjournment**

**12:31 p.m.**

*Rob Phillips - Carried*

**WASKESIU COMMUNITY ASSOCIATION INC.**

**FINANCIAL STATEMENTS**  
**(unaudited)**

**MARCH 31, 2022**



## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

### To the Members

#### Waskesiu Community Association Inc.

We have reviewed the accompanying financial statements of **Waskesiu Community Association Inc.** that comprise the statement of financial position as at **March 31, 2022**, and the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Practitioners' Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

#### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of **Waskesiu Community Association Inc.** as at **March 31, 2022**, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

July 6, 2022

Saskatoon, Saskatchewan

*Virtus Group LLP*

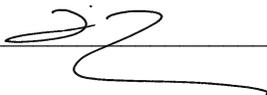
Chartered Professional Accountants

**WASKESIU COMMUNITY ASSOCIATION INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**(unaudited)**  
**AS AT MARCH 31, 2022**  
**(with comparative figures for 2021)**

<b>ASSETS</b>		<b>2022</b>	<b>2021</b>
<b>Current assets</b>			
Cash	\$	20,318	\$ 17,408
Investments (Note 3)		30,361	30,150
Accounts receivable		4,314	5,855
		<u>\$ 54,993</u>	<u>\$ 53,413</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Accounts payable and accrued liabilities	\$	2,081	\$ 1,061
<b>NET ASSETS</b>			
<b>Net assets</b>		<u>52,912</u>	<u>52,352</u>
		<u>\$ 54,993</u>	<u>\$ 53,413</u>

See accompanying notes to the financial statements.

**APPROVED BY:**

 Director

 Director

**WASKESIU COMMUNITY ASSOCIATION INC.**  
**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS**  
**(unaudited)**  
**FOR THE YEAR ENDED MARCH 31, 2022**  
**(with comparative figures for the year ended March 31, 2021)**

	<u>2022</u>	<u>2021</u>
<b>Revenue</b>		
Parks Canada Agency administrative fee	\$ 1,308	\$ 966
Parks Canada Agency expense reimbursements	32,752	33,261
Sponsorships - waskesiu.org website	4,250	4,250
	<u>38,310</u>	<u>38,477</u>
<b>Expenses</b>		
Advertising and promotion	4,485	8,017
Council meeting expenses	15,284	12,719
Interest and bank charges	135	144
Memberships	289	289
Office and general	2,111	1,507
Professional fees	3,108	2,997
Wages and benefits	12,651	11,805
	<u>38,063</u>	<u>37,478</u>
<b>Excess (deficiency) of revenue over expenses from operations</b>	247	999
<b>Other income</b>		
Gain on acquired assets	-	4,191
Interest	313	597
	<u>560</u>	<u>5,787</u>
<b>Excess (deficiency) of revenue over expenses</b>	560	5,787
<b>Net assets - beginning of year</b>	<u>52,352</u>	<u>46,565</u>
<b>Net assets - end of year</b>	<u>\$ 52,912</u>	<u>\$ 52,352</u>

See accompanying notes to the financial statements.

**WASKESIU COMMUNITY ASSOCIATION INC.**  
**STATEMENT OF CASH FLOWS**  
**(unaudited)**  
**FOR THE YEAR ENDED MARCH 31, 2022**  
**(with comparative figures for the year ended March 31, 2021)**

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	<u>2022</u>	<u>2021</u>
<b>Cash provided by (used in) operating activities:</b>		
Excess (deficiency) of revenue over expenses	\$ 560	\$ 5,787
Non-cash operating working capital (Note 4)	2,350	(2,667)
	2,910	3,120
<b>Increase in cash</b>	2,910	3,120
<b>Cash position - beginning of year</b>	17,408	14,288
<b>Cash position - end of year</b>	\$ 20,318	\$ 17,408

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See accompanying notes to the financial statements.

**WASKESIU COMMUNITY ASSOCIATION INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**(unaudited)**  
**FOR THE YEAR ENDED MARCH 31, 2022**  
**(with comparative figures for the year ended March 31, 2021)**

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**1. Nature of operations**

Waskesiu Community Association Inc. (the "Association") was incorporated under *The Non-profit Corporations Act, 1995* in the province of Saskatchewan. The Association is an advisory council and acts as a liaison between the residents of Waskesiu and Parks Canada Agency.

**2. Summary of significant accounting policies**

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations which required management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the period in which they become known. The financial statements reflect the following policies:

**Financial instruments**

Financial assets and liabilities are recorded on the statement of financial position when the Association becomes party to the contractual provisions of the financial instrument. All financial instruments are required to be recognized at fair value upon initial recognition. Measurement in subsequent periods of equity instruments is at fair value. All other financial assets and financial liabilities are subsequently measured at amortized cost adjusted by transactions costs, which are amortized over the expected life of the instrument.

Fair value is the amount at which a financial instrument could be exchanged at arm's length between willing, unrelated parties in an open market. Changes in fair values of financial assets and financial liabilities measured at fair value are recognized in excess (deficiency) of revenue over expenses. When there is an indication of impairment, the carrying amount of financial assets measured at amortized cost may be reduced. Such impairments can be subsequently reversed if the value improves.

The Association's financial instruments include cash, accounts receivable, investments, and accounts payable and accrued liabilities. The carrying amounts of these financial instruments approximate their fair values due to their short-term maturities.

**Investments**

Investments are carried at the lower of cost and market value.

**Tangible capital assets**

Tangible capital assets are expensed in the financial statements. During the year, \$nil (2021 - \$nil) of tangible capital assets were expensed.

**Revenue recognition**

Parks Canada Agency revenue is recognized when invoiced, which is when the expense to be reimbursed is incurred. Sponsorship and other revenue is recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

**WASKESIU COMMUNITY ASSOCIATION INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**(unaudited)**  
**FOR THE YEAR ENDED MARCH 31, 2022**  
**(with comparative figures for the year ended March 31, 2021)**

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**3. Investments**

Investments consist of term deposits maturing within the next fiscal year with interest rates between 0.5% and 1.0%.

**4. Non-cash operating working capital**

Details of net change in each element of working capital relating to operations excluding cash are as follows:

	<u>2022</u>	<u>2021</u>
<b>(Increase) decrease in current assets:</b>		
Investments	\$ (211)	\$ (150)
Accounts receivable	1,541	(2,442)
	1,330	(2,592)
 <b>Increase (decrease) in current liabilities:</b>		
Accounts payable and accrued liabilities	1,020	(75)
	\$ 2,350	\$ (2,667)

**5. Financial instruments**

The Association is not exposed to significant interest, currency, or credit risks arising from its financial instruments.

**6. Related party transactions**

The Association incurred the following related party transactions for the year:

	<u>2022</u>	<u>2021</u>
Meetings honorariums:		
- Board Members	\$ 6,870	\$ 5,757

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

**7. Economic dependence**

A significant portion of the Association's revenues are derived from Parks Canada Agency. Should Parks Canada Agency curtail dealings with the Association, management is of the opinion that continued viable operations would be significantly impaired and might not continue.

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