

# WASKESIU COMMUNITY COUNCIL

## PUBLIC MEETING MINUTES



**DATE:** Monday, March 22, 2021  
**TIME:** 9:00 a.m. to 2:00 p.m. (Saskatchewan time)  
**LOCATION:** "Google Meet" format

**Attending remotely by Google Meet:** Councilors Jim Kerby (Chair), Bryan Matheson, Rob Phillips, Bentley Crozier, Jennifer Wood, and Administrator Noreen Matthews

**Also attending by Google Meet:** From PCA – Field Unit Superintendent Cal Martin, Townsite Manager Gregg Rutten, including guests: Daniel Mercer PCA, Nicole Crerar PCA, Derwin Arnstead - Waskesiu Foundation

1. **Call to Order** 9:00 a.m.
2. **Motion to move the Council Meeting "In-Camera"**  
*Bryan Matheson/Rob Phillips* *Carried*
3. **Motion to terminate the "In-Camera" portion of the Council Meeting** 10:00 a.m.  
*Jennifer Wood/Rob Phillips* *Carried*
4. **Motion to Adopt the Agenda for the Public Meeting of Council**  
*Bentley Crozier/Rob Phillips* *Carried*
5. **Motion to Adopt the Meeting Minutes of February 12, 2021**  
*Jennifer Wood/Rob Phillips* *Carried*
6. **Review of Outstanding Action Items/Related Status Updates** - a review of each of the Action Items and their status was undertaken by Council, and the Action Items were updated by the Administrator accordingly. (See attached list of Action Items.)
7. **Business Arising from the Minutes/Status Updates** There were no additional "Business Arising" items from the Minutes not otherwise addressed in the Action Item review or under the remaining Agenda items below.
8. **Correspondence (for information only unless otherwise noted with an asterisk\*):**
  - Email received February 17<sup>th</sup> from Carla Flaman regarding PCA's offer to share PANP visitor surveys and market reports (Partnering with Parks Canada and request to partner Council marketing opportunities with Parks Canada)
  - Email received February 23<sup>rd</sup> from WRA regarding the creative ice design in the Paul Horne Arena
  - Email received March 1<sup>st</sup> from Derwin Arnstead regarding Waskesiu Foundation Proposed Fundraiser - Catch & Release Fish Derby \*
  - Email received March 17<sup>th</sup> from Gregg Rutten regarding townsite risk reduction operations (log removal)

- Email received March 18<sup>th</sup> from Lisa Rowe, Waskesiu Chamber of Commerce Administrator regarding 2021 Chamber Membership, EMB Advertising and Letter from Chamber President \*

**9. Townsite Report – Gregg Rutten, Townsite Manager, Parks Canada Agency**

(See the March 22<sup>nd</sup>, 2021 Townsite Report accompanying these Minutes.)

Note: At the conclusion of the Townsite Report, Council was informed by the Field Unit Superintendent that the Townsite Manager, Gregg Rutten, will be taking on the position of Acting Realty Manager for PCA (for the Trent Severn Waterway in Ontario). Gregg will be working with former PANP Superintendent David Britton for a period of 6 months, commencing April 1, 2021, and is expected to fulfill the role while primarily based out of Saskatchewan.

**10. Waskesiu Foundation – Presentation & Foundation Updates (Derwin Arnstead, Chair\*) 11:00 a.m.**

\* 30-minute presentation (including Q&A session) regarding:

- Consolidated Articles and replacement By-laws proposed by the Waskesiu Foundation.

(Note: approval of consolidated Articles and replacement By-laws by the Waskesiu Community Council was requested by the Foundation.)

- Mr. Arnstead reviewed the proposed Articles and By-laws with Council.

- The proposed motions were both approved and are included at the end of the Minutes of this Public Meeting.

- Following approval of the consolidated Articles and the replacement By-laws, Mr. Arnstead also provided a brief update on proposed Waskesiu Foundation activities in 2021 including: proposed “catch and release” fish derby, “take-away” Sipping Social event, and a summer long 50/50 draw to support the Foundation/WRA’s new beach volleyball project (in the recreation area near the refurbished lawn bowling area). He also mentioned a few other activities that are in the planning stages. Council Chair thanked Mr. Arnstead and the Waskesiu Foundation for all the great work they do for Waskesiu, including its residents and visitors.

**11. Review and Discussion of the PANP/Waskesiu Long-term Investment Plan (LTIP) 11:30 a.m.**

• Nicole Crerar, PCA Asset Management Advisor, attended to discuss the LTIP. A Q & session then followed.

- Nicole provided Council with an updated DRAFT document regarding PCA’s Long Term Capital plan for Prince Albert National Park, and reported that Parks is looking forward to a better financial year this coming fiscal year. The 2020/2021 fiscal year was a very hard financially for Parks after losing all camping revenues from May until the campgrounds were re-opened in July. They suffered \$1 million in cuts to projects. Parks Canada is looking at a fiscally conservative year for 2021 with all excess revenues going to help Parks Canada’s harder hit parks and historic sites, and PCA won’t necessarily be able to complete all the projects listed for 2021.

**ACTION ITEM** – Due to time restraints, Council will compile a list of questions for Nicole regarding the updated PANP/Waskesiu Long-term Investment Plan.

**12. Report on the Waskesiu Townsite Water Service Infrastructure**

• Nicole Crerar, PCA Asset Management Advisor, presented the following report:

- Parks Canada retained a consultant to complete an assessment of the potable water underground infrastructure and the sanitary sewer system in Waskesiu. The assessment was started in October 2019 and continued in the spring of 2020. The goal of the project was to assess the condition of the underground infrastructure, and to develop a replacement/recapitalization and maintenance plan that balances system condition, investment and system capacity.
- The potable water system assessment consisted of a leak detection survey using acoustical technology and review of system history. No material water main leaks were identified during the assessment on the portion that was surveyed. The report recommends leak detection surveys on the remainder of the system.
- The sanitary sewer system assessment consisted of cleaning and camera inspection of sanitary sewer lines and visual manhole inspection in order to assess condition, and identify areas of infiltration. The assessment detailed the condition of the sanitary sewer sections from excellent to very poor. The assessment report provides a strategic plan for replacement of very poor and poor sections, preventative maintenance cast in place liner program, a manhole replacement program, and an ongoing monitoring and maintenance program.
- The consultant is finalizing the assessment and PCA will share this document for review with Council if desired.

### **13. National Permitting Process - Land Use and Development Regulations - Update 12:15 p.m.**

- Daniel Mercer of PCA reported the following information on the proposed National Land Use and Development Regulations:

#### **1) Anticipated Public Consultations Summer 2021** on the proposed 'national planning permit process' *(subject to Ministerial approval)*

- Conducted online (engagement platform and virtual stakeholder meetings)
- Six to eight weeks starting early July *(exact timing TBD on Minister's approval)*
- Draft Land Use Planning Regulations and Draft Regulatory Interpretive Guidelines (IGs) will be posted to seek comments on how they meet the five key principles from our 2019 What We Heard Report
- Regulatory approvals will follow public consultations, including publication of draft regulations in the Canada Gazette (likely in the fall)

#### **2) What We Heard Report from 2019**

- Key principles identified from our 2018 public consultations (protection of ecological integrity, flexibility, consistency, transparency, public participation)
- Next steps section identified some elements of our regulatory and policy framework (i.e.: what goes in regulations, what goes in IGs, what goes in local field unit policies and plans)

#### **3) Two main documents to this new permit process:**

- Land Use Planning Regulations - High level providing the regulatory structure to the new permit process. It will include what activities that will need a permit, what is exempted, improved compliance tools, public consultation requirements, etc.; but not prescriptive details as with the current Regs.

- IGs – Will outline the detailed steps to get a permit for any Parks Canada place and how we will provide Agency-wide consistency and focus on cost-recovery.
- Some zoning-related elements will remain in regulations, but most will be moved to a field unit policy/directive or a community plan for more local flexibility.

#### **4) 2017 Ministerial Round Table**

- While the outdated Building, Cottages, Signs and Jasper Zoning Regs have been an operational issue for a long time, this work stems from the following commitment made in *Let's Talk Parks, Canada!* - "Undertake a review of development and land-use management decision-making tools to ensure a consistent and transparent process for development decisions at Parks Canada places."
- A Ministerial Round Table Progress Report was released in August 2020 summarizing what we've done so far."

#### **14. Waskesiu "Vision 2028" Updates**

- Revised draft of "Implementation Strategy" was amended to include a 2028 "100-year anniversary celebration" including related planning (commencing in 2026) – Council wanted to confirm the willingness of PCA to be listed as "Leads" along with the Council (WCC).
- PCA has agreed to be listed as a "Lead" along with WCC in the updated draft.
- Discussed proposed format for the May 21<sup>st</sup> meeting (combining in-person and virtual meeting)
- Council's goal is to host 28 – 30 people in the Kingsmere Hall (following Covid-19 guidelines that the Hawood sets out) and the balance of the guests will attend virtually (via Zoom or Google Meet).
- Superintendent Martin fully supports the event on the condition that all Covid-19 guidelines are followed.

#### **15. Waskesiu Staff Housing – Status Updates (Elk Street, Spruce Ridge Trailer Park, Montreal Drive)**

This item was covered under the Townsite Report.

#### **16. Updates to Waskesiu.org**



- "Let's Chat" function
- This feature was explained by Council Administrator Noreen Matthews – and it now appears on all pages on the website. When a visitor clicks on "Let's Chat", "*ask us any question*" appears as well as a box to write a message in. Once the message is written, visitors can click the arrow icon and the message is sent immediately to the WIX App that is on the Council Administrators' cell phone - WIX is the website builder program to create Waskesiu.org. The same messages also go to the WIX website and the Administrator's 'In Box'. Replies can be sent from any of those devices.
- WRA webpage updates and videos
- WRA received a grant in 2020 to update and upgrade their website information on Waskesiu.org, including 3 videos, and to enhance their social media presence – including on Waskesiu.org. The project has gone very well.

#### **17. 2021 Community Council Election Planning Update**

- Most materials are now ready for promoting the 2021 WCC Election:

- Poster for townsite – to be posted in May.
- Waskesiu.org information, including “*who can run for Council*” information and Nomination form
- WSRA email to members – directs them to Waskesiu.org for election information
- Waskesiu Chamber of Commerce email to members – directs them to Waskesiu.org for election information
- Nomination Packages for pick up at the Admin Bldg./Visitor Centre – available in May

## **18. Waskesiu Recreation Association Updates**

- New WRA Manager (Bonita Reilly) hired by WRA on March 1<sup>st</sup> (Bonita will also support the Chamber post-retirement of Lisa Rowe in 2021)
- First time formation of four (4) Board Committees (Finance & Administration; Events; Rink & Winter Activities; Marketing & Communications)
- Professional webpage creation/updates (including 3 videos) now on Waskesiu.org (all funded by \$20,000 Saskatchewan Tourism grant obtained by WRA in fall of 2020)
- Social media updates, and related social media strategy development (via Mane Productions), currently underway and to be completed by April 30<sup>th</sup>
- New beach volleyball area/lawn bowling refurbishment will be proceeding this spring and summer in conjunction with the Waskesiu Foundation
- The WRA and Council both recognized the outstanding work by Paul Horne Arena volunteers this winter.
- Updates were reviewed by Council Chair, and discussion ensued.

## **19. WCC/PCA – Proposed “Communications Protocol” from PCA – follow up discussion, next steps**

- A draft document supplied by PCA to Council will be dealt with at the April 30<sup>th</sup> Council meeting.

## **20. Committee Reports**

- Budget & Finance Committee – Bryan Matheson, Chair  
Nothing further to report.
- Business Relations Committee – Jennifer Wood, Chair  
Nothing further to report.
- Community Planning & Development Committee – Rob Phillips, Chair  
Nothing further to report.
- Communications & Community Relations Committee – Jim Kerby & Bentley Crozier  
Nothing further to report.
- Essential Services - Policing & Fire Committee – Rob Phillips, Chair  
Nothing further to report.
- Vegetation Management/FireSmart Committee – Bryan Matheson, Chair  
Nothing further to report.

## **21. Other Business**

- Potential for Partnering with Parks Canada – “Mutually Beneficial Collaborative Marketing

Opportunities”

- Council will follow up with Carla Flaman for more information on partnering.

• \* Waskesiu Chamber of Commerce Email – received March 18th, 2021

- An email was received from the Waskesiu Chamber of Commerce Administrator which included the annual letter from the Chamber President, an invoice for the 2021-2022 membership fee, a \$50 marketing fee, information on the electronic message board with an offer from the Five Premier Waskesiu Hotels (owners of the electronic message board) giving members one free advertising spot on the board from May 1, 2021 to April 30, 2022 on the condition that their membership and \$50 marketing fee is paid before May 1<sup>st</sup>. The email also provided details about the Chamber’s opening plans for 2021.

A motion was made for Council Administrator to renew their annual Chamber membership for \$225.00 plus pay the \$50 marketing fee.

**Rob Phillips/Bentley Crozier**

**Carried**

• Superintendent Martin apologized about a miscommunication in a PCA email sent out on March 18 regarding the status of certain Waskesiu events in 2021. He provided clarification about three (3) events that were listed in the attachment accompanying the email (Canada Day, the Waskesiu Children’s Festival, and the Waskesiu Lakeside Music Festival), all of which were incorrectly identified as being ‘cancelled’. These events have not been cancelled, and what was intended by highlighting them was to flag the need for a discussion with the partner organization(s) involved. A corrected email will be sent to all community partners.

## 22. Future Meeting Dates

- a. Friday, April 30<sup>th</sup> – 9:00 a.m.
- b. Friday, May 21<sup>st</sup> (Waskesiu Vision 2028 meeting with key stakeholder groups)
- c. Saturday, July 3<sup>rd</sup> - Nomination Day – Nominations close at 4 p.m.
- d. Sunday, July 25<sup>th</sup> - Advance Poll
- e. Sunday, August 1<sup>st</sup> - Election Day

## 23. Adjournment - Motion to Adjourn

**1:31 p.m.**

**Bryan Matheson**

**Carried**

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### Approved Motions Regarding Waskesiu Foundation Consolidated Articles & Replacement By-laws

#### Approval of Consolidated Articles for the Waskesiu Foundation

1. *That the consolidated Articles for the Waskesiu Foundation, in the same or substantially the same form as those presented to Council at this meeting, be adopted as the Articles of the Waskesiu Foundation, and be filed as Articles of Amendment with the Saskatchewan Corporate Registry.*

2. *That the Chair of Council and the Chair of the Waskesiu Foundation are authorized and directed to take such further steps, make such filings, and complete such additional documentation, as they deem necessary or advisable in order to give effect to this resolution.*

3. *That, by approving this resolution, it is understood that the Chair of Council, the Chair of the Waskesiu Foundation, and the Waskesiu Foundation's legal counsel are, as they may deem necessary or advisable, hereby authorized to complete a final review of the consolidated Articles in order to correct, if needed, any obvious errors prior to signing such Articles of Amendment and filing them with the Saskatchewan Corporate Registry.*

**Rob Phillips/Jennifer Wood**

**Carried**

#### **Approval of Replacement By-laws for the Waskesiu Foundation**

1. *That all of the existing By-laws of the Waskesiu Foundation are to be replaced, in their entirety, with By-laws in the same or substantially the same form as those presented to Council at this meeting.*

2. *That the Chair of Council and the Chair of the Waskesiu Foundation are authorized and directed to take such further steps, make such filings, and complete such additional documentation, as they deem necessary or advisable in order to give effect to this resolution.*

3. *That, by approving the foregoing resolution, it is understood that the Chair of Council, the Chair of the Waskesiu Foundation, and the Waskesiu Foundation's legal counsel are, as they may deem necessary or advisable, hereby authorized to complete a final review of the replacement By-laws in order to correct, if needed, any obvious errors prior to signing such replacement By-laws and filing them on the Waskesiu Foundation's corporate Minute Book.*

**Bentley Crozier/Rob Phillips**

**Carried**

## Action Items

### (From March 22, 2021 Council Meeting)

**ACTION ITEM** – Council’s Communication & Marketing Committee and Council Administrator to contact Carla Flaman from PCA to get a better understanding of PCA’s plans to engage with the partner groups and explore mutually beneficial collaborative marketing opportunities.

**ACTION ITEM:** Council Chair to confirm with the Superintendent and Townsite Manager that they are able to attend a “Zoom” formatted meeting at the May 21<sup>st</sup> Waskesiu Stakeholders meeting.

**ACTION ITEM:** Council Chair to provide Superintendent Martin with “Phase I” of the Communications Plan developed by the Communications & Marketing Committee with PCA.

**ACTION ITEM:** Due to time restraints, Council will compile a list of questions for Nicole Crerar regarding the PANP/Waskesiu Long-term Investment Plan.

## Action Items

### (From February 12, 2021 Council Meeting)

**ACTION ITEM:** The Townsite Manager is to provide his thoughts on how to achieve the goals, and to acquire or pay for the larger items, identified in the Fire Chief’s 2020 Annual Report at next meeting of Council. *Ongoing - to be discussed at the April meeting of Council.*

**ACTION ITEM:** (Councillor Phillips) - The Waskesiu Seasonal Residents Association (WSRA) to provide more formal indication to Council over the next few months about their view on this issue of cottage/cabin water service issues and the need/request for deep water services in the cabin/cottage areas. *Ongoing.*

**ACTION ITEM:** Superintendent Martin to follow up on when the Compliance Report on Waskesiu water quality will be available to share with Council. *This report should be available to PCA soon, and to be shared with Council before the next meeting of Council.*

## Action Items

### (From December 18, 2020 Council Meeting)

**ACTION ITEM:** The Superintendent and the Townsite Manager will work with Council Chair and Councillor Phillips on developing an emergency services communications protocol. *A draft will be coming from PCA to Council prior to the WCC March 22<sup>nd</sup> meeting.*

## Action Items

### (From June 26, 2020 Council Meeting)

**ACTION ITEM:** The Townsite Manager is to send the revised draft (PCA version) of the 2020 Yard Waste Directive, based on Council’s feedback, to Council for review and approval (and, following approval, the new Directive will then be communicated by PCA, Council, the WSRA, and others, to the townsite as a whole). *Ongoing, to be dealt with Council and Parks during the winter months. Leads on the project are Superintendent Cal Martin and Council Chair Jim Kerby. Council is awaiting a response from PCA to the*



*latest draft submitted by the Council Chair to PCA in September. Council Chair to set up a call on Wednesday, March 24 between the Superintendent and Council Chair.*

**ACTION ITEM:** Councillor Phillips to invite Waskesiu RCMP Sargent Rene Giroux to give an update report at a future Council meeting. *Ongoing. Councillor Phillips has invited Sargent Giroux to attend a Council meeting in the first half of 2021. An in-person report or a written update will be provided by the RCMP at a future meeting of Council.*

**Action Items  
(From February 7, 2020 Council Meeting)**

**ACTION ITEM:** Council Chair, Councillor Matheson and Council Administrator to meet regarding tax filing. *Ongoing – a date to meet is to be arranged by the Chair of the Finance Committee.*

**STANDING ACTION ITEMS**

**ACTION ITEM:** Regular status updates on all major Commercial Developments in the Waskesiu townsite.

**ACTION ITEM:** PCA to send the Compliance Report on water quality annually to Council, typically in March each year. The water quality report was received prior to the July 29<sup>th</sup> Council meeting and will be posted under “Our Community” on the Waskesiu.org website.

**ACTION ITEM:** if there are any projects PCA is prepared to have the WCC add to the Community Action Plan, PCA to promptly provide to Council so the Community Action Plan can be updated.

**ACTION ITEM:** Council to do an annual check of the “Waskesiu Vision 2028” document and the Community Action Plan, and see what needs to be added or changed.

**ACTION ITEM:** PCA/Council/WSRA (as applicable) to continue to consider a plan to put real and/or fake security cameras at the entrance to the Park, or in other locations (including the entrances to the cottage and cabin areas). *Parks Canada is still considering this matter.*

**ACTION ITEM:** PCA to send updates regarding the National Permitting Process - Land Use and Development Regulations.

Waskesiu Community Council Meeting Report  
**March 22, 2021**  
Prepared by: Gregg Rutten, Townsite Manager  
Meeting Location: Hawood Inn, Waskesiu

\*Please note – new information is highlighted in **bold**.

### **Cabin and Cottage Areas**

#### 1. Waskesiu Townsite Parking Strategy

Parking issues in Waskesiu can be divided into two separate areas – one street parking and cabin/cottage area parking. PCA has initiated a street parking strategy for the townsite to address some of the issues that arise from inappropriate parking. The main issues are congestion and public safety.

- Further work is required on a strategy for the cabin and cottage subdivisions in Waskesiu. Such a strategy will be developed with input from the Waskesiu Seasonal Residents Association and the Waskesiu Community Council for implementation post 2017.
- PCA asset staff installed 4 signs (“30 minute parking”) around the fish shack on Lakeview Drive. Remaining signs to be installed in 2-3 vehicle stalls in front of Waskesiu Trading Company in spring.
- Townsite manager will meet with representatives of the WSRA to determine next steps regarding a parking strategy for the cabin and cottage subdivisions.
- PCA and WSRA Representatives will meet to discuss cabin/cottage area parking on February 8, 2019.
- PCA and WSRA representatives will be meeting in late April to discuss parking, potential amendments to the Cabin Development Guidelines, and National Energy Code requirements.
- PCA confirming a meeting date with the WSRA.
- Waskesiu Marina has been issued a building permit for development of additional dry boat/trailer storage that will be offered to seasonal residents at discounted rates.
- PCA has provided a draft proposal to the WSRA for review. WSRA and PCA will be meeting on March 20, 2020 to discuss the draft.

**No update at time of report**

#### 2. Yard Waste Directive

- PCA has proposed updates to the Yard Waste directive in an effort to minimize the amount of yard waste piled next to garbage cans and create efficiencies for PCA staff time for collection of yard waste.
- For Discussion with WCC, implementation delayed until spring 2021.
- 2012 Yard Waste Directive is in effect.
- PCA internal discussions are ongoing and are looking at this in the context of Yard Waste, Metal recycling, compost and the roll-off bin.
- **No update at time of report**

#### 3. Cabin Area Swales

- PCA has engaged a contractor to install weeping tile in 4 drainage swales in the cabin area.
- The swales were selected based on the areas that have the poorest drainage.
- Work will commence as soon as moisture conditions allow.
- Work will be completed with a walk behind trencher and hand tools in order to minimize damage to surrounding land.

- Work largely complete. Inspected by PCA on October 20, 2020. Some light landscaping/seeding is required in the spring. A percentage of payment amount to be held back until work is deemed complete by PCA.
- Swales Identified for weeping tile installation in 2021 are:
  - o Heron-Jay
  - o Loon Mallard
- **No update at time of report**

## **Commercial Development/Business Licencing**

### 4. Kapasiwin

A development permit has been issued for the re-development of the Kapasiwin Bungalow Camp. The developers completed a detailed impact assessment (including public consultation) as part of their application for the development permit.

- A building permit has been issued for one of the staff accommodation buildings. Construction is expected over the fall/winter.
- The Leaseholders are exploring the installation of deep water and sewer to the Kapasiwin site.
- A building permit for installation of deep water and sewer infrastructure was issued on January 15, 2020.
- Plans for a second staff accommodation building have been received by Parks Canada, currently under review.
- Conceptual design for the second staff accommodation cabin not approved by PCA
- Installation of deep water and sewer is underway.
- PCA has received some feedback expressing concern over damage to the cycling/walking path surface (old road).
- Repairs to any damage as a result of this project are the responsibility of the leaseholder to repair. PCA has contacted the leaseholder to establish a timeline for the repairs.
- A building permit was issued for the construction of staff cabin A2.
- A building permit was been issued for the tree removal and site grading required for installation of the 520 ft<sup>2</sup> rental cabins associated with phase 3 of the development.
- PCA is currently reviewing plans for the phase 3 rental cabin units.
- PCA has issued a building permit for the Phase 3 rental cabin units.
- PCA has reviewed and approved construction plans for a laundry/towel exchange/shop building.
- **No update at time of report**

### 5. Development Proposal from Lakeview Hotel

PCA has received a development permit application from the owners of the Lakeview Hotel to develop a commercial accommodation building on the currently vacant lot at 811 Lakeview Drive.

- The proposed development includes five commercial accommodation units, one staff accommodation unit and a main floor office/retail space fronting Lakeview Drive.
- Council has voiced a concern over the potential loss of availability of hotel type accommodation in Waskesiu.
- PCA continues to work with the leaseholder on details of current operations and requirements for subdivision of the property.
- PCA will be meeting with the leaseholders in the coming weeks to discuss concerns and questions about the operations and business model for the Lakeview.

- PCA met with leaseholders on January 24, 2020. More information forthcoming from leaseholder for PCA review.
- PCA has held discussions with the leaseholders regarding the current business model.
- In the coming months, the leaseholders will be submitting a development proposal for Lot 9. Currently vacant.
- **No update at time of report.**

#### 6. Black Spruce Gallery

- PCA is in the process of approving a food service operation as an ancillary business to the gallery business.
- The proposal includes a stand alone “food service cart/trailer”.
- This use is allowed only because there is already a primary building on the site.
- PCA will consider similar proposals from other lessees with fixed roof buildings on their leaseholds.
- This is consistent with other Parks Canada townsites.
- For clarity, the proponent has completed an addition to the primary building which includes a public washroom and commercial food storage and preparation areas. The proposal was vetted by a Provincial Health Inspector to ensure compliance with all applicable health and safety codes prior to PCA approval.
- Work continues on this project.
- This operation did not open during the 2020 season. No update on the expected opening of this business.
- **No update at time of report.**

#### 7. SRTP Expansion

- The Waskesiu Chamber of Commerce has withdrawn their proposal to build a work camp style staff accommodation area.
- PCA will re-schedule construction of additional RV sites as an expansion of the Spruce Ridge Trailer Park.
- Site grading and utility rough-ins have been completed.
- PCA expects to have the 8 sites operational by June 2021.
- **No update at time of report.**

#### 8. Elk Street Licences of Occupation and Lot Allocation

- With the cancelation of the Chamber of Commerce housing plan, PCA will renew its efforts to issue 1-year licences of occupation to Elk Street Residents.
- Draft documents will be provided to the community council for review prior to Jan. 1, 2021.
- PCA continues to work with PCA realty experts to issue licences of occupation prior to next operational season.
- PCA is considering hosting a virtual meeting with Elk Street residents to outline the process and answer any questions.
- A rating criteria for allocation of 3 vacant Elk Street Lots has been provided to council and the Chamber of Commerce for review and comment.
- PCA intends to allocate the vacant lots to the successful applicants by March 31, 2021.
- Townsite Manager continues to work with Realty advisors on draft of 2-year licence of occupation documents for Elk Street.
- **Request for proposal letters were sent to all commercial operators in Waskesiu via email and Canada Post on February 25, 2021.**
- **PCA will be accepting proposals until March 22, 2021 at 4:00pm CST.**

- **PCA will evaluate all proposals and plans to allocate the three vacant lots by March 31, 2021.**
- **Townsite Manager continues to work with Realty advisors on draft of 2-year licence of occupation documents for Elk Street.**

9. Commercial Rent Relief Program

- PCA nationally has announced a rent relief program for commercial lessees in National Parks Across the country to assist with Covid related loss of revenue.
- PCA locally will distribute the application form and related information to local leaseholders.
- Applications must be received by PCA by August 31, 2020.
- Letters and application forms have been sent out to all commercial head lessees in Waskesiu.
- PCA received 19 applications from Waskesiu businesses out of 30 application packages mail out relating to this program.
- **No update at time of report.**

10. All in the Wild Gallery

- PCA is currently reviewing plans for a second storey staff accommodation addition to the existing gallery building.
- A building permit has been issued by PCA for construction of second storey staff accommodation addition to existing building.
- Construction of the addition and utility connections, including deep water and sewer have begun.
- **Construction continues at this leasehold.**

## Infrastructure and Utilities

11. Waskesiu Townsite Dock and Breakwater

- Renewal of these structures is included in the vision 2020 document as part of the main beach renewal plan.
- Divers completed an assessment of the breakwater and paddle wheeler dock in 2017. Results indicated that the breakwater is in good condition and requires minimal recapitalization. The paddle wheeler dock is at the end of its useful life.
- A draft conceptual map of main beach area was discussed at the January WCC meeting.
- Parks Canada will provide an updated map based on that discussion at the April meeting of council.
- Revised maps have been provided to Council. Final updates to maps pending. PCA will provide updated maps to council at the June 22 meeting or prior to that if available.
- Updated maps included with June 18, 2018 townsite report
- Possible that dock will be removed before end of March 2019 pending internal PANP approval of funding. Work would take about 2-3 weeks. The project would completely remove both the dock and the subsurface components.
- Dock removal is complete.
- Communication about boat use in the area, mooring and future plans for upgrades to the breakwater have been posted on Waskesiu.org and will be included in the PCA update in the WSRA newsletter.
- PCA is discussing options for this. Any upgrades would be done as part of the breakwater re-capitalization scheduled for 2020.

- Timing of this work will be determined at the NPFU face to face management meeting in March 2020.
- This project was discussed as a priority for PANP. Dates for the work to be determined.
- Finger Docks were purchased in October, with the intent to have them installed by March 2021.
- The docks are the same design as those at the main marina and will remain in place year round.
- PCA continues to work with consultants on design specifications for the repair.
- Project will be put up for tender once design is finalized.
- **No update at time of report**

#### 12. 4 Way Stop Flooding

Winter flooding at the intersection of Waskesiu and Lakeview Drives has been a problem for several years as the storm sewers freeze and cannot take runoff that occurs throughout the winter.

- Funding of \$650K has been obtained to address this problem.
- Engineers have recommended a force main system inside existing storm sewer with a heated catch basin and service building located at the 4 way intersection as well as improvements to the outfall at Waskesiu Lake.
- Detailed design underway, construction anticipated in the fall.
- Construction estimates received are significantly higher than the available funding. Additional funding is being sought internally.
- Timelines on approvals are uncertain and will result in the project being pushed to 2019.
- This project is expected to go to tender within the next 2 weeks.
- Bids received by PCA came back over budget. PCA is currently exploring options but full project will not go ahead this Spring.
- The intersection started flooding again the week of February 3, 2020. Detour is in place currently.
- PCA has divided the project into two phases. PCA is in process of re-tendering phase one of the work.
- Upgrades to electrical were completed by Saskpower in fall 2020.
- Remaining construction is planned for late January 2021 as the work will take place on the lake ice. The outlet pipe will be directional bored below the frost line.
- There may still be flooding/freezing at the Montreal/Waskesiu Drive intersection this year as the system will not be operational in time to prevent build up of ice.
- Construction to directional bore the outlet pipe has been completed. It will not be operational until spring 2021.
- There is approximately one week of work required to tie the new drain pipe into the existing stormwater system.
- A detour will likely be required this winter because overflow water is present in the intersection as of the beginning of February 2021.
- **A detour is currently in place. Access to the townsite is via HWY 264 and Ajawaan Street.**

#### 13. Recreation Area Renewal (Lawn Bowling/Sport Court)

- The WRA board has a question regarding the remediation of contaminated material at lawn bowling green. The question is in the context of preparing the site for the installation of a sport court facility. PCA is working with the WRA

- to determine scope of work required and next steps. The environmental assessment specialist from PCA has been engaged in the project.
- Meeting with WRA to discuss options for remediation scheduled for Oct. 11.
- “Capping” of the contaminated lawn bowling site is considered a low risk and economical remediation solution.
- The contaminated area is a legacy issue caused by past park management practices. Therefore PCA will contribute the cost of remediation should funds be available in 2019 (following a Feb. Management Team review of all 2019 budget pressures).
- PCA is working closely with the WRA to determine the required amount and type of soil for the capping process (based on specifications for the sport court surface, and to determine the appropriate timing of the remediation work.
- PCA is waiting for an engineered design of the capping and drainage for the sport court area that will support an asphalt subsurface for the sport court area.
- Once the design is finalized, the project will go out to tender.
- An engineered design has been provided to PCA, which will address to goal of capping the contaminated area.
- The WRA is currently reviewing this design against the requirements of the sport court surface.
- Final details have been worked out in relation to this project. Final engineering design should be received by Parks Canada in the coming months. Work to commence in spring of 2020.
- Tender for the capping work has been posted.
- Townsite manager will be the PCA liaison for this project once a tender is awarded.
- Bids came in higher than anticipated for this project. PCA is working with the Recreation Association on options for the project.
- Capping of the Lawn bowling area will begin on November 2, 2020 with completion of the project on November 9, 2020.
- **This project is substantially complete. The consultant and contractor will return to site in spring 2021 to address any deficiencies.**
- **No update at time of report.**

#### 14. Beach House Washroom and Shower Replacement

- Similar situation to 4 way stop project. Construction estimates received are significantly higher than the available funding. Additional funding is being sought internally.
- Big and Little beach house will remain in service for the 2019 summer season.
- Demolition and replacement of Big Beach House likely to begin in Sept. 2019.
- The contract for this work has been posted on the Government of Canada “Buy and Sell” website.
- Work is planned to commence immediately after labour day in September.
- There will be disruption to the walking path adjacent to the shower building and main parking lot that will require events such as the Outter Limits fun run to alter their normal routes. Event coordinators have been informed of this situation.
- Demolition of the main beach shower/washroom is well underway at the time of this report.

- Construction has started on the new shower/washroom and will continue throughout the winter. The goal is for the building to be operational in time for the May long weekend in 2020.
- Scheduled completion date is still planned for May Long weekend, but PCA is preparing for possibility of delays into June due to contractor.
- Contractor intends to have the building operational for May long weekend with full completion of the project by June 2020. Contingency plans are in place if the building is not operational by the scheduled date.
- PCA continues to work with the contractor to rectify deficiencies.
- Contract will not be considered complete until the building can be fully inspected and tested.
- The contractor for this project is back on site.
- Completion date is estimated as April 2021.
- **No update at time of report**

#### **15. Solid Waste Management/Recycling**

- PCA has determined that the state of the construction waste roll off bin located at the recycling depot in Waskesiu was unacceptable.
- In consulting with PCA asset management section, the volume of metal and other items piled beside/behind/in front of the roll-off bin was representative of the volumes they have removed in the past 2 years.
- The volume was more obvious this year because PCA did not have the resources to remove this material with any regularity.
- PCA has formed an internal committee to discuss options for the roll off bin service as well as recycling and composting in Waskesiu and PANP.
- PCA welcomes suggestions or ideas from council on ways to improve waste management in Waskesiu.
- The findings of the PCA committee will be shared with council for review and comment prior to any policy changes affecting residents and visitors.
- Currently PCA is exploring options to relocate the roll-off bin and potentially fencing it and staffing it for specified hours.
- This is being done in the context of solid waste management and recycling in all of Waskesiu.
- PCA intends to relocate the construction waste roll off bin to the "SX" storage area located adjacent to the Park Operations Centre.
- The area will be fenced and will have specified operating hours (7 days/week, 7:30am-4:00pm)
- PCA intends to have staff present at the site to monitor items being disposed.
- PCA asset management staff are working with suppliers to provide a metal/appliance recycling bin at this location also.
- PCA is investigating options for the collection of household kitchen compost in Waskesiu.
- **No update at time of report**