

WASKESIU COMMUNITY COUNCIL

PUBLIC MEETING MINUTES



DATE: Monday, October 24, 2022

TIME: 9:00 a.m. – 2:00 p.m. (Saskatchewan Time)

LOCATION: ZOOM Virtual Meeting Format

Attending by ZOOM: Councillor Jim Kerby (Chair), Councillor Bentley Crozier, Councillor Bob Cyr, Councillor Rob Phillips, Councillor Linda Lavallee

Also attending by ZOOM: From Parks Canada Agency - Field Unit Superintendent Cal Martin and Waskesiu Townsite Manager Gregg Rutten

Regrets: Councillors Jennifer Wood and Jacqueline Archer

1. **Call to Order** **9:04 a.m.**
2. **Motion to move the Council Meeting “In-Camera”**
Bob Cyr/Rob Phillips *Carried*
3. **Motion to terminate the “In-Camera” portion of the Council Meeting** **10:00 a.m.**
Rob Phillips/Bentley Crozier *Carried*

4. **Land Acknowledgement – Council Chair**

On behalf of the Waskesiu community, we acknowledge that we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this special place and reaffirm our relationship with one another.

5. **Motion to Adopt the Agenda for the Public Meeting of Council, as circulated**
Rob Phillips/Linda Lavallee *Carried*
6. **Motion to Adopt the Meeting Minutes of September 2, 2022, as circulated**
Bob Cyr/Rob Phillips *Carried*
7. **Business Arising from the Minutes (if any)** - There was no additional “Business Arising” from the Minutes not otherwise addressed in the Action Item review or under the remaining Agenda items below.
8. **Review of Outstanding Action Items/Related Status Updates** - a review of each of the Action Items and their status was undertaken by Council, and the Action Items were updated by the Administrator accordingly. (*See attached list of updated Action Items.*)
9. **Correspondence (for information only unless otherwise noted with an asterisk*)**
 - *Email received September 16th from Waskesiu Townsite Manager regarding potential 903 Waskesiu Drive Development Opportunity**
 - *Email received September 13th from the Waskesiu Chamber of Commerce regarding the Waskesiu Lakeside Music Festival - Chamber Membership Survey 2022*
 - *Email sent September 20th from Council Chair to Waskesiu Chamber of Commerce regarding the Waskesiu Lakeside Music Festival - Chamber Membership Survey 2022 - Waskesiu Community Council Response*

- Email received October 2nd from Waskesiu Chamber of Commerce regarding WCC Waskesiu.org contribution and Council's request for a meeting*

10. Townsite Report – Gregg Rutten, Townsite Manager, Parks Canada Agency

(See the October 24, 2022, Townsite Report accompanying these Minutes.)

11. Follow Up Regarding Waskesiu Community Hall issues - Timing of anticipated PCA Response

- The Townsite Manager reported that the timing for a response is imminent. He will send a line-by-line response to each item on the list. This response will address 90% of the concerns. The response will be sent to the Waskesiu Chamber of Commerce. PCA will have to prioritize what can be done in a fiscal year. Most work probably needs to be done by a contractor. The Townsite Manager will copy Council on the response he sends to the Chamber.

12. Discussion Regarding Potential “Approval in Concept” by PCA – Proposed redevelopment at 903 Waskesiu Drive

- Council members provided their reactions to this concept verbally, and the Council Chair provided PCA with an email summary as well.
- No response has been sent yet from Townsite Manager to the project proponent.
- A lengthy discussion ensued.

13. Waskesiu Community Council & Waskesiu Seasonal Residents Association – Proposed Joint Communication – review, comments & next steps

- Discussion ensued and there was a consensus regarding what the communication piece should include. PCA indicated that they have no concerns regarding either the content or tone and that they appreciated the opportunity to review the draft prior to its circulation in the community.
- The Council Chair offered to re-write the joint communication based on the input provided by Council and PCA, with the primary goal being to make the messages short and very clear. Once the document is completed, it will be sent out (in the new year) to WSRA members and posted on Waskesiu.org.
- It was suggested that the content from the communication piece could also be included in the WSRA Spring newsletter.

14. Waskesiu Community Council & WSRA - 2023 AGM's – Discussion regarding the date and location of WSRA and Community Council AGM's (Note: Terrace Gardens tentatively booked for Sunday, July 23, 2023. Sunday, August 13th is also available, but not yet tentatively booked)

- Discussion ensued.
- The decision has been made to hold the two meetings at the Terrace Gardens on Sunday, July 23, 2023 with PCA making a presentation and holding a Q&A session in-between the two meetings.

ACTION ITEM: Council Administrator to contact the WSRA to confirm with them that the date of Sunday, July 23, 2023 has been agreed upon to hold the WSRA AGM and WCC AGM on the same date and at the same location (Terrace Gardens). The Terrace Gardens Hall has been tentatively booked for this date. Administrator to also confirm this booking date with the Waskesiu Chamber of Commerce.

15. National Planning Permit Process (NPPP) – follow up regarding the September 26, 2022, virtual meeting with PCA representatives (Megan Rueckwald & Laird Munro). Next steps - creation of a local joint committee (and identified local advisors) to draft a set of “Waskesiu Cottage Development Guidelines 2023” (Council, WSRA, PCA)

- Council Chair would like to get started working on the draft as soon as possible. It also has to be determined who is going to be the lead on getting the first draft of the Guidelines prepared. PCA will make a decision by the end of this week.
- The Townsite Manager reported that he will be very involved with this joint process.
- A lengthy discussion ensued.
- Superintendent Martin will report back to Council by November 7th.

ACTION ITEM: Determine who from PCA, WSRA and Council should serve on the joint committee to draft a set of “Waskesiu Cottage Development Guidelines 2023”.

ACTION ITEM: Determine who from PCA and/or the WSRA should be the lead on writing the first draft of the Waskesiu Cottage Development Guidelines.

16. Increase in Hall Rental Costs for Waskesiu Non-Profit Groups – Follow up & information for Council & Parks Canada Agency

- The relevant documents provided by the Chamber and by the Council Chair were discussed, and Council and PCA were advised that a meeting between representatives of the Waskesiu Chamber, the WRA, the Waskesiu Foundation and Council was held in September regarding this issue. The ball is now in the Chamber’s court and the non-profit groups in Waskesiu are awaiting a response from the Chamber. Discussion ensued.

17. Vision 2028 - Community Action Plan – Proposed follow up with Waskesiu key stakeholder groups regarding status of Action Plan items (where the key stakeholder is designated as the “Lead”)

- It was suggested that Council should communicate with the key stakeholders in Waskesiu over the winter months asking each organization for an update on the status of all Community Action Plan items where they are listed as ‘Lead’ and/or ‘Co-Lead’ (as noted in the Waskesiu Vision 2028 “Community Action Plan”).
- ACTION ITEM:** Council Chair and Administrator to create and circulate a communication piece to send to each of the key stakeholder groups by year end asking each organization for an update on the status of their respective Community Action Plan items where such organization is the “Lead” and/or “Co-Lead”.

18. Other Business (if any)

- Councilor Phillips advised Council that he has been working with the Waskesiu Volunteer Fire Chief regarding the possibility of seeking out lower insurance rates for seasonal residents.
- Councilor Phillips also advised that he has had a discussion with the Fire Chief about the existing fire hall and the need for a new fire truck. It was suggested by Councilor Phillips to PCA that if they sold one vacant lot in Waskesiu it would provide enough funds to purchase a new fire truck and an add-on to the front of the hall to accommodate a larger truck.
- Another option offered was fundraising for a new fire truck and renovations to the fire hall which could be done through the Waskesiu Foundation to raise \$25,000.

19. Future Council Meeting Dates

- Friday, December 2, 2022
- Establish Council 2023 Council meeting dates (January 2023 to 2023 AGM)
- It was agreed that Fridays appear to be the preferred day of the week for future meetings.

ACTION ITEM: Council Chair and Administrator will select options for 2023 Council meeting dates leading up to the 2023 AGM, and then work with PCA and Council to finalize dates by the December meeting.

20. Adjournment

1:03 p.m.

Motion to adjourn made by Bentley Crozier.

Carried unanimously.

Action Items (From the October 24, 2022, Council Meeting)

ACTION ITEM: Council Administrator to contact the WSRA to confirm with them that the date of Sunday, July 23, 2023 has been agreed upon to hold the WSRA AGM and WCC AGM on the same date and at the same location (Terrace Gardens). The Terrace Gardens Hall has been tentatively booked for this date. Administrator to also confirm this booking date with the Waskesiu Chamber of Commerce.

ACTION ITEM: Superintendent Martin to provide a summary to Council of what Phase 2 of the 4-Way Stop Drainage Improvement Project entails.

ACTION ITEM: Determine who from PCA, WSRA and Council should serve on the joint committee to draft a set of “Waskesiu Cottage Development Guidelines 2023”.

ACTION ITEM: Determine who from PCA and/or the WSRA should be the lead on writing the first draft of the Waskesiu Cottage Development Guidelines.

ACTION ITEM: Council Chair and Administrator to create and circulate a communication piece to send to each of the key stakeholder groups by year end asking each organization for an update on the status of their respective Community Action Plan items where such organization is the “Lead” and/or “Co-Lead”.

ACTION ITEM: Council Chair and Administrator will select options for 2023 Council meeting dates leading up to the 2023 AGM, and then work with PCA and Council to finalize dates by the December meeting.

ACTION ITEM: Council Chair to find previous emails discussing the modifications to be made to the “Communication Protocol – Urgent & Emerging Issues” document and forward to Superintendent Martin so that the document can be quickly finalized.

Action Items (From the September 2, 2022, Council Meeting)

ACTION ITEM: PCA and Council to work with WSRA on a communication regarding parking in Parcel X, i.e.: “Keep the Rubber off the Road”. *Ongoing.*

ACTION ITEM: PCA to re-locate existing 15-minute parking signs near the Waskesiu Trading Company store to be more centrally located in front of the store before the 2023 summer season. *This work is anticipated to be completed by PCA prior to the 2023 May Long Weekend.*

ACTION ITEM: Townsite Manager and Councillor Crozier to discuss potential placement of the addition of limited parking signs behind the PANP Admin building. *This work is anticipated to be completed by PCA prior to the 2023 May Long Weekend.*

ACTION ITEM: Council to work with PCA regarding a communication addressing individual rescue/safety and property retrieval in the backcountry. This communication piece may also include contact information regarding the towing companies available in the area for

backcountry property retrieval. *Ongoing. Administrator to work with the Townsite Manager on this communication piece.*

ACTION ITEM: Council Administrator to check out the service terms and rates from the towing companies potentially being recommended for backcountry retrieval services: Mile 11 Towing in Montreal Lake and Lakeland Towing in PA. *Administrator waiting for further Search & Rescue Program details and contact information from Mile 11 Towing.*

ACTION ITEM: PCA, working with Council's Essential Services Committee, to update the Park's Emergency Response Plan and create a communication piece. *Superintendent Martin will look into the status of this plan.*

ACTION ITEM: The Waskesiu Seasonal Residents Association and the Waskesiu Community Council to create a joint communication piece, to be circulated to Waskesiu residents and posted on the Waskesiu.org website, addressing concerns over potential deep-water installation in the cabin and cottage areas of the townsite. *A draft document was tabled at the October 24 meeting. Council Chair will revise the draft and recirculate to Council and PCA for review at the December 2nd meeting of Council.*

ACTION ITEM: Council and the Waskesiu Seasonal Residents Association to investigate a potential joint communication regarding legal non-conforming decks including the compliance deadline of December 31, 2026. *A draft document was tabled at the October 24 meeting. Council Chair will revise the draft and recirculate to Council and PCA for review at the December 2nd meeting of Council.*

ACTION ITEM: PCA to reach out to other national parks to learn what was done for their centennial celebrations and to share that information with Council. *Ongoing by PCA.*

ACTION ITEM: Update the Community Action Plan document to show 2024 as the year to begin planning for the centennial celebrations of the 2028 "Grand Opening" of Waskesiu and Prince Albert National Park. *Administrator to update the Vision 2028 document.*

Action Items (From the June 13, 2022, Council Meeting)

ACTION ITEM: The Acting Superintendent and the Townsite Manager are to follow up with Superintendent Cal Martin regarding the information needed to help develop a plan for an off-leash dog park for Waskesiu, including finding out whether a consultant had been retained by PCA as promised. *Townsite Manager will be initiating a "Statement of Work" to hire a consultant to work on this plan. Work is ongoing and PCA will identify a few locations for this project in the near future – hopefully by the December 2nd meeting of Council.*

ACTION ITEM: PCA to look into how school bus service is handled in other National Park townsites where there are no schools and provide the history of what PCA has done in the past to support this service for Waskesiu year-round residents. *Superintendent Duquette reported that two other national parks in Canada have no schools on site and they contribute to support*

this service for the children of their staff only. PCA will continue to gather information on this subject. PCA agreed to provide a brief discussion paper to Council on this subject. Work will be on-going throughout the winter months. Councilors Archer and Crozier have volunteered to work with PCA on this project. Superintendent Martin will follow up with local school division superintendents. Councilors to meet with Warden Jonathan Janzen to get the background information he has on this subject and share with the Superintendent.

Action Items (From the March 25th, 2022, Council Meeting)

ACTION ITEM: The Superintendent, Council Administrator, and Council Chair to modify the “Communication Protocol – Urgent & Emerging Issues” as discussed to add the PCA and WCC logos and to give it a more professional look. *Revised draft to be completed by the Acting Superintendent and circulated to Council. Acting Superintendent to forward a copy of the protocol in draft to the Council Chair and Administrator to share with Council. This item will be added to the public meeting agenda of the October 24, 2022 meeting of Council. Council Chair to send most recent correspondence to Superintendent Martin, who will then try to finalize this document by year end.*

ACTION ITEM: Council Chair and Councilor Lavallee to finalize an Indigenous land acknowledgement for review by Council. *Draft acknowledgment is now in use, final approval to be obtained by the next meeting of Council provided Councilor Lavallee can attend. Ongoing – revised version prepared by Councilor Lavallee is to be presented to Council for approval at the December 2nd meeting of Council.*

Action Items (From the November 5, 2021, Council Meeting)

ACTION ITEM: Townsite Manager to present PCA’s proposed policy regarding tree removal in Waskesiu at the next Council meeting. The policy will be delivered to Council by April 15th. DRAFT policy is being worked on by Superintendent Martin. Townsite Manager will work with the Superintendent to get the DRAFT completed and presented to Council. *The Tree Removal Policy will remain as status quo pending the return of Superintendent Cal Martin in the fall. Council would expect a policy to be made available by the beginning of the new calendar year.*

STANDING ACTION ITEMS

ACTION ITEM: Regular status updates on all major Commercial Developments in the Waskesiu townsite.

ACTION ITEM: PCA to send the Compliance Report on water quality annually to Council, typically in March each year. Upon receipt, it is then posted by the Council Administrator (under the “Our Community” section of the Waskesiu.org website).

ACTION ITEM: If there are any projects PCA is prepared to have the WCC add to the Community Action Plan, PCA to promptly provide to Council so that the Community Action Plan can be updated.

ACTION ITEM: Council to do an annual check of the “Waskesiu Vision 2028” document and the Community Action Plan, and see what needs to be added or changed.

ACTION ITEM: PCA/Council/WSRA (as applicable) to continue to consider a plan to put real and/or fake security cameras at the entrance to the park, or in other locations (including the entrances to the cottage and cabin areas). *Parks Canada is still considering this matter.*

Waskesiu Community Council Meeting Report
October 24, 2022
Prepared by: Gregg Rutten, Townsite Manager
Meeting Location: Elk Ridge on the Lake

*Please note – new information is highlighted in **bold**.

Cabin and Cottage Areas

1. Waskesiu Townsite Parking Strategy

Parking issues in Waskesiu can be divided into two separate areas – on street parking and cabin/cottage area parking. PCA has initiated a street parking strategy for the townsite to address some of the issues that arise from inappropriate parking. The main issues are congestion and public safety.

- Further work is required on a strategy for the cabin and cottage subdivisions in Waskesiu. Such a strategy will be developed with input from the Waskesiu Seasonal Residents Association and the Waskesiu Community Council for implementation post 2017.
- PCA asset staff installed 4 signs (“30 minute parking”) around the fish shack on Lakeview Drive. Remaining signs to be installed in 2-3 vehicle stalls in front of Waskesiu Trading Company in spring.
- Townsite manager will meet with representatives of the WSRA to determine next steps regarding a parking strategy for the cabin and cottage subdivisions.
- PCA and WSRA Representatives will meet to discuss cabin/cottage area parking on February 8, 2019.
- PCA and WSRA representatives will be meeting in late April to discuss parking, potential amendments to the Cabin Development Guidelines, and National Energy Code requirements.
- PCA confirming a meeting date with the WSRA.
- Waskesiu Marina has been issued a building permit for development of additional dry boat/trailer storage that will be offered to seasonal residents at discounted rates.
- PCA has provided a draft proposal to the WSRA for review. WSRA and PCA will be meeting on March 20, 2020 to discuss the draft.
- Townsite Manager and WSRA President have resumed discussions regarding parking in the Parcel “x” cabin area.
- Discussion resulted in the idea of prohibiting the parking of boats on cabin area streets (Bluebird-Pelican) similar to the existing prohibition on Waskesiu Drive.
- Also discussed was a “rubber off of the asphalt” policy for all other vehicles.
- There was also discussion around enforcing the use of the two required parking stalls on cabin area lots. This would involve requiring lessees to remove items such as gazebos and patio furniture from their designated parking stalls.
- More discussion is required regarding other areas in the townsite.
- Enforcement may be an issue.
- PCA is preparing a draft issues/options analysis which will be shared with Council ahead of the May 6, 2022 meeting of Council.
- Report not available for May 6 meeting. PCA will provide a report ahead of the June meeting of Council.
- PCA will engage a consultant this fiscal year to analyze and provide recommendations towards a parking strategy for Waskesiu, with an emphasis on alleviating safety concerns related to parking within the townsite.

- Townsite Manager and Superintendent met with Rob Phillips on July 22, 2022 to walk through the cabin area (parcel X).
- Various topics were discussed including parking issues and options for improvement.
- Recommendation from WVFD Chief is to keep boats and other vehicles off of the asphalt surface when parked. This will allow room for the fire truck/emergency response vehicles to access cabin area streets.
- **WCC and PCA will develop communication for Parcel X regarding the “rubber off the road” policy, for implementation in 2023.**
- **Further discussion and planning is required regarding parking policy in other areas of the Waskesiu townsite.**

2. Cottage Development Guidelines

- **The National Planning and Permitting Process to modernize development regulations in National Parks is nearing the final stages of approval and completion.**
- **One of the regulations being modernized is the *National Parks Cottages Regulations*.**
- **The new regulations will allow for more local policy decisions regarding cottage development.**
- **Parks Canada intends to work with the Waskesiu Seasonal Residents Association and the Waskesiu Community Council in the development and implementation of a “cottage Development Guideline” document, similar to the “Cabin Development Guidelines”.**
- **PCA National Office Realty will offer support for roll-out fo the new regulations, once they are approved.**
-

Commercial Development/Business Licencing

3. Kapasiwin

A development permit has been issued for the re-development of the Kapasiwin Bungalow Camp. The developers completed a detailed impact assessment (including public consultation) as part of their application for the development permit.

- A building permit has been issued for one of the staff accommodation buildings. Construction is expected over the fall/winter.
- The Leaseholders are exploring the installation of deep water and sewer to the Kapasiwin site.
- A building permit for installation of deep water and sewer infrastructure was issued on January 15, 2020.
- Plans for a second staff accommodation building have been received by Parks Canada, currently under review.
- Conceptual design for the second staff accommodation cabin not approved by PCA
- Installation of deep water and sewer is underway.
- PCA has received some feedback expressing concern over damage to the cycling/walking path surface (old road).
- Repairs to any damage as a result of this project are the responsibility of the leaseholder to repair. PCA has contacted the leaseholder to establish a timeline for the repairs.
- A building permit was issued for the construction of staff cabin A2.

- A building permit was been issued for the tree removal and site grading required for installation of the 520 ft² rental cabins associated with phase 3 of the development.
- PCA is currently reviewing plans for the phase 3 rental cabin units.
- PCA has issued a building permit for the Phase 3 rental cabin units.
- PCA has reviewed and approved construction plans for a laundry/towel exchange/shop building.
- A request was received from the developers to retain one of the old cabins as a “heritage cabin”, to be preserved on the Licence of Occupation designated for the property right-of-way. This request was supported by other individuals / organizations within the community.
- Parks Canada informed the developer that we were willing to make allowance for the retention of the heritage cabin on the Parcel K leasehold but not the right-of-way licence of occupation. If the developer chose not to include the cabin on the lease, PCA is willing to allow the cabin to be stored in the SX parcel for a period up to 1 year for interested parties to propose a new location / use for the cabin. Following the 1-year period the cabin is to be removed if no agreement is reached. No official response from the developer at the time of this report.
- Property owners have been issued a letter, as per Section 27 of the National Parks of Canada general regulations, ordering them to remove chairs and equipment from the public beach.
- Owners requested to have Kapasiwin added to wayfinding signs on highway #264. Request was denied but during the review, it was found that existing signage for Kapasiwin and Lost Creek Resort does not meet current PCA signage guidelines. PCA will work with the owners to have these signs updated.
- BIA (Environmental Assessment) for electrical upgrades to Kapasiwin has been completed and signed off. A building permit for the work has been issued by PCA. Work expected to commence imminently.
- **No update at time of report.**

4. Development Proposal from Lakeview Hotel

PCA has received a development permit application from the owners of the Lakeview Hotel to develop a commercial accommodation building on the currently vacant lot at 811 Lakeview Drive.

- The proposed development includes five commercial accommodation units, one staff accommodation unit and a main floor office/retail space fronting Lakeview Drive.
- Council has voiced a concern over the potential loss of availability of hotel type accommodation in Waskesiu.
- PCA continues to work with the leaseholder on details of current operations and requirements for subdivision of the property.
- PCA will be meeting with the leaseholders in the coming weeks to discuss concerns and questions about the operations and business model for the Lakeview.
- PCA met with leaseholders on January 24, 2020. More information forthcoming from leaseholder for PCA review.
- PCA has held discussions with the leaseholders regarding the current business model.
- In the coming months, the leaseholders will be submitting a development proposal for Lot 9. Currently vacant.
- Property owners have been issued a letter, as per Section 27 of the National Parks of Canada general regulations, ordering them to remove construction materials and make the lot in such condition that they can control invasive plants.
- Property owners are proposing the sub-division of the lot for sale and development.

- The construction materials have been removed from the vacant lot adjacent to the Lakeview.
- **No Update at time of Report.**

5. All in the Wild Gallery

- PCA is currently reviewing plans for a second storey staff accommodation addition to the existing gallery building.
- A building permit has been issued by PCA for construction of second storey staff accommodation addition to existing building.
- Construction of the addition and utility connections, including deep water and sewer have begun.
- Construction continues at this leasehold.
- The lessee has requested a possible amendment to the lease for this property to allow some commercial accommodation of the upper floor units.
- PCA is looking into the implications of this request in terms of the current lease and also in terms of building code requirements that may need to be met for the suites. PCA zoning allows for commercial accommodation at this location per the Land Use Directive
- PCA has communicated the requirements to change the use clause in the commercial lease to allow for commercial accommodation with the lessee.
- Lessee has formally requested a change to their lease to allow for commercial accommodation in 2 upstairs units.
- PCA working with the lessee to amend the lease to allow commercial accommodation.
- **No update at time of report.**

Infrastructure and Utilities

6. Waskesiu Townsite Dock and Breakwater

- Renewal of these structures is included in the vision 2020 document as part of the main beach renewal plan.
- Divers completed an assessment of the breakwater and paddle wheeler dock in 2017. Results indicated that the breakwater is in good condition and requires minimal recapitalization. The paddle wheeler dock is at the end of its useful life.
- A draft conceptual map of main beach area was discussed at the January WCC meeting.
- Parks Canada will provide an updated map based on that discussion at the April meeting of council.
- Revised maps have been provided to Council. Final updates to maps pending. PCA will provide updated maps to council at the June 22 meeting or prior to that if available.
- Updated maps included with June 18, 2018 townsite report
- Possible that dock will be removed before end of March 2019 pending internal PANP approval of funding. Work would take about 2-3 weeks. The project would completely remove both the dock and the subsurface components.
- Dock removal is complete.

- Communication about boat use in the area, mooring and future plans for upgrades to the breakwater have been posted on Waskesiu.org and will be included in the PCA update in the WSRA newsletter.
- PCA is discussing options for this. Any upgrades would be done as part of the breakwater re-capitalization scheduled for 2020.
- Timing of this work will be determined at the NPFU face to face management meeting in March 2020.
- This project was discussed as a priority for PANP. Dates for the work to be determined.
- Finger Docks were purchased in October, with the intent to have them installed by March 2021.
- The docks are the same design as those at the main marina and will remain in place year round.
- PCA continues to work with consultants on design specifications for the repair.
- Project will be put up for tender once design is finalized.
- Docks have been installed but will remain “out of service” until stabilizing piles and protective edging can be installed following ice-out.
- One of the new docks started breaking away from the breakwater due to failing concrete and has since been completely removed. Remaining dock is functional.
- No additional information regarding repair / replacement was available at the time of this report.
- Breakwater dock operated with only one dock for the 2021 season. Despite this, there was no “congestion or conflict” among users. Boaters used the dock as a loading and unloading space with little to no abuse (long term parking).
- The breakwater docks and resurfacing remain a park priority on the long term investment plan and the vision 2028 lakefront development plan.
- **No update at time of report.**

7. 4 Way Stop Flooding

Winter flooding at the intersection of Waskesiu and Lakeview Drives has been a problem for several years as the storm sewers freeze and cannot take runoff that occurs throughout the winter.

- Funding of \$650K has been obtained to address this problem.
- Engineers have recommended a force main system inside existing storm sewer with a heated catch basin and service building located at the 4 way intersection as well as improvements to the outfall at Waskesiu Lake.
- Detailed design underway, construction anticipated in the fall.
- Construction estimates received are significantly higher than the available funding. Additional funding is being sought internally.
- Timelines on approvals are uncertain and will result in the project being pushed to 2019.
- This project is expected to go to tender within the next 2 weeks.
- Bids received by PCA came back over budget. PCA is currently exploring options but full project will not go ahead this Spring.
- The intersection started flooding again the week of February 3, 2020. Detour is in place currently.
- PCA has divided the project into two phases. PCA is in process of re-tendering phase one of the work.
- Upgrades to electrical were completed by Saskpower in fall 2020.

- Remaining construction is planned for late January 2021 as the work will take place on the lake ice. The outlet pipe will be directional bored below the frost line.
- There may still be flooding/freezing at the Montreal/Waskesiu Drive intersection this year as the system will not be operational in time to prevent build up of ice.
- Construction to directional bore the outlet pipe has been completed. It will not be operational until spring 2021.
- There is approximately one week of work required to tie the new drain pipe into the existing stormwater system.
- A detour will likely be required this winter because overflow water is present in the intersection as of the beginning of February 2021.
- A detour is currently in place. Access to the townsite is via HWY 264 and Ajawaan Street.
- Final work scheduled for first week of May. Final inspection / substantial completion scheduled for May 7, 2021.
- Storm Drain tie-in is complete and the pavement patch in front of Hawood has been repaired and we now will have to wait until next winter to determine the efficacy of the current improvement or if further intervention is required.
- The 4-way intersection is currently flooding and icing up. A detour is currently in place. Access to the townsite is via HWY 264 and Ajawaan Street.
- PCA continues to monitor the situation. Detour is still in place. Exceptions to the detour have been made for building movers that are moving cabins into the cabin area (via Tamarack) ahead of the March 31 deadline to do so.
- Ice buildup in the intersection has been removed. The detour no longer in place.
- PCA has awarded a contract to a consultant to develop phase 2 of the 4 way stop drainage improvements.
- Project will be going out to tender soon.
- Construction planned for October 2022.
- **Estimated Completion in November 2022**

8. Solid Waste Management/Recycling

- PCA has determined that the state of the construction waste roll off bin located at the recycling depot in Waskesiu was unacceptable.
- In consulting with PCA asset management section, the volume of metal and other items piled beside/behind/in front of the roll-off bin was representative of the volumes they have removed in the past 2 years.
- The volume was more obvious this year because PCA did not have the resources to remove this material with any regularity.
- PCA has formed an internal committee to discuss options for the roll off bin service as well as recycling and composting in Waskesiu and PANP.
- PCA welcomes suggestions or ideas from council on ways to improve waste management in Waskesiu.
- The findings of the PCA committee will be shared with council for review and comment prior to any policy changes affecting residents and visitors.
- Currently PCA is exploring options to relocate the roll-off bin and potentially fencing it and staffing it for specified hours.
- This is being done in the context of solid waste management and recycling in all of Waskesiu.
- PCA intends to relocate the construction waste roll off bin to the "SX" storage area located adjacent to the Park Operations Centre.

- The area will be fenced and will have specified operating hours (7 days/week, 7:30am-4:00pm)
- PCA intends to have staff present at the site to monitor items being disposed.
- PCA asset management staff are working with suppliers to provide a metal/appliance recycling bin at this location also.
- PCA is investigating options for the collection of household kitchen compost in Waskesiu.
- Roll-off bin being re-located to fenced location in SX parcel near compound. Construction is underway and expected to be complete May 14. specified operating hours, 7 days/week, 7:30am-4:00pm
- Space is large enough for two bins, however no “bulky waste”/ metal bin will be provided at this time. PCA anticipates managing this waste inside the fenced area.
- Barricades have been placed at the former roll off location and have been successful in deterring dumping in that location.
- Administrators of the Waskesiu Buy & Sell Facebook page have been supportive of the effort to stop dumping in the park and are encouraging on-line trade of unwanted items rather than the “Waskesiu Ikea” method.
- As per the coms. strategy, a waste management brochure is in the final draft stages. Intended to be distributed with summer bill out.
- Waste management brochure was included in summer W/S/G bill out.
- PCA is proposing that a comprehensive Waste Management Directive be developed in accordance to Section 8 of the National Parks of Canada Garbage Regulations - “No person shall discard or dispose of or deposit garbage anywhere in a park except in such places and at such times and under such conditions as the superintendent may authorize”.
- The existing “Yard waste directive” would become a component of the larger Waste Management Directive.
- The process of creating this new directive would identify the “conditions” required for the disposal of waste in the park and identify gaps in the current waste management processes in PANP.
- Townsite Manager to resume development of this policy/directive.
- Development of this policy will occur over the fall/winter of 2022-23.
- Working group to be established with input from Townsite Manager and Asset Manager.
- **Working group has been identified. First meeting scheduled for October 31, 2022.**
- **Drafting of policy document is underway.**

9. Fire Prevention Inspections

- A notice of Fire Prevention inspection was issued to Waskesiu Business community on August 31.
- Inspections are scheduled to take place the week of Sept. 27
- During a visit by Parks Canada’s Fire Protection Engineer to Waskesiu Lake (conducting a fire flow study of the hydrant system), several businesses and private dwellings were observed to be improperly using barbecues on balconies and decks as well as improperly storing significant quantities of propane cylinders. These issues are in contravention of the National Fire Code of Canada - 2015 Edition and CSA B149.2-15, “Propane storage and handling code”.
- A memo was issued to the Field Unit by the PCA Chief Fire Engineer that this significant fire risk would need to be addressed as soon as possible.
- The notice to business owners included the requirement for proper use of propane appliances (BBQs) and storage of propane cylinders.

- Inspectors will issue orders of compliance to business owners who have not taken steps to bring their propane issues into compliance.
- These orders may require businesses to remove propane appliances if they cannot meet the safety standards.
- Fire Prevention inspections may reveal additional safety issues that might result in further compliance orders.
- Future communications will share the requirement for proper use of propane appliances (BBQs) and storage of propane cylinders with seasonal residents.
- Fire Prevention Inspections are anticipated to become annual in the future (similar to public health inspections).
- The results of these inspections will also be used to complete a Community Structural Fire Risk assessment. This assessment and the fire flow study will help in decisions with regards to the Waskesiu Fire Dept. and water utility infrastructure in Waskesiu.
- PCA awaits the final report from the Fire protection engineer.
- One business was ordered to close immediately during the inspection until the required corrections are completed and inspected.
- Two other businesses were required to alter their normal procedures and perform hourly “fire checks” until alarm system repairs are completed.
- PCA will make the passing of a fire inspection a requirement in order to obtain a business licence for PANP.
- Reports from the fire inspector have been provided to all business where deficiencies were noted.
- PCA locally is working with the notified businesses to determine timelines to bring the noted deficiencies into compliance.
- Official notice has been sent from to business owners that have not provided an action plan to correct deficiencies to PCA that their business licences will not be issued until they do so.
- All businesses noted above have submitted action plans to remedy deficiencies noted in the fire inspector’s reports.
- 3 additional reports have been sent to businesses since March 1. These businesses need to submit action plans to the townsite office.
- Townsite manager has been following up with businesses to assess their progress on correcting deficiencies identified by the fire inspector.
- All but 2 businesses have submitted action plans. These 2 businesses have been notified verbally that plans are required and PCA will follow up with a letter notifying them that business licences may be suspended until these reports are received by PCA.
- All action plans have been received.
- Lessees continue to work on correcting deficiencies.
- **Follow up inspections planned for summer 2023.**

10. Tree Removal Permits

- PCA is revising the procedure for assessing and approving trees for removal in the townsite of Waskesiu.
- Factors being assessed include:
 - o removal of trees for development purposes
 - o hazard tree assessment
 - o replanting/landscaping requirements
 - o fire smart requirements
 - o Erosion control
 - o Migratory bird nesting period
- More information will be shared with Council as it becomes available.

- PCA welcomes any input and feedback from Council.
- First draft of policy has been distributed for internal PCA review.
- A rough draft of this policy will be provided to Council ahead of the March 25, 2022 meeting.
- Tree removal policy draft is not available at the time of report.
- The migratory bird nesting period is April 30 – August 31. Only trees that present a significant hazard to health or property will be considered for removal during this period.
- **No update at time of report.**