



## **Sunday, August 9<sup>th</sup>**

# **2020 Annual General Meeting Minutes**

**1. Call to Order, Welcome, and introduction of Council Members & Administrator** **10:00 a.m.**  
- Council Chair (Jim Kerby)

The Waskesiu Community Council is your elected Council, and is currently composed of five (5) Councilors, all of whom are with us in person or joining us by telephone today:

Councillor Brian Matheson  
Councillor Jennifer Wood  
Councillor Bentley Crozier  
Council Vice Chair – Robert Phillips  
Council Chair – Jim Kerby

There are a few of us gathered today in the Waskesiu Lake Lodge conference room, with the vast majority of our attendees joining us by telephone conference call.

Before we get going, I want to sincerely thank and welcome – from Parks Canada Agency – PANP Superintendent Cal Martin and Waskesiu Townsite Manager Gregg Rutten, who are both joining us by phone. Cal will be delayed due to an event transpiring this morning, but will join us when he is available.

A few quick procedural points before we get started:

- I would like to remind everyone to please keep your phones on “mute” unless you are talking so that everyone can hear those who are speaking.
- Procedurally we have some legal requirements that need attention – with your help we can get through all of that in 10-15 minutes, and then move to the Question & Answer session with Cal & Gregg.
- It is important to ensure that your name is recorded as being in attendance at the 2020 AGM. We ask that, if you have not already done so, please email our Council Administrator (Noreen Matthews) at [noreenmatthews@sasktel.net](mailto:noreenmatthews@sasktel.net) to confirm your attendance at today’s meeting.
- We will do our best to make this an informative meeting. Our goal is to wrap things up by not later than 11 a.m.
- In terms of the Motions that need to be passed today, to simplify matters the Motions will all be moved by Councillor Jennifer Wood and seconded by Councillor Rob Phillips.
- Procedurally - due to the telephone conference call format - your silence will be deemed to be acceptance. As such, only those members who are voting against a motion, or abstaining from voting and want their abstention noted, will be asked to voice their opposition and give their names.
- Again, once we move through the annual meeting “legal requirements” outlined on the Agenda, we will move promptly into the Q&A session.
- We have already received a number of questions in writing – and have shared them with Cal & Gregg -

and those questions will all be addressed first.

- If there are additional questions, we will get to them time permitting.
- If you want to email a question or a comment at any time during the meeting today, please do so by sending the same to me as Chair - jimkerby8@gmail.com.

With that, we will move to the second item on the Agenda – being the adoption of the Agenda for today’s meeting.

## **2. Adoption of the 2020 AGM Meeting Agenda**

### **Motion:**

*“That the Agenda for the 2020 Annual General Meeting of the Corporation, in the form presented to this Meeting, be approved and adopted as circulated.”*

*Jennifer Wood/Rob Phillips*

*Carried (without any objections or abstentions)*

## **3. Bylaw Amendment (Permitting Electronic Meetings)**

### **Motion:**

*“That the Board of Directors of the Corporation may, by resolution, where it considers it to be necessary due to exceptional circumstances, determine that any annual general meeting of Members or special meeting of Members shall be held by means of conference telephone, video conference, or any other communication facilities by which all Members participating in such meeting can hear each other and participate. A Member participating in the annual general meeting or special meeting in accordance with this subsection shall be deemed to be present at the meeting and shall, unless disqualified for any other reason, be counted in the quorum for such meeting and be entitled to speak and vote at such meeting. Notwithstanding any other provision hereof, the chair of the annual general meeting of Members or special meeting of Members may adapt any procedures for the annual general meeting or special meeting, including the voting procedures to be followed, to accommodate the manner in which the annual general meeting or special meeting of Members is to be held.”*

*Jennifer Wood/Rob Phillips*

*Carried (without any objections or abstentions)*

## **4. Adoption of the 2019 Annual General Meeting Minutes**

### **Motion:**

*“That the Minutes of the 2019 Annual General Meeting of the Corporation, in the form presented to this Meeting, be approved and adopted.”*

*Jennifer Wood/Rob Phillips*

*Carried (without any objections or abstentions)*

## **5. Annual Financial Reporting (Councilor Jennifer Wood)**

- **Presentation and Adoption of the 2019/2020 Financial Statements of the Corporation:**

### **Motion:**

*“That the Financial Statements for the most recent fiscal year of the Corporation, in the form prepared by*

*Virtus Group LLP and presented to this Meeting, be approved and adopted.”*

**Jennifer Wood/Rob Phillips**

***Carried (without any objections or abstentions)***

**• Waiver of Appointment of Auditor / Appointment of Virtus Group LLP to prepare Review Engagement Financial Statements:**

**Motion:**

*“That the Corporation dispense with the appointment of an auditor for the current fiscal year and appoint Virtus Group LLP to prepare the Corporation's financial statements for the current fiscal year on a review engagement basis, with Virtus Group LLP's remuneration to be determined by the Board of Directors of the Corporation.”*

**Jennifer Wood/Rob Phillips**

***Carried (without any objections or abstentions)***

**6. “Waskesiu Vision 2028” – A Brief Update - Council Chair Jim Kerby**

The Chair advised the Community Council was doing its best, in light of the Covid-19 challenges, to advance this important initiative. Council requested written submissions, and has heard back from, almost all of the “Key Stakeholder” groups in Waskesiu (other than PCA and Friends of the Park). As such, our next step is to track down the final inputs and then collate and share all of the information gathered. Council is still hoping to arrange for an in-person meeting with representatives of all the Key Stakeholder groups, hopefully in the fall of 2020 or spring of 2021, followed by a community open house in the summer of 2021 (provided that such events are possible in light of Covid-19 pandemic).

**7. Question and Answer Session with Council & Parks Canada Agency**

Special Guests from Parks Canada Agency - PANP Field Unit Superintendent Cal Martin & Waskesiu Townsite Manager Gregg Rutten.

The list of questions posed (and a summary of the answers provided) are set out in Appendix 1 attached to these Minutes.

**8. Adjournment**

**11:30 a.m.**

**Jennifer Wood/Bentley Crozier**

***Carried (without any objections or abstentions)***

**Appendix 1**  
**to**  
**Waskesiu Community Council**  
**2020 AGM Minutes**  
**AGM Question & Answer Session**  
**August 9, 2020 – 10 a.m.**

**Questions for Parks Canada Agency Field Unit Superintendent Calvert (Cal) Martin**  
**& Waskesiu Townsite Manager Gregg Rutten**

**Cabin Area Questions:**

- *Member Question:* My neighbours in the cabin area regularly dig up the swales to make them “better”. Assuming that you agree digging up swales isn’t a wise thing for individual cabin owners to be doing, could we get a communication from the Park (and maybe the WSRA) explaining how the swales work and why cabin owners shouldn’t modify them?  
*Parks Canada Agency Answer:* The Townsite Manager strongly advised against digging in the swale areas. The swales are Park property and there are buried water, sewer, and in some places power lines located nearby. If there is an issue with swales or their operations, please contact Paulette Hodgson at the Park office and someone will come out and take a look at the issue. The Townsite Manager suggested a communication piece regarding the maintenance of the swales could be sent out to the residents of cabins. Weeping tiles will be installed in some swales this season, and the contractor will be starting work around August 15<sup>th</sup>.
- *Member Question:* In the same communication, could Parks Canada please ask parents to explain to their kids that sidewalks are for pedestrians first and that, other than small children, bikes should only be ridden on the road? My elderly friends are frightened to walk on sidewalks because of bikes almost knocking them over numerous times.  
*Parks Canada Agency Answer:* Bicycles should only be ridden on the road as they are deemed as a vehicle. The Townsite Manager agreed the rules of riding bicycles in the townsite could also be included in a communication piece.
- *Member Question:* Can you please clarify if gazebos are allowed in the cabin area driveways in Waskesiu?  
*Parks Canada Agency Answer:* There should be nothing permanent in driveways, including gazebos.
- *Member Question:* How many parking spaces are we to have in our driveway?  
*Parks Canada Agency Answer:* There must be room for two vehicles.

**Beach Related Questions:**

- *Member Question:* Why are there so many sticks on the main beach this year? Normally PCA does such a good job of harrowing the beach, so we wondered why the sticks weren’t picked up this year?  
*Parks Canada Agency Answer:* Most people are unaware of how Parks Canada responded

internally to COVID-19 in the spring. We wanted to protect our staff and worked on a COVID plan. Only critical work was done in the first months and the staff have been behind on a lot of items throughout the townsite, which may have resulted in the issue raised regarding the beach.

- *Member Question:* What are Parks Canada’s plans in relation to the main beach breakwater refurbishment, and what is the proposed timing?  
*Parks Canada Agency Answer:* There were a number of reasons including COVID-19 related delays as to why this has not happened yet. The refurbishment of the breakwater will happen next year.
- *Member Question:* When will the new beach house at the main beach actually be finished and available for use by the public?  
*Parks Canada Agency Answer:* The beach house was supposed to be open in May 2020 but there have been a number of delays from the contractor including a number of COVID-19 related delays in hiring staff. The project is not over budget, and the Park will not be spending any more money than originally planned.
- *Member Question:* What is being done to control open alcohol/alcohol consumption on the main beach and at other beaches around Waskesiu?  
*Parks Canada Agency Answer:* The RCMP and the Park Wardens do regular patrols on all the beaches and regularly ticket these offenses. Please feel free to report to Parks Canada dispatch or the Visitor Centre if you see this type of offence taking place. There is signage throughout the Park regarding the restriction of alcohol consumption.

#### **General Townsite Questions:**

- *Member Question:* There has been a pile of construction materials and a large trailer sitting on the old Lakeview Hotel site for at least the last 2 summers. When will that be cleaned up/removed?  
*Parks Canada Agency Answer:* The Building Regulations state that while the building is under construction, an owner is allowed to store materials on site. Parks Canada will work with the lease holder in question to have things cleaned up and removed now that all construction is complete.
- *Member Question:* Who paid for the extension of the deep-water lines to Kapasiwin Bungalows? If any portion of that work was paid for by Parks Canada, will it be passed on to cottage/cabin owners or to other Waskesiu businesses in any way?  
*Parks Canada Agency Answer:* Parks Canada did not contribute to the cost of the deep water asset line work, so the costs will not be borne by cabin/cottage owners or any other lease holders.
- *Member Question:* We are concerned about the obvious (and increasingly serious) “slumping” of the highway in the area leading up to Prospect Point (just past the 15<sup>th</sup> hole turnout and before the turn-off leading towards the golf course). We understand that the area is being monitored – so what exactly is happening in that area, and what plans does the Park have to correct the slumping problem?  
*Parks Canada Agency Answer:* This is not a danger but there is a monitoring station set up. In the really wet years, like early this year, slumping occurs. This year Parks Canada is able to add asphalt to build up the road. There are also some other spots on Prospect Point that are currently slumping. Parks has increased the monitoring of the slumping all around Prospect Point. Some

tree cutting has been put on hold and a Geotechnical Engineer is re-assessing the vegetative approach to that area.

- *Member Question:* Would it be possible to have the Park put up biodegradable dog waste bags (for cleaning up after dogs) in the high traffic areas of the park? We often see people walking dogs on the trail by the lake but there are no bags supplied and once you are past the Community Hall there are no lakeside garbage receptacles.  
*Parks Canada Agency Answer:* Good question and suggestion, and Parks Canada will be looking into this.
- *Member Question:* Are there any plans for an off-leash dog park in Waskesiu?  
*Parks Canada Agency Answer:* Parks Canada is looking at this and it will be part of the “Waskesiu Vision 2028” document produced by the Waskesiu Community Council.
- *Member Question:* Can something be done about large groups of people (day visitors) blocking the paths to the stairs leading to the beach?  
*Parks Canada Agency Answer:* If there is a problem, talk to the Parks Canada staff and they will pass along the information to law enforcement to follow up if necessary.
- *Member Question:* Can something be done about large groups of people (day visitors) monopolizing the camp kitchens, leaving mounds of garbage after using them, and in some cases preventing people from playing disc golf?  
*Parks Canada Agency Answer:* When this happens (e.g. excess garbage), talk to the Parks Canada staff and they will pass this along to law enforcement. The camp kitchens can not be reserved, and they are all to be shared space. Parks will be adding signage in the camp kitchens in regards to this issue.
- *Member Question:* Ten years ago, our family erected a memorial bench on Prospect Point. We were told that the Park would be removing some trees to improve the lake views, as many locals and tourists stop there to take photos and read the placard overlooking the lake. Many trees in front of the three benches in this area had been flagged/tagged, but were never removed. Is improving the Prospect Point viewpoint still on the roster?  
*Parks Canada Agency Answer:* Cutting down additional trees on Prospect Point is not a priority until the survey of the slumping areas is done.
- *Member Question:* Also, when we had the memorial bench placed there, we were told that maintenance would be done by the Park for 10 years. This is the tenth year and the bench is beginning to look “well loved.” 😊 Where does the Park stand on the maintenance of the benches? Does the purchaser of the bench do the maintenance after the 10 years? There are other benches needing attention too... how should we proceed?  
*Parks Canada Agency Answer:* Thank you for donating. The memorial bench program was capped at 100 benches. Park is responsible for 10 years maintenance of the benches. The Waskesiu Foundation inspects the benches annually, then they share the list with the Park. The Park then prioritizes which benches need the most attention. Contact Paulette Hodgson if there is specific bench that needs attention. Purchasers cannot do maintenance themselves. The Park will contact the donor after their 10-year term is complete to see if they want to re-new for the next 10

years.

- *Member Question:* Is the memorial bench program finished?  
*Parks Canada Agency Answer* – Each current donor has first right of refusal when their 10 years are up. If they don't renew, then it is up for grabs. Parks has a waiting list to sponsor memorial benches. Contact the Park to add your name to the list.

### **Yard Waste, Recycling, and Recycling Area Questions:**

- *Member Question:* Why has the compost bin been unusable for over a year, and when will it be usable again?  
*Parks Canada Agency Answer:* There is been a great lack of compliance by the users. People are putting non-compostable items and leaving compost in plastic bags, so everything has to be thrown in the garbage. Parks is working on another option so that it will return.
- *Member Question:* Will the unbagged leaves that were piled up in May in the residential areas of the townsite be picked up this year and, if so, when?  
*Parks Canada Agency Answer:* Superintendent Martin apologized for the delay. The staff have finally been able to get caught up and collect almost all yard waste piles throughout the townsite. They might have missed some areas blocked by cars, etc. or those by the highway. They will continue to pick up by end of the May long weekend annually. After that time, leaves and branches must be bagged and/or bundled.
- *Member Question:* Is there a time we can put out unbagged leaves by the Park garbage bins and have them collected?  
*Parks Canada Agency Answer:* No, no yard waste (whether bagged or unbagged) should ever be placed in or beside the Park garbage bins.
- *Member Question:* Would it be possible to have recycle bins beside each garbage can? We see people throwing their recyclables into the garbage can when there is no adjacent recycle bin.  
*Parks Canada Agency Answer:* This is a great suggestion. Parks Canada will see if they can increase the number of recycle bins.
- *Member Question:* What is happening in the area behind the Twin Pines Theatre/Park Centre Café with the recycling bins? Among other concerns:
  - There are a lot of fridges, stoves, lawnmowers, old TVs, BBQs, etc. that have been left there for many weeks now. The area presents very badly – what should we be doing as a community moving forward?  
*Parks Canada Agency Answer:* The roll-off bin is only meant for small construction waste. Appliances are not allowed. Parks Canada is looking at other options and are discussing a metal recycle bin with the Community Council. Parks Canada has a committee set up to look at how to treat the problem.
  - Trailers and boats are also being parked in that same area, and there is no signage to delineate boundary lines for the end of the 'parking area' and/or restrictions on parking beside the mailboxes.  
*Parks Canada Agency Answer:* The area has been noticeably getting busier. Because it is a gravelled area, it is hard to delineate the area with lines. Parks Canada could look into having a clear path of the roadway and a clear area by/in front of the mailboxes.

### **Covid-19 Related Questions:**

- *Member Question:* Who is responsible in the Waskesiu townsite for ensuring that COVID-19 health guidelines are actually being adhered to – including on the main beach and in the business area?

*Parks Canada Agency Answer:* There are specific issues/challenges that Parks Canada needs to ensure and enforce. Businesses have been very cooperative. The recent Health Inspector report was very good in relation to health compliance by our local businesses. Also, this year there was focus on COVID-19 regulations being followed. There is some room for improvement but it was mostly a good report. If you do have a complaint, there is a Complaint Line at the Saskatchewan Health Authority office. In regards to the beach areas, Parks Canada cannot be responsible for social distancing. If blatant disregard is pointed out then law enforcement will be contacted. It is everyone's responsibly to adhere to the Saskatchewan Covid-19 guidelines.

### **Questions regarding areas outside the Waskesiu townsite:**

- *Member Question:* At last year's AGM the new Crean Lake day area was discussed. This area was to be for boaters and hikers. As of this moment there is no facility for boaters other than canoes and kayaks to land there and make use of the improved day area. Docking for boaters has been a perennial problem at the mouth of Crean Lake. Would Parks Canada consider putting in a dock large enough to facilitate a few boats?

*Parks Canada Agency Answer:* Yes, we are considering it. Parks Canada's Asset Manager has been seeking quotes for a dock for boaters and also talking to the Waskesiu Foundation to help with a portion of the funding.

### **Some Fun Questions & Some Kudos**

- *Member Question:* Is the Superintendent enjoying his new year-round home on Prospect Point?  
*Parks Canada Agency Answer:* Yes! Beautiful, stunningly beautiful. Love being part of the community.
- *Member Comment:* "Please thank Cal & Gregg and their PCA staff members for an awesome job keeping Waskesiu the way it is in very trying times. People don't realize what they have until they don't have it. Don't change much, and ignore any undeserved complaining. Thanks again and good luck on the AGM"

### **Additional Questions (From Participants During the Meeting)**

- *Member Question:* There was an incident in the Park this morning. At 6:30 am the RCMP reported there was a person staying at overflow campground causing a commotion and there was a concern that he had a gun.  
*Parks Canada Agency Answer:* RCMP has the person in custody. The RCMP will be putting out an official report.
- *Member Question:* How did the COVID-19 testing station go on August 7<sup>th</sup> in Waskesiu?  
*Parks Canada Agency Answer:* We were very pleased with the turnout and the Saskatchewan Health Authority plans to return to do another testing at the end of August. There were over 100 tests done.



- *Member Question:* Member again clarifying the rules regarding a gazebo on the driveway: there must be room to park 2 cars in everyone's driveways?  
*Parks Canada Agency Answer:* Yes

*Member Question:* Can the gazebo be put on the deck? And, for all those now using the driveway for their gazebos, will they be fined?

*Parks Canada Agency Answer:* Yes, the gazebo can be put on the deck. For those currently putting gazebos on the driveway, Parks Canada will be coming around and asking people to take them down.

- *Member Question:* – There is a community planning approval for the release of a number of residential lots in Waskesiu. None have been released. What is the plan?  
*Parks Canada Agency Answer:* A list of the lots that that could potentially be released in the future was supplied to Waskesiu Community Council, but we have no plans to release those lots in the near future.
- *Member Question:* What format would you use to release them?  
*Parks Canada Agency Answer:* Nothing has been determined. Parks Canada would deal with the Realty Dept. at the national office to determine the format. This would definitely be discussed with Council when the decision is made to release the lots.
- *Member Question:* As part of the FireSmart program in the cabin area a number of trees have been flagged by Parks Canada for removal. What is the plan there?  
*Parks Canada Agency Answer:* The Townsite Manager indicated that he will check with the Resource Conservation staff and take the information to the Townsite office and that he will find out and get back to us on this.
- *Member Comment:* Thank you to the Parks Canada crew for the exceptional upkeep job on the beaches, bathrooms, and trails.
- *Member Question:* What is the post analysis on the recent wolf kill that happened on the golf course?  
*Parks Canada Agency Answer:* The wolf was not behaving normally and was getting too close to people, especially those walking with dogs. This is not typical wolf behavior. The wolf was destroyed and sent for laboratory testing and we do not have the results back yet.
- *Member Question:* There was loud howling heard on golf course. We were told by the golf course staff that a wolf killed an animal nearby.  
*Parks Canada Agency Answer:* This is typical behavior of a wolf kill, and not a concern.