

# Waskesiu's Most Desired 4 Season Vacation Resort



## Housekeeping Attendant

Kapasiwin Bungalows (Kapasiwin.com) is a 4 season Premier Resort consisting of two and three bedroom cabins. Located in Waskesiu Lake, Sk. Prince Albert National Park. An exceptional guest experience begins even before check-in and extends throughout every stay. As a Housekeeping attendant, the organizational support you provide to the Housekeeping team will ensure our cabins are well equipped and welcoming – and our guests feel valued.

### Summary of Responsibilities:

Reporting to Resort Manager, responsibilities and essential job functions include but are not limited to the following:

- Consistently offer professional, friendly and engaging service
- Ensure Housekeeping departmental standards are followed
- Ensure guest rooms are prepared efficiently: Making beds, changing sheets and towels
- Cleaning washroom facilities including toilets, bathtubs, sinks, mirrors, floors, bathroom fixtures and others as assigned
- Maintain inventory in the Housekeeping closets
- Respond timely to guests' special requests for miscellaneous items
- Collect dirty linen, garbage and recyclables from Room Attendants' carts and closets
- Follow departmental policies and procedures
- Report necessary maintenance items
- Follow all safety and sanitation policies
- Hours are based on Occupancy

**Qualifications:**

- Previous Housekeeping experience an asset
- Excellent communication and organizational skills
- Strong interpersonal and problem solving abilities
- Highly responsible & reliable
- Ability to work cohesively as part of a team with minimum supervision
- Ability to focus attention on guest needs, remaining calm and courteous at all times
- Must be a team player with a positive attitude.
- Attention to detail required.
- Physical fitness will be an asset as the job requires a lot of bending and repetitive tasks.
- Must be willing to be open to changes and able to work independently with little supervision.
- Trustworthy and open communication

**Resort Overview:** Embrace your passion for hiking, biking, many other outdoor activities Prince Albert National Park offers. To live and work in a National Park is a once in a lifetime opportunity. Our team is a network of empowered individuals with a strong sense of themselves and the hospitality industry. Work hard, play hard and receive extraordinary benefits including subsidized accommodations.

Must be legally eligible to work in Canada.

Please send resume and include references to [info@kapasiwin.com](mailto:info@kapasiwin.com)