



WASKESIU COMMUNITY COUNCIL

DATE:	Monday, February 9, 2026
TIME:	9:00 a.m. - 1:00 p.m. (Saskatchewan Time)
LOCATION:	Virtual Meeting (Via Zoom & Teams)

MEETING MINUTES

Attending virtually from Council: Councillor Jim Kerby (Chair), Councillor Rob Phillips (Vice Chair), Councillor Bentley Crozier, Councillor Linda Lavallee, and Councillor Bob Cyr.

Attending virtually from PCA: Scott Nesbitt (Acting Townsite Manager) and Jeff Wasalyk (Visitor Services Team Leader).

Regrets from Council: Councillor Jennifer Wood (Secretary/Treasurer), Councillor Jacqueline Archer.

Regrets from PCA: Jennifer Duquette (Field Unit Superintendent)

1. Call to Order 9:01 a.m.

2. Motion to move the Council Meeting *“In-Camera”* (via ZOOM)

Rob Phillips/Bob Cyr *Carried*

3. Motion to terminate the *“In-Camera”* portion of the Council Meeting 10:00 a.m.

Rob Phillips/Linda Lavallee *Carried*

4. Land Acknowledgement

On behalf of the Waskesiu community, we acknowledge that we are on the traditional lands of the Cree Peoples, signatories to Treaty 6, and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this special place and reaffirm our relationship with one another.

5. Adoption of the Agenda for the Public Meeting of Council as Circulated

Motion to adopt the Agenda for the Public Meeting of Council as circulated.

Bob Cyr/Bentley Crozier *Carried*

6. Adoption of the Council Meeting Minutes of January 9, 2026

Motion to adopt the Council Meeting Minutes of January 9, 2026 (as amended by PCA regarding the Shared Governance Action Item).

Linda Lavallee/Bob Cyr *Carried*



7. **Review of Outstanding Action Items & Related Status Updates** - a review of each of the outstanding Action Items and their status was undertaken by Council, and the Action Items were updated by the Council Administrator accordingly. (See attached list of updated Action Items.)
8. **Townsite Report – Scott Nesbitt, Acting Townsite Manager** (See the February 9, 2026 Townsite Report accompanying these Minutes.)
9. **Fire Readiness Plan for Waskesiu** - Status Update from PCA & Discussion
 - The Acting Townsite Manager has requested that a discussion regarding this agenda item be deferred until the next meeting of Council on March 13, 2026.**ACTION ITEM** – Any specific questions Councillors may have regarding the Fire Readiness Plan for Waskesiu should be sent to the Townsite Manager before the next meeting of Council.
10. **Status of “Shared Governance” discussions with Indigenous groups** - Update for Council
 - PCA has set up an Indigenous Relationship team to organize discussions and meetings on shared governance with Indigenous groups and PCA. PCA will arrange to have a representative of that team present at an upcoming meeting to update Council on this topic.
11. **Discover Waskesiu Destination Marketing Organization (DMO)**
 - a. Update for Council (including ongoing discussions with Tourism Saskatchewan) - the Council Chair and Councillor Cyr provided a detailed overview of the DMO development process leading up to the present time and also discussed the proposed incorporation of the new Discover Waskesiu DMO this spring. The intention is to have Council (and hopefully the Waskesiu Chamber of Commerce) as Founding Members (and “champions”) of the DMO. A Motion regarding Council’s participation was discussed during the in camera meeting of Council and is being formally presented as noted below.
 - b. Approval for Council to Become a “Founding Investor” of the new Discover Waskesiu DMO -
The following Motion was moved and seconded:

***Whereas** Council continues to actively support the creation of an effective destination marketing organization designed to successfully promote tourism for Waskesiu and area.*

Now, therefore, be it resolved:
 1. That Council apply to become a Founding Investor of the “Discover Waskesiu” Destination Marketing Organization (DMO).
 2. That the precise levels of Council’s financial and in-kind support for the new “Discover Waskesiu” DMO will be determined by Council when more information is available (and following further discussions with Tourism Saskatchewan and other DMO investors) but is currently anticipated to include the following:
 - i. A 2026 contribution valued at \$5000 (payable via a combination of approximately \$2000 in cash and over \$3000 of in-kind contributions); and
 - ii. Commencing in 2027, an annual fee of \$500 per calendar year.
 3. That the Chair of the Waskesiu Community Council is hereby authorized and directed to take such steps, and complete such documentation, as may be necessary to give effect to this resolution.



Bob Cyr/Rob Phillips

Carried

12. Waskesiu Foundation Request for Election of New Director (Roberta ‘Bobbie’ Davidson)

The following Motion was moved and seconded:

Whereas Greg Thorimbert is resigning as a Director of The Waskesiu Foundation Inc. (the “Waskesiu Foundation”) effective March 1, 2026.

And Whereas the Waskesiu Foundation is recommending the election by the Waskesiu Community Council of Roberta (Bobbie) Davidson as a Director of the Waskesiu Foundation effective March 1, 2026.

Now therefore be it resolved:

1. That the Waskesiu Community Council, in its capacity as the sole voting member of the Waskesiu Foundation, hereby elects Roberta (Bobbie) Davidson to the Waskesiu Foundation Board of Directors effective as of March 1, 2026.
2. That the Waskesiu Community Council expresses its sincere appreciation to retiring Director Greg Thorimbert for over 15 years of dedicated service to the Waskesiu Foundation and the community of Waskesiu.
3. That the Chair of the Waskesiu Community Council is hereby authorized and directed to take such steps, and complete such documentation, as may be necessary to give effect to this resolution.

Rob Phillips/Bentley Crozier

Carried

13. Waste Management Subcommittee - Status Update and Next Steps

- The Status Update for this Subcommittee can be found in the Townsite Report included with these Minutes.

14. Waskesiu & Area Major Capital Projects - Status Updates from PCA

a. SaskTel Fibre Upgrade

- The Status Update for this project can be found in the Townsite Report included with these Minutes.

b. Red Deer Trailer Park Electrical Upgrade Project - Update and Proposed Timing

- The Status Update for this project can be found in the Townsite Report included with these Minutes.

15. Aquatic Invasive Species (AIS) Phase 2 Updates

a. Plans for virtual AIS workshop

- A future meeting date has yet to be determined.

- PCA had no additional update at this time. Council continues to urge action on this issue particularly if Phase 2 of the AIS program for PANP is going to be implemented during the upcoming boating season - time is of the essence.



b. Potential WSRA & Council input

- WSRA has a special AIS committee set up and would like to provide input into Aquatic Invasive Species (AIS) Phase 2 discussions - hopefully in conjunction with Council.

16. 2025 PANP Cottage Development Guidelines - Status of DOJ Review of Draft Guidelines and Next Steps

- The Status Update for this project can be found in the Townsite Report included with these Minutes.

17. Updated List of Waskesiu Stakeholders - PCA input requested

- The Acting Townsite Manager is to forward updated information regarding the PCA representatives to be included on this list to Council's Administrator.

18. Next Meeting Dates for Council:

- a. Friday, March 13, 2026
- b. Monday, April 13, 2026
- c. Monday, May 11, 2026
- d. Monday, June 15, 2026
- e. Monday, July 13, 2026

19. Other Business (if any)

- There was no other business.

20. Adjournment

A Motion to adjourn the meeting was made by Rob Phillips

Carried

11:54 a.m.

Action Items (From the February 9, 2026 Council Meeting)

ACTION ITEM – Any specific questions Councillors have regarding the Fire Readiness Plan for Waskesiu should be sent to the Acting Townsite Manager before the next meeting of Council.

Action Items (From the January 9, 2026 Council Meeting)

ACTION ITEM: Council Administrator to set up a virtual meeting with Council Chair and Councillor Phillips to (1) discuss Councillor Phillips' thoughts on what equipment should be purchased, and the cost of the equipment needed to run the Microsoft Virtual Meeting "TEAMS" software and (2) prepare a report and recommendation for Council. *Ongoing.*

ACTION ITEM: All Councillors have been asked to read the Waskesiu Community Plan prior to the March meeting of Council. The focus should be to familiarize Councillors with the Waskesiu Community Plan's content so they are equipped to identify any necessary changes, items that are out of date, or other concerns they would like to bring up. *Ongoing.*

ACTION ITEM: The Acting Townsite Manager to forward to the Council Administrator relevant updates regarding the PCA representatives who are to be listed on the Key Stakeholder list. *Ongoing.*

ACTION ITEMS: (1) Status of PANP "shared governance" discussions with Indigenous groups to be included at a future Council meeting when the Superintendent and Indigenous Relations Manager are both available to attend (potentially April 2026). (2) Parks Canada to update the Council Chair regarding any upcoming meetings with Indigenous Partners where Council may be invited to participate. *Ongoing.*

Action Items (From the October 30, 2025 Council Meeting)

ACTION ITEM: PCA to arrange and host an Emergency Management Update and "What We Learned" presentation by PCA representatives to Council, to be held sometime during the first four months of 2026. *Ongoing - partially completed with one additional presentation by PCA to be completed.*

ACTION ITEM: The Acting Townsite Manager to provide Council with the final version of the Tree Removal Policy and Permitting Process & Application documents including changes requested by Council. Following receipt by Council decisions will be made with PCA regarding circulation to other stakeholder groups, posting on Waskesiu.org, etc. *Ongoing - delivery expected prior to the April meeting of Council.*

Action Items (From the September 22, 2025 Council Meeting)

ACTION ITEM: Council Administrator to research the subscription cost of the Microsoft virtual meeting software program "TEAMS" and to canvas other Waskesiu groups to see if there is a desire to share the costs of the program and/or the cost to purchase virtual meeting hardware

similar to that owned by PCA. One important aspect to consider is finding a location that could be home for the meeting equipment and that has sufficient room to host combined virtual and in-person meetings. *On hold pending completion of a meeting among Council Chair, the Administrator and Councillor Phillips and receipt of the resulting report and recommendations.*

ACTION ITEM: Parks Canada to develop a Statement of Work for a conceptual redesign of the Waskesiu breakwater. *Ongoing.*

ACTION ITEM: The Acting Townsite Manager will liaise with PCA Assets Department to develop a one-page communication piece on seasonal start-up to water services, similar to the shut-down of water services, to share with Waskesiu residents. The draft will be presented and reviewed in partnership with the Waskesiu Community Council. *Ongoing. The Acting Townsite Manager plans to have a draft available to present to Council at the March meeting of Council.*

ACTION ITEM: Subject to certain specified conditions and restrictions, PCA has approved the potential use of the concrete coating material suggested by Councillor Phillips. PCA (via the Acting Townsite Manager and his designated team) will follow up with Councillor Phillips on whether, how and/or when this particular product might potentially be tested and/or utilized on the breakwater. *Ongoing.*

Action Items (From the May 12, 2025 Council Meeting)

ACTION ITEM: PCA and Council to set up a committee to visualize and develop a plan for potentially refurbishing/enhancing the breakwater as a 100th Anniversary celebration project. *To be revisited after the Statement of Work is completed and related potential design proposals have been received.*

STANDING ACTION ITEMS

ACTION ITEM: PCA to provide regular status updates on all major Commercial Developments in the Waskesiu townsite.

ACTION ITEM: PCA to send the Compliance Report on water quality annually to Council, typically in March each year. Upon receipt, it is then posted by the Council Administrator (under the “Our Community” section of the Waskesiu.org website).

ACTION ITEM: If there are any projects PCA is prepared to have the WCC add to the Community Action Plan, PCA to promptly provide to Council so that the Community Action Plan can be updated.

ACTION ITEM: Council to do an annual check of the “Waskesiu Vision 2028” document and the Community Action Plan and see what needs to be added or changed.

ACTION ITEM: PCA/Council/WSRA (as applicable) to continue to consider a plan to put real and/or fake security cameras at the entrance to the park, or in other locations (including the entrances to the cottage and cabin areas).

Waskesiu Community Council Meeting Report
February 9, 2026
Prepared by: Scott Nesbitt, A/Townsite Manager
Meeting Location: Virtual - Teams

Townsite Staffing

- Townsite Manager – Scott Nesbitt
- Realty and Compliance Advisor – Coralee Foster
- Realty and Development Officer – Michael Obe
- Townsite Clerck – Vacant
 - We are advancing the staffing process and hope to have the position filled soon. The Townsite team is reassigning some duties and priorities to ensure we can accommodate spring Business Licence Renewal needs.

Cabin and Cottage Areas

- No Update

Regulations, Policy, Directives & Guidelines

Land Use Planning Regulations

- We have received two additional templates to support the Land Use Planning Development Process
 - i. Certificate of Completion
 - ii. Letter of Forbearance for occupancy prior to completion
 - 1. Note: there is a new \$125 fee for this letter.
- **These documents are ready for implementation.**

Cottage Development Guidelines

- PCA Realty & DoJ review of guidelines is incomplete.
 - **We have received the response from DoJ. They have provided 8 bullet points that require attention. None of which are related to building design requirements.**
 - **There are comments about aligning definitions between the Land Use Planning Regs., Impact Assessment Act and Cottage guidelines, “Revisions to the Guidelines” section, relevance / need of some sections, and minor editorial changes.**
 - **We are responding with a few clarification questions before preparing an information package and circulating with a meeting invitation to the working group to finalize the guidelines.**
 - **We’re very close.**

Commercial Development/Business Licencing

- SaskTel Fiberoptic Upgrades
 - Parks Canada Impact Assessment is still waiting on additional information from SaskTel regarding excavation locations and specifications. This information will be used to determine the need and/or scope of a potential Cultural Impact / Archeological Assessment.
 - **SaskTel is working with SaskPower to upgrade the poles and underground conduit for the Fiber Install.**
 - **SaskPower construction manager and archeologists met with Parks Canada’s cultural heritage impact team regarding a line upgrade to**

Prospect Point. The result is that SaskPower now has a better understanding of what is needed by Parks Canada to complete the cultural impact assessment. We hope this accelerates the fiber project.

- **A side benefit to this project is that much of the overhead infrastructure between subdivisions is moving underground. This will improve service sustainability and reduce fire risk.**
- With support from a realty specialist located in our Calgary office we are continuing our work to establish Utility Agreements in accordance with National Parks of Canada General Regulation 38.
 - **These agreements essentially serve as “Easement Agreements” with the utility providers but they include a few extra items to address the permit authorizations and impact assessment requirements of Parks Canada legislation not found outside the park.**
 - **We have contacted SaskPower and have initiated a draft agreement review process.**
 - **SaskPower contact has provided contact information for their counterpart in SaskTel and SaskEnergy, and we hope to begin advancing these agreements soon.**

Infrastructure and PCA Utilities

Waskesiu Breakwater

- **Parks Canada will move forward with conceptual design for discussions purposes only. This will be initiated in the new fiscal year.**

Waste Management Options Analysis & WCC Sub-committee

- Two sub-committee meetings were held in Dec. Meeting minutes attached to report.
 - Terms of Reference in final draft (attached).
 - Several action items were identified and assigned (see Dec. 19 Minutes)
 - A few decisions were made to establish committee scope and /or be included in the directive (see Dec. 19 minutes)
- New / Larger Garbage truck ordered with an adjusted delivery date of March 2026.
 - A second large unit is expected to be purchased next fiscal, 2026/27.

Townsite Sanitary Sewer Rehabilitation

- This winter, PCA will replace a defective pump in sewage Lift Station #3. Contract is awarded. Est. cost \$105K. - Installation date is anticipated for March 2026.
- **Asset team is preparing a tender for additional sewer line maintenance (cast in place lining) for the Lakefront Subdivisions in fall of 2026.**

Water Treatment Plant

- UV filter replacement - Working with the design contractor to complete design based on demand and quality. Project cost including filter replacement, \$200K
- **Final Design meeting schedule for week of Feb. 9. Tender for UV replacement to follow.**
- Raw water pump replacement contract awarded (lakeside pump house). Est. cost \$100K – **Installation not available until April / New fiscal year.**

Water Treatment Filter Media Replacement

- Replacement of the filter media materials is scheduled for later in January. Est. Cost \$7K for materials, work to be completed “in-house” **by end of February**.

Townsite Compliance

- Snow Fences and Flower Bed Mesh – There have been multiple elk entanglements in snow fencing and plastic mesh used to protect flower beds.
 - Ongoing
 - Parks Canada is considering a total prohibition on these types of fences and materials.
- Storage of boats off leasehold property.
 - Compliance strategy in development.
- Commercial Kitchen Fats, oils and grease (F.O.G.)
 - Ongoing
- Wildlife Attractants within the Commercial Core
 - Ongoing

Park Management

Bicycle Safety – No Update

Blue Green Algae

- Parks Canada continues to work on finalizing messaging and communications protocol advisory to be used for Blue-Green Algae reports in the future. **This protocol will be the same or similar to how we notify about ‘the itch’, and any other such naturally occurring phenomena.**

Vegetation Management

- Final Tree Removal Protocol
 - **The co-developed process and document is approved in principle and is being implemented.**
 - **The pause on final signature is due to a review of internal process with a lens of simplification and efficiencies.**
 - **This will not impact the way residents experience the process or result in any substantive changes to the document.**

Canada Strong Pass

- How will 2026 Canada Strong Pass might further affect visitors who purchased an annual pass in 2025. – **No update**

Red Deer Electrical Upgrade Project – Notes provided By Jeff Wasylyk, VE Manager.

Context (unchanged):

- Parks Canada is investing in important upgrades to the electrical system at Red Deer Campground to ensure continued safe operation and compliance with current electrical code requirements.
- The project will provide 50-amp service to all sites and includes standardized

placement of power, water, and sewer utilities in 27 sites across Loops A, B, and C. While the project does not expand campground infrastructure, it will improve site layout and enhance the overall visitor experience.

Update – February 2026

- The contract for the Red Deer Campground Electrical Upgrade Project is in the final stages of being awarded. We anticipate being able to share the name of the successful contractor by the end of next week.
- Once the contract is officially awarded, Parks Canada will convene a start-up meeting with the contractor to finalize schedules, phasing, and construction timelines.
- Red Deer Campground will remain open to visitors during the peak summer months of July and August. Construction will occur in phases, with planned closures in the spring and fall to minimize disruptions during the busiest period.
- Reservations for **Beaver Glen Campground** opened on **January 30**, with strong demand: **2,800 reservations were made on opening day**.
- Reservations for Red Deer Campground will open after construction schedules are finalized. Parks Canada is aware that Sask. Parks opens provincial reservations in mid-April, and we will take this timing into consideration as we plan. While we cannot commit to opening before that timeframe, it remains our intention to open reservations as early as project timelines reasonably allow. The confirmed date will be communicated well in advance.